

Introduction

Table of Contents	1-1
Organizational Chart	1-4
City Council Priorities	1-5
Budget Calendar	1-10
Overview of Municipal Funds	1-13
Glossary of Terms	1-16

Budget Message

Adopted Budget Transmittal Letter	2-1
Introductory Budget Transmittal Letter	2-2
Working Draft Budget Transmittal Letter	2-15
Council Letter – FY 2015 Adopted Budget	2-28
Budget Resolution	2-29
Capital Improvements Plan Resolution	2-31
Ordinance	2-33
Council Letter – Support of Danville Public Schools	2-56
Resolution	2-57

Budget Summary

All Funds Summary	3-2
Authorized Position Summary	3-4

General Fund

General Fund Summary	4-1
<i>General Government</i>	
City Council	4-6
Mayor	4-7
Office of the City Manager	4-8
Clerk of Council	4-9
River City TV	4-10
Human Resources	4-11
Budget Office	4-12
City Attorney	4-13
Office of Legislative Affairs	4-14
Independent Auditor	4-15
Commissioner of Revenue	4-16
Real Estate Assessment	4-17
Board of Equalization	4-18
Central Collections	4-19
City Treasurer	4-20
Finance Director/Administration	4-21
Accounting	4-22
Internal Auditor	4-23
Purchasing	4-24
Information Technology	4-25
Elections	4-26
City Registrar	4-27

Judicial Administration

Circuit Court	4-28
General District Court.....	4-29
Magistrate	4-30
22 nd District Court Service.....	4-31
Juvenile and Domestic Relations Court Service	4-32
Clerk of Circuit Court.....	4-33
City Sheriff.....	4-34
Commonwealth Attorney.....	4-35
Commonwealth Attorney Collections	4-36

Public Safety Administration

Police Department.....	4-37
Medical Examiner.....	4-38
City Jail.....	4-39
Fire Department	4-40
Adult Detention.....	4-41
Juvenile Detention.....	4-42
Juvenile Intake Diversion	4-43
Emergency Services	4-44
Emergency Communication.....	4-45
Inspections	4-46

Public Works and Transportation

Transportation: Airport	4-47
Transportation: Amtrak Station	4-48
Public Works: Administration	4-49
Public Works: Engineering.....	4-50
Public Works: Buildings and Grounds.....	4-51
Public Works: Street Maintenance	4-52

Health and Welfare

Social Services.....	4-53
Property Tax Relief for the Elderly/Disabled	4-54

Parks, Recreation, and Cultural

Parks, Recreation, and Tourism: Maintenance	4-55
Public Library	4-56
Parks, Recreation, and Tourism: Administration	4-57
Parks, Recreation, and Tourism: Community Recreation.....	4-58
Parks, Recreation, and Tourism: Special Recreation	4-59
Parks, Recreation, and Tourism: Outdoor Recreation.....	4-60
Parks, Recreation, and Tourism: Athletics.....	4-61

Community and Economic Development

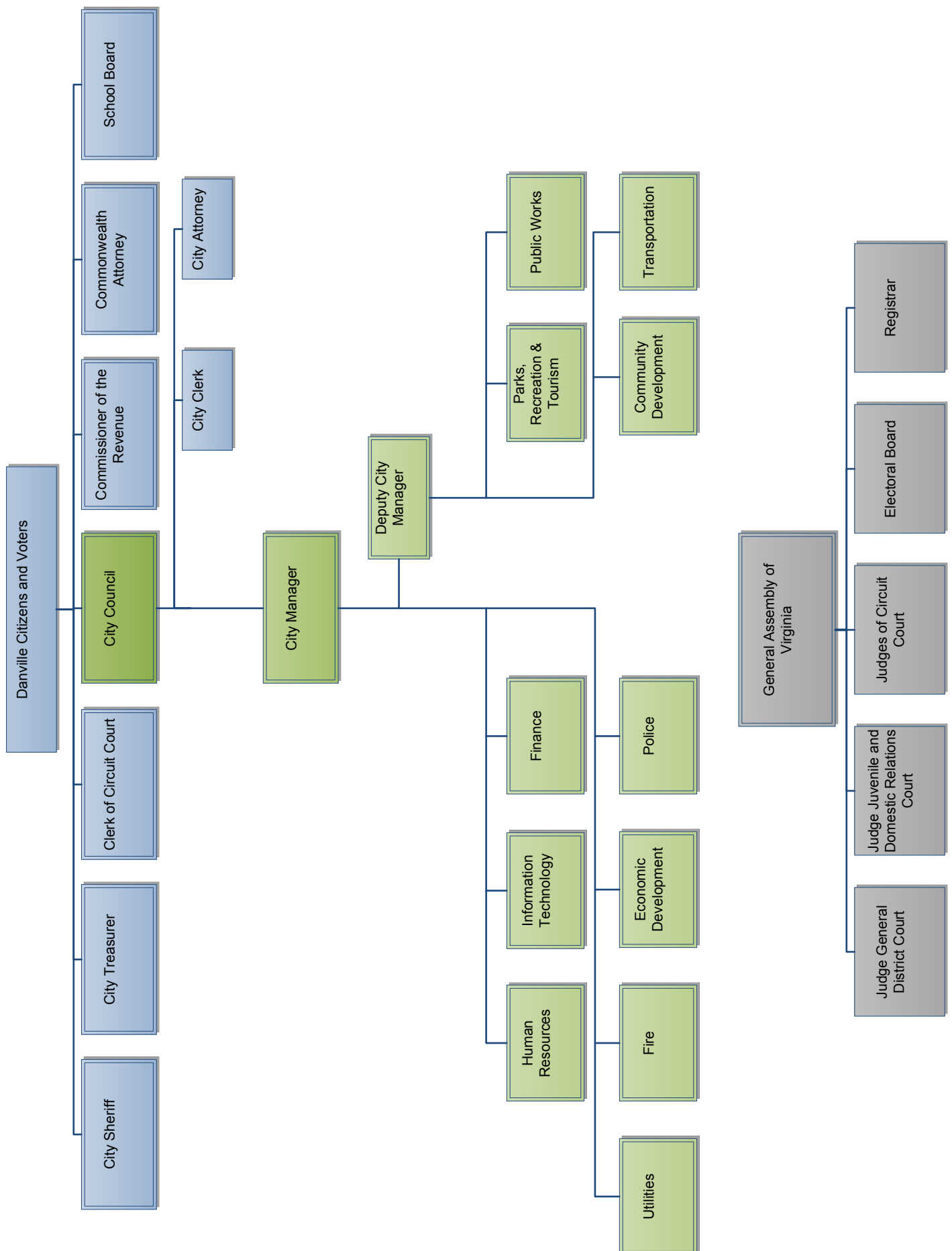
Community Development: Director/Administration	4-62
Community Development: Planning.....	4-63
Planning Commission	4-64
Zoning Board.....	4-65
Economic Development: Administration	4-66
Economic Development: Enterprise Zone Activities	4-67

Non-Departmental Services.....	4-68
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Contributions to Other Entities	4-69
Danville Community College	4-69

FY 2015 Adopted Budget
Table of Contents

Danville Area Humane Society	4-69
Western Virginia EMS Council	4-69
Ambulance and Rescue	4-69
Health Department	4-70
Danville-Pittsylvania Community Services	4-70
Virginia Cooperative Extension Office	4-70
Southern Area Agency on Aging	4-70
West Piedmont Planning District	4-71
Metropolitan Planning Organization	4-71
Dan River Business Development Center	4-71
Support of Industrial Development Authority	4-72
Downtown Danville Association	4-72
Transfers to	4-73
Danville Public Schools	4-73
 Special Revenue Fund – VDOT	 5-1
Insurance Fund	6-1
Central Services Fund	7-1
Motorized Equipment Fund	8-1
Transportation Fund	9-1
Sanitation Fund	10-1
Cemetery Fund	11-1
Utilities Summaries	12-1
Wastewater Fund	13-1
Water Fund	14-1
Gas Fund	15-1
Electric Fund	16-1
Telecommunications Fund	17-1



The Danville City Council has designated eight priority areas to focus the efforts of the City Manager and staff during the next few years. Included is the effective and efficient provision of municipal services and facilities, economic development, crime prevention, education, controlling utility costs, minimizing blight, enhancing Danville's image, and improving race relations. This summary lists preliminary goals and objectives addressing these priorities. It will be refined as directed by City Council. Council-authorized actions taken in addressing each priority will be dependent on available resources.

1. **Municipal Services & Facilities** -- Effectively and efficiently provide municipal services and facilities necessary to ensure that Danville remains a pleasant, safe, and healthy community for its residents, visitors, businesses, and institutions.

- 1.1. Conduct a citizen survey to measure municipal service performance and quality ratings.
- 1.2. Initiate the phased development of written strategic plans for all municipal departments beginning with the Human Resources, Police, Economic Development, Community Development, and Utilities Departments. Incorporate goals and objectives supporting these Council-established priorities.
- 1.3. Conduct a municipal employee survey to identify organizational strengths and weaknesses and help focus productivity improvement efforts.
- 1.4. Undertake a management team building and training program to improve the ability of organization's top, middle, and line managers to plan, organize, control, and lead municipal departments as effectively and efficiently as possible.
- 1.5. Commence a two-year program to develop in FY 2012 and launch in FY 2012 a pay-for-performance system that effectively links employee compensation to job performance.
- 1.6. Produce a written Annual Report summarizing the City's accomplishments in effectively and efficiently providing municipal services and facilities.

2. **Economic Development** -- Support business prosperity and growth sufficient to ensure current and future employment at good wages.

- 2.1. Recruit new businesses and industries to the area that will diversify the economy and increase the overall average wage rate.
- 2.2. Strengthen the business retention and expansion program by visiting and maintaining regular contact with existing businesses and assisting them with their needs.
- 2.3. Develop a comprehensive plan for designing incentive programs as well as for renovating and redeveloping property in the Central Business District and the Tobacco Warehouse District.

Target a “niche” retail strategy by determining what needs (such as an upscale restaurant) are unmet in the community, and formulate a recruiting plan based on the feedback.

- 2.4. Evaluate developable property within the city limits of Danville and complete a plan to redevelop areas for future industrial and commercial growth, emphasizing increasing employment opportunities, strengthening of the tax base, reducing blight, and improving property utilization.
- 2.5. Work with Pittsylvania County on the certification and development of the 3,500 acre mega-park.
- 2.6. Continue regional cooperation with economic developers from Pittsylvania County, Martinsville-Henry County, and Caswell and Rockingham Counties in North Carolina to create a regional marketing brand and strategy.

3. **Crime Prevention** -- Maintain a safe and secure community free from the ravages of crime.

- 3.1. Ensure that the Danville Police Department is provided the resources required to effectively combat and prevent crime and that performance reports are regularly issued to the public to track progress made in achieving that goal.
- 3.2. Maintain an effective multifaceted “community policing” effort that engages and works in partnership with the community in order to proactively deal with conditions that give rise to crime, social disorder, and fear of crime.
- 3.3. Establish the “Coalition for a Safe Danville” as a means of uniting community stakeholders, sharing information, developing strategies, engaging and informing the public, and undertaking coordinated, results-oriented crime prevention activities that will combat crime and earn public confidence that Danville is a safe community in which to live, visit, and conduct business.
- 3.4. Expand effective crime prevention programs, including Neighborhood Watch, Business Watch, National Night Out, and Crime Stoppers.
- 3.5. Improve police intelligence gathering activities to support crime prevention efforts and the prosecution of offenders.
- 3.6. Continue and improve existing partnerships with the Danville Public Schools District to maintain public safety in the schools and at school athletic events.
- 3.7. Continue to keep the public informed about crime through media releases, the City’s internet website, and public service announcements while seeking out and effectively using new communications methods.
- 3.8. Continue and expand the Danville Police Department’s active role in regional law enforcement data sharing and communications programs.

- 3.9. Aggressively seek grant funding to support community crime prevention programs and law enforcement improvement activities.

4. **Education** -- To enable productive lifelong learning for Danville's citizens, provide adequate funding to the Danville School District and support for the community's colleges, educational institutions, and workforce training programs.

- 4.1. Support the Danville Public School District, Danville Community College, Averett University, Institute for Advanced Learning and Research, and West Piedmont Workforce Investment Board in emphasizing the importance of academic achievement, work skills development, and lifelong learning in Danville.
- 4.2. Regularly meet with the Danville School Board and administration to maintain a good understanding of public education system operations and budget requirements.
- 4.3. Provide access to lifelong learning opportunities through the collections, programs, and services of the Danville Public Library, classes and events provided by the Department of Parks, Recreation, and Tourism, and nDanville telecommunications services.

5. **Utility Costs** -- While maintaining reliable utility systems and services that meet customer requirements, minimize wholesale energy and operational expenses and encourage and assist customers in efficiency and conservation efforts to hold down their utility costs.

- 5.1. Secure reliable natural gas and electricity wholesale supplies at the lowest, most stable prices available.
- 5.2. Acquire cost-effective, environmentally responsible electric generation assets to reduce dependence on the volatile wholesale markets.
- 5.3. Modify the Northside Wastewater Treatment Plant to lower its operating costs while preserving capacity to meet future needs.
- 5.4. Develop an energy efficiency and conservation strategy to direct municipal operations and regulatory activities.
- 5.5. Engage the public in energy and water efficiency and conservation efforts to minimize their consumption of municipal utility services.

6. **Blight** -- Maintain the physical integrity of Danville's residential and business districts to avoid property deterioration, decline, and abandonment.

- 6.1. Proactively enforce the City's property maintenance code, including effective response to public complaints and rigorous implementation of provisions relating to vacant and blighted structures, graffiti, accumulated trash, overgrowth and weeds, inoperative vehicles, right of way encroachment, hazardous trees, and automobile graveyards and junkyards.
- 6.2. To promote compliance with health and safety standards and reduce substandard conditions in rental housing for low-income residents, continue the Rental Housing Inspection Program within the two designated districts.
- 6.3. Maintain the "Building Blocks Program" in the Westmoreland target area through aggressive rental housing inspections, maintenance of municipal right of ways and green spaces, rehabilitation of salvageable housing, demolition of dilapidated structures, new construction infill, and strategic acquisition and sale of properties.
- 6.4. Addressing the specific needs of the Green Street neighborhood, develop a plan of action during FY 2012 to similarly revitalize that area starting in FY 2012.
- 6.5. Prepare a city-wide building and property condition analysis during 2012 and a strategic plan to deal with blight in other areas of Danville.
- 6.6. Establish an Anti-Blight Task Force to strengthen and accelerate efforts to address the decline of residential neighborhoods and business districts due to property abandonment, decline, and deterioration.
- 6.7. Ensure blight issues are adequately addressed in the housing element of the updated Comprehensive Plan.

7. **Danville's Image** -- Sustain a positive image of Danville among its own residents, as well as those in other communities.

- 7.1. Establish a task force involving groups, businesses, and citizens to address negative perceptions of Danville held by the community and targeted external audiences and to develop a strategic plan for improving Danville's image.
- 7.2. Designate a public information officer staff position in the City Manager's Office to ensure that accurate and positive information is available to everyone, especially to those making decisions that could affect Danville's future.
- 7.3. Pursue attainment of the National Civic League's "All-America City Award."

- 7.4. Maintain efforts to beautify road interchanges and identify opportunities for other visual enhancements in Danville, particularly at gateways to the City and along major entry arterial streets.

8. **Race Relations** -- Ensure that all citizens of Danville enjoy living in community undivided by barriers of race or ethnicity.

- 8.1. Establish partnerships with community organizations to deal with actual and perceived instances of racial discrimination and inequity and to improve race relations in Danville.
- 8.2. Initiate programs and events to create opportunities for positive interracial dialogue and interaction.
- 8.3. Ensure that municipal programs and services address the needs of a diverse population and provide equitable benefits to all residents.
- 8.4. Use creative, innovative, and proactive means to promote the equitable recruitment of minorities into the municipal workforce in order to ensure that it is representative of the diversity of Danville. Similarly, endeavor to reflect Danville's diversity in the composition of City Council appointed boards and commissions.

Adopted: February 2, 2010

January 7	Regular Council Meeting/Budget Work Session
January 21	Regular Council Meeting/Budget Work Session
February 4	Regular Council Meeting/Budget Work Session
February 18	Regular Council Meeting/Budget Work Session
February 24	<i>Danville Utility Commission Recommend Utility Budget to City Council (No Council Action necessary – information purposes only)</i>
March 4	Regular Council Meeting/Budget Work Session Working Draft Budget Presented to City Council (per VA Code Section 15.2-2503) Review of Departmental Operating & CIP Budgets City Manager, city Council, City Attorney Finance Department Human Resources Utilities
March 11	Budget Work Session Review of Department Operating & CIP Budgets Public Works Department (All Funds) Information Technology Department Transportation Department (Airport & Mass Transit) Community Development Department Constitutional Officers & Judicial Offices
March 18	Regular Council Meeting/Budget Work Session Review of Departmental Operating & CIP Budgets Parks & Recreation Department Police Department Fire Department Economic Development Department
March 25	Budget Work Session – Final Changes for City Council's Introductory Budget
April 1	Regular Council Meeting City Council's Introductory Budget released (per City Charter Section 8-6)
April 15	Regular Council Meeting Public Hearing – 1st Reading Resolution Approving School Budget 1 st Reading – Fee Increase Ordinance Public Hearing – Fee Increase 1 st Reading – Real Estate Tax Ordinances Public Hearing – R/E Tax Increase

May 8	Regular Council Meeting Final Adoption - Resolution Approving School Budget Final Adoption – Fee Increase Ordinance Final Adoption – Real Estate Tax Ordinance Public Hearing – City Budget – 1 st Reading Resolutions 1 st Reading- Budget Appropriation Ordinance
May 20	Regular Council Meeting Final Adoption of Resolutions approving City & CIP Budgets Final Adoption – Budget Appropriation Ordinance
June 3	Regular Council Meeting
June 17	Regular Council Meeting
July 1	Begin New Fiscal Year

LEGAL REQUIREMENTS:

Utility Rates and other Fee Increases: Advertise 2 successive weeks with 2nd publication no sooner than 1 week after the first publication. Fourteen days must elapse between the last publication date and the passage of the ordinance.

Reassessment years when reassessment produces tax levy in excess 101% of current levy - Notice of Public Hearing for Real Estate Tax Rate at least 30 days prior to Public Hearing. The Public Hearing for the R/E Tax Increase CANNOT be held at the same time of the Public Hearing on the Budget.

Non-reassessment years for Real Estate Taxes and all other local taxes – notice of proposed increase must be published in a newspaper at least seven days before Public Hearing. Ten days must elapse between Public Hearing and passage of ordinance.

Advertise Summary of School Budgets once at least 7 days prior to Public Hearing. School Budget must be approved by May 15 or within 30 days of receipt of State Revenue Estimated whichever occurs later.

Advertise Summary of City & CIP Budgets once at least 7 days prior to Public Hearing.

Budget Appropriation Ordinance not to be passed until 10 days after introduction.

BUDGET ADMINISTRATION

The City Manager Recommended Budget is prepared by the City Manager and presented to the Mayor and City Council for review and deliberation. After the review of the City Manager Recommended Budget by City Council, an Introductory Budget is prepared and contains all of the changes and amendments made by the City Council during its budget workshops. It is the Introductory Budget that is submitted to the public for public hearing. After the public hearing on the Introductory Budget, City Council offers final amendments to the budget and formally adopts the budget no later than June 30 of each year.

The Adopted Budget takes the form of: 1) an ordinance, authorizing expenditures and the raising of revenues during the coming budget year, and 2) resolutions authorizing fees, charges and related actions.

Once the budget is adopted by the City Council, it becomes the shared responsibility of the city manager, finance director, budget director and department heads to oversee the implementation of the budgeted programs and to continually monitor expenditure and revenue levels throughout the year. Full implementation of the FY 2012 budget begins on July 1, 2011.

DESCRIPTION OF MUNICIPAL BUDGET FUND

The Code of Virginia requires all ordinances appropriating funds in an amount of \$1,000 or greater to be introduced and lay over for a period of 10 days prior to final adoption. Further, if at any meeting ordinances amending the budget exceed one percent of the budget or \$500,000, whichever is the lesser, the State Code requires that such budget amendments be advertised for public hearing. The City Charter requires the affirmative votes of two-thirds of all the members of the City Council for all ordinances imposing taxes, authorizing the borrowing of money or appropriating money exceeding the sum of \$10,000.

The City of Danville organizes expenditures and revenues by fund. All the City's funds are shown in this document are described in more detail below.

OPERATING FUND

The General Fund

The General Fund is the primary operating fund for governmental-type activities. This fund accounts for all financial resources of the City, except for those resources required (by general accepted accounting principles) to be accounted for in another fund. The most significant sources of funding are general property taxes, other local taxes and transfers from the various utility funds. The most significant expenditures from this fund are for public safety, public works programs including infrastructure maintenance, health and welfare programs and contributions to other funds for education and capital improvements. The budget and accounting records are maintained on a modified accrual basis.

INTERNAL SERVICE FUNDS

The Insurance Fund

This fund provides accountability for all City costs relating to workers compensation on a self-insured basis, general insurance provided by outside insurance carriers- excluding group health and life, risks covered by statewide pools and risks other than workers compensation on a self-insured basis. The fund is supported by charges to the user departments on a cost-reimbursement basis and is on a modified accrual basis of accounting for both the budget and the accounting records.

The Central Services Fund

This fund provides accountability for the acquisition of office supplies, the cost of interoffice mail, central mailroom and printing services, which are provided to the various departments of the City. The fund is supported by charges to the user departments on a cost-reimbursement basis and is on a modified accrual basis of accounting for both the budget and the accounting records.

The Motorized Equipment Fund

This fund provides accountability for the acquisition and maintenance of motorized vehicles for various departments of the City. The fund is supported by charges to the user departments on a cost-reimbursement basis and is on a modified accrual basis for both the budget and the accounting record.

ENTERPRISE FUNDS

The Transportation Fund

This fund provides for activities relating to mass transit bus services. The fund is on an accrual basis of accounting for both the budget and the accounting records. However, the fund is not self-supporting. Operation and maintenance costs are paid by user fees from passengers of the bus service, local, federal, and state grants and transfers from the General Fund.

The Sanitation Fund

This fund provides for activities relating to the collection and disposal of solid waste. The fund is self-supporting with user fees, which cover the operating and maintenance cost. The fund is on an accrual basis of accounting for both the budget and the accounting records.

The Cemetery Fund

The Cemetery Fund provides for funeral services, sale of lots and record keeping. The staff provides services to local funeral homes and can assist residents and non-residents who are interested in purchasing at-need and pre-need burial lots. Additionally, this fund provides for the maintenance of the eight municipally owned cemeteries. The fund is on an accrual basis of accounting for both the budget and the accounting records.

The Wastewater Fund

This fund provides for activities related to the treatment of household, commercial and industrial waste as well as the operations and maintenance of the treatment facilities, pumping stations, and collection lines. The fund is self-supporting with user fees, which cover the expenses for the collection system and treatment facilities and a contribution to the General Fund in lieu of taxes and to represent a return on investment. An accrual basis of accounting is used for this fund for both the budget and the accounting records.

The Water Fund

This fund provides for reliable high quality drinking and industrial process water at the lowest cost possible while complying with all local, state, and federal laws, regulations and standards. The fund is self-supporting with user fees, which cover the operating, and maintenance cost for water treatment plant and the distribution lines and a contribution to the General Fund in lieu of taxes and to represent a return on investment. An accrual basis of accounting is used for this fund for both the budget and the accounting records.

The Gas Fund

This fund provides for activities relating to the purchase and distribution of natural gas to customers. The fund is self-supporting with user fees, which cover the purchased cost of natural gas, operation and maintenance of the distribution system and a contribution to the General Fund in lieu of taxes and to represent a return on investment. An accrual basis of accounting is used for both the budget and the accounting records.

The Electric Fund

This fund provides for activities relating to the purchase of electricity, production of electricity, and operating and maintenance costs. The operating and maintenance costs cover the hydro-electric facilities, transmission system, and the distribution system. The fund is self-supporting with user fees, which cover all costs and provide a contribution to the General Fund in lieu of taxes and to represent a return on investment. An accrual basis of accounting is used for both the budget and the accounting records.

The Telecommunications Fund

The Telecommunications Fund is an e-rate service provider to the Danville Public Schools and the Pittsylvania County Schools and maintains and operates nDanville, a high-tech fiber optic network. The fund is self-supporting with user fees, which cover all costs and provide a contribution to the General Fund in lieu of taxes and to represent a return on investment. An accrual basis of accounting is used for both the budget and the accounting records.

SPECIAL FUNDS

The Capital Projects Fund

This fund provides accountability for financial resources used for major construction projects relating to general government use. Funding resources include proceeds from the sale of bonds, federal and state grants and transfers from the General Fund. The fund operates on a modified accrual basis of accounting for both the budget and the accounting records. Information regarding these projects can be found in the Capital Improvement Plan document.

Virginia Department of Transportation Fund

In accordance with Section 33.1-41.1 of the Code of Virginia, the Commonwealth Transportation Board authorizes payments to municipalities for maintenance, construction, or reconstruction of eligible roads and highways. The maintenance payments are based on lane miles of principal, collector, or local streets within the city limits. The rates are adjusted annually. This fund will more clearly identify the Virginia Department of Transportation maintenance fund expenditures. The funds are reimbursed to the city on a quarterly basis.

Accrual Basis of Accounting

Funds that focus on total economic resources employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the underlying event or transaction occurs. Revenues are recognized as soon as they are earned and expenses are recognized as soon as a liability is incurred, regardless of the timing of the related cash inflows and outflows.

Appropriation

The legal authority granted by the City Council to expend funds for a specific purpose.

Assessment

The official valuation of property for the purposes of taxation.

Assessed Value

A valuation set upon real or personal property by the City Assessor as a basis for levying taxes.

Balanced Budget

Occurs when the total revenues match the total expenditures for a fiscal year.

Bond

A written promise to pay a specified sum of money (the “principal”) at a specified date in the future, together with a periodic interest at a specified rate. The payments on a bond are referred to as “debt service”.

Budget

The plan for the acquisition and allocation of resources for a specified purpose.

Capital Improvement Program

A five-year plan for completing public capital projects on an annual basis, with tentative beginning and ending dates for each, anticipated costs, and options for financing.

Capital Outlay

Category of expenditures that includes machinery/equipment purchases, furniture/fixtures purchases, communications purchases, motor vehicles and equipment, software purchases, or certain expenditures classified as improvements.

Capital Projects

Large one-time construction/maintenance projects or purchases that are expected to provide services for citizens over a period of time.

Contingency

An estimated amount of funds needed for deficiency, contingent or emergency purposes.

Contribution Other Entity

Category of expenditures that includes contributions to outside organizations.

Cost Allocation

Cost allocation distributes accumulated indirect costs to the programs that benefit from the accumulated cost on the basis of percentages that represent a reasonable and equitable allocation base. A cost allocation plan allows the General fund to recover administrative costs from Enterprise Funds, grants, and other participants (Juvenile Detention).

Current Financial Resources

A measurement that focuses on changes in current financial resources. Here the goal of the operating statement is to answer the question, "What are the transactions or events of the period that have increased or decreased the resources available for spending in the near future?" This is the focus of governmental type funds (the General Fund) and is the reason the modified accrual basis of accounting is used.

Danville-Pittsylvania Regional Industrial Facility Authority (RIFA)

A regional partnership between the City of Danville and Pittsylvania County for the purpose of engaging in joint economic development efforts.

Debt Service

Repayment of City debt, including interest.

Department

An entity with the City organization, established either by State Code or identified need, for the administration of specifically related duties or responsibilities. A Department Head is responsible for the activities or expenditures within that department.

Depreciation

The process for estimating and recording the lost usefulness, expired useful life, or diminishment of a fixed asset that cannot or will not be restored by repairs and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to replace the item at the end of its useful life.

Disbursement

A cash payment to an outside party, or a transfer of funds to another accounting entity within the City's financial structure.

Division

For manageability and accounting purposes, some departments are further divided into divisions, which are small units of control in a given service area.

Economic Resources

A measurement focus used to describe the types of transactions and events that are reported in a fund's operating statement. The goal of the economic resources measurement focus is to answer the question, "What transactions and events have increased or decreased the fund's *total economic resources* during the period?" This is the goal of enterprise funds, and hence is the reason they use the accrual basis of accounting.

Employee Benefits

Category of expenditures that include indirect and non-cash compensation paid to an employee such as contributions to FICA, retirement (ERS and VRS), worker's compensation, and expenditures classified as employee services.

Encumbrance

A reservation of funds for an anticipated expenditure prior to an actual payment for an item. Funds are usually encumbered or reserved once a contracted obligation has been entered into for an item, but prior to the cash payment actually being disbursed.

Enterprise Fund

These self-supported funds for city-owned entities are entirely or predominantly financed by user fees. The operation of these self-sustaining funds is accounted for in such a way as to show gains or losses, similar to that of a private enterprise.

Expenditure

The authorized payment of City funds for goods or services. This includes payment for operating expenses, capital improvements, and debt service.

Fiscal Year

A year long accounting period. For the City of Danville, the fiscal year runs from July 1 to June 30 of the following year.

Fund Balance

Resources, which at year's end, have exceeded requirements and have not been designated for any specific purpose.

General Fund

The general fund accounts for the majority of day-to-day City operations and finances by taxes and revenue.

Grant

A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grant moneys are usually dedicated for specific purposes.

Internal Services

A category of internal service funds that centralize the services for the general government motor pool, print shop, and insurance. These services are provided on a cost-reimbursement basis to the departments utilizing the services.

Internal Services Fund

The internal services fund accounts for the financing of goods and services provided by one fund to another fund on a cost reimbursement basis.

Labor Expense Cross

The cost of public works labor charged to another department.

Modified Accrual Basis of Accounting

Method under which revenues are recognized when earned, only to the extent they are collectible within the period or soon enough afterwards to be used to pay liabilities of the current period. Similarly, debt service payments and specific accrued liabilities are only recognized as expenditures when payment is due because it is only at that time that they normally are liquidated with expendable available financial resources. Funds that focus on the current financial resources (governmental funds) use the modified accrual basis of accounting.

Non-Categorical Aid: 599 Funds

Funding earmarked for public safety from the State of Virginia for localities with Police Departments.

Other Operating Expenses

A category of expenditures that includes travel and training, general liability insurance, dues and memberships, telephone/internet, office supplies, books and subscriptions, postal service, uniforms, and other materials and supplies.

Operating Expenses

The portion of the budget pertaining to the daily operations that provides basic governmental services.

Personnel Services

A category of expenditures that includes the salaries and wages for employees.

Position

A specified group of duties and responsibilities to be performed by a person employed by the City.

Proprietary Funds

Funds that rely on operating income, changes in net assets or cost recovery, financial positions, and cash flows.

Public Assistance

A category of expenditures that includes Social Service programs.

Purchased Services

A category of expenditures that include services performed by non-city entities for the functionality of a department or division. This can include payments for maintenance service contracts, repair work done by non-city firms, or accounting/auditing services.

Reduction in Force (RIF)

Process by which an employee is separated from service as a result of the abolition of a position.

Reserve

Funds that have been set aside for a specific purpose or future use.

Revenue

Government income, including, but not limited to, funding from sources such as taxes, permits, fees, licenses, fines, and grants.

Tax Base

The aggregate value of all items being taxed.

Tax Rate

The level of taxation stated in terms of a dollar amount (i.e \$0.73 per \$100 of assessed value) or a percentage of the value of the tax base (5% sales tax).

Transfer Out

General Fund support of other operations. For fiscal year 2010, the General Fund has budgeted support to the General Government Capital Improvement Projects Fund, Economic Incentives, Special Revenue Fund for local share of Grants, Schools, the Transportation Fund, and the City's share of support for the Regional Industrial Facility Authority.



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July 1, 2014

Honorable Mayor and Members of Council:

I am pleased to present to you the Adopted FY 2015 Budget. I wish to thank you for the very hard work, diligence, and direction given throughout this budget process.

The Adopted FY 2015 General Fund Budget is \$99,128,730, which is 3.01% more than the previous fiscal year and does not impose increased taxes or fees. This includes the City's support of Danville Public Schools at \$17,399,860. The Utilities budgets include expenditures (less depreciation) of nearly \$158 million in the Wastewater, Water, Gas, Electric and Telecommunications Funds and \$5.2 million for affiliated capital projects.

The loss of revenues as result of the 2008 recession is beginning to turn around. This budget estimates revenue growth in real estate, personal property and business, professional, and occupational license taxes of \$725,000. Other local taxes are estimated to remain flat. Building permits, inspection fees, and charges for services are also estimated to be flat or slightly decreasing. State revenues reflect an estimated increase of \$1 million which includes a \$550,000 increase for Social Service programs.

This budget includes funding for pay for performance in the amount of \$621,000 in the General Fund and \$335,790 in other funds. Funding is also included to address "pay compression" for employees unable to move through their pay range due to the defunding of the merit system years ago. This totals \$2,079,000 for the General Fund and \$1,124,209 for other funds.

Accompanying this document is the City's Five-Year Capital Improvement Plan (CIP). Fiscal Year 2015 provides funding for all funds in the amount of \$23,603,250. Funding sources include current revenues of \$2,241,600 from the General Fund and \$5,235,000 from Utilities; and Transfers from Unassigned Fund Balance of \$1,661,500 from the General Fund. Also included in the CIP are projects funded with grants and bond funds. Appropriations for these projects will be recorded when funding is approved by separate appropriation ordinances.

I would like to express my appreciation to our Budget Team and to our Department Directors for a job well done. Again, I would like to express my sincere appreciation to each of you for your cooperation and guidance in developing a budget that will continue to move Danville forward.

Respectfully,

A handwritten signature in black ink, appearing to read "Joe King", is written over a horizontal line.

Joseph C. King
City Manager



City of Danville, Virginia

JOE KING
CITY MANAGER
E-MAIL: kingjc@ci.danville.va.us

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March 31, 2014

Honorable Mayor and Members of Council:

Chapter 8, Section 8-6 of the City Charter requires the City Manager to submit a proposed budget by April 1st of each year. This Introductory Draft of the Proposed Fiscal Year (FY) 2015 Budget is respectfully submitted following City Council's month-long review of the Introductory Draft. The Charter directs the Manager and Council to work together in modifying the proposed budget into a version presented to the public no later than April 30. Public comment on that edition of budget will be actively encouraged through May and June before a final budget is adopted and associated funds are appropriated by June 30.

This Introductory Draft incorporates Council's guidance received during work sessions conducted in January, February, and March. The Danville Utility Commission's recommendations regarding the Water, Wastewater, Electric, Gas, and Telecommunications Funds are likewise included in this Introductory Draft. With exceptions noted below, current municipal services* are maintained in FY 2015.



Community of Opportunity;
Community of Choice

This Proposed FY 2015 Budget maintains the City's critically important efforts to transform its economy, revitalize its River District, stem its population decline, and eradicate property blight. The City must provide just the right mix of municipal services and facilities to satisfy current resident demands and attract newcomers. It must accomplish this while operating cost-effectively with affordable taxes, fees, and utility rates.

To accomplish this will require a comprehensive five-element strategy that was introduced during FY 2014.

1. Build on Economic Strengths -- Transform Danville's economy into a vibrant, future-focused - one built on knowledge, innovation, and entrepreneurship.
2. Fix the Basics -- Sustain just the right mix of public services, facilities, and amenities to retain and attract residents, and do so effectively and efficiently.
3. Transform the Physical Landscape -- Implement capital improvement projects that stimulate revitalization of Danville's economy.

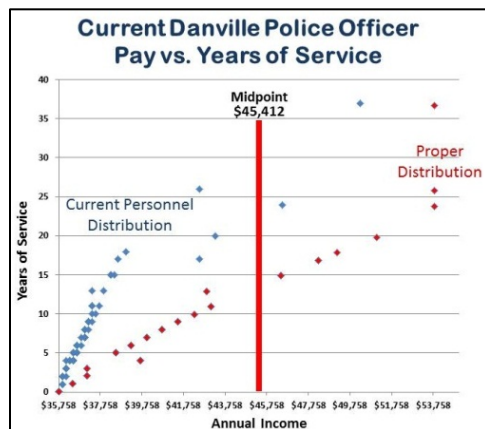
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4. Grow the Middle Class -- Reestablish Danville's middle-class character and ensure healthy population growth and a brighter future.
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Implementing this strategy involves making purposeful use of ongoing operating expenditures, as well as special project and capital improvement expenditures.

The City's financial condition is excellent in terms of maintenance of appropriate cash reserves, levels of indebtedness, and retirement system funding. Prudent use of cash reserves and moderate increases in debt financing makes it possible to balance the FY 2015 Budget without increases in property taxes or General Fund charges, as directed by City Council during our last work session discussions. The second phase of water rate increases adopted in the biennial rate study will go into effect next year. It is important to recognize that avoidance of property tax and utility rate increases will be difficult during the FY 2016 budget preparation cycle beginning a year from now.

A significant initiative in the Proposed FY 2015 Budget is to address problems with employee pay. City Council is aware of the "pay compression" effect employees are



experiencing as a result of defunding of the merit system many years ago. As illustrated in this graph*, the pay differentials between new employees and those with many years of service are currently much lower than they would have been if a properly functioning merit system had been in place. Most employees with many years of experience remain in the lowest quartile of their pay ranges because, without access to annual merit increases, they have not been able to move up affected pay scales.

To correct the pay compression problem will cost in excess of \$6 million. We are proposing to do this in two phases over FY 2015 and FY 2016 and implement a pay-for-performance system in FY 2015 to ensure that this problem is permanently remedied. Compression adjustments and pay increases for employees in all funds are projected to have a \$3.7 million impact on the FY 2015 Budget.

Highlights of the Introductory Draft of the Proposed FY 2015 Budget are provided on the following pages.

* This chart depicts the situation regarding Police Officers. The same problem affects other employee classifications throughout the organization.

General Fund Highlights

The total proposed FY 2015 General Fund budget appropriation is \$99,128,730. This is \$3,895,560 (3.01%) more than the FY 2014 budgeted amount.

FY 2015 General Fund Revenue Changes

	<u>Introductory Budget</u>	<u>Increase (Decrease)</u>
General Property Taxes:*		
Real Estate Taxes	\$16,500,000	\$ 300,000
Machinery & Tools Taxes	1,305,000	80,000
Penalties and Interest-All Property Taxes	600,000	150,000
All Other General Property Taxes	9,787,220	94,900
Other Local Taxes:		
Business & Occupation Licenses	4,800,000	300,000
All Other Local Taxes	18,549,000	(86,000)
Recovered Cost	5,26,140	(122,310)
State Revenues:		
Shared Expenses - Constitutional Offices	4,610,290	239,610
Social Service Programs	6,848,660	549,840
State Telecommunications Tax	3,300,000	200,000
Other Revenue Areas	<u>9,363,670</u>	<u>130,770</u>
Total Revenues	\$ 81,189,980	\$1,846,810
Transfers In From:		
Utility Funds	14,830,000	0
General Fund Balance	<u>3,108,750</u>	<u>1,048,750</u>
Total Revenues & Transfers	\$ 99,128,730	\$3,895,560

* Property taxes include current and delinquent amounts

Notes on Revenues

- **Real Estate Taxes** – The FY 2015 reassessment of real estate is anticipated to produce a 2% increase in the assessed value of taxable property, generating an additional \$300,000 of revenue at the current rate of 73¢. Depending on the amount of new construction and the final results of the reassessments, the City may need to advertise a rate increase in order to maintain the current tax rate and realize the modest increase in real estate tax revenue.

Collection of delinquent real estate tax remains level. As of December 31, 2013, \$1,478,711, or 48.4%, had been collected of the \$3,055,175 in delinquent real estate taxes referred to an agency for collection. The current budget anticipates the same level of revenue for delinquent taxes.

- **Other Local Tax Revenue** – Local sales and meals tax revenues are good indicators of local economic vitality. Tax receipts for both have now returned to prerecessionary levels. Sales tax revenues for FY 2012 and 2013 were flat and the FY 2014 revenue is projected to fall slightly below budget. Following this trend, FY 2015 revenue estimates for both sales and meals tax are flat. Lodging tax revenues have been slow to show recovery since FY 2008. However, the current year revenue is expected to exceed budget by \$40,000. Based on these projections, this revenue reflects an increase of \$60,000 over FY 2014 budget.
- **Transfer from Fund Balance** – The proposed budget recommendation includes \$3,233,750 in transfers from the unassigned balance of the General Fund for funding capital projects and economic development projects and incentives.
- **State Revenues** – The General Assembly has not yet passed its FY 2015 budget as of the printing of this document. Preliminary estimates indicate mixed increases and decreases. The best available estimates of the categorical and non-categorical State revenues are included in this budget.
- **Constitutional Offices** – In FY 2009, the State reduced funding to localities in many areas including the constitutional offices. It has since reinstated some of this funding, providing an increase of \$239,610.
- **Social Service Programs** – The State provides 84.5% of administrative expenses for social services. The proposed increase in compensation for compression and pay-for-performance will increase this cost-sharing revenue. Funding for public assistance programs shows a slight decrease. However, the net increase for social service administrative and public assistance is \$549,840.

Expenditures – Major increases and decreases in General Fund expenditures are summarized as follows:

	Introductory Budget	Increase (Decrease)
Salary/Benefits:		
Salaries & Wages	\$ 31,042,580	\$ 208,830
Compression Salary Increase	2,079,000	2,079,000
Pay-for-Performance Salary Increase	621,000	621,000
Salaries – Constitutional Offices	5,993,650	102,920
Group Health Insurance	7,779,700	907,200
Employees Retirement System	2,581,460	(1,533,350)
Maintenance Service Contracts	1,497,100	135,640
Social Service Programs	2,129,370	(54,340)
Professional Health Services	358,500	55,610
Repairs & Maintenance	903,250	65,200
Utilities	1,991,700	180,290
Support of Capital Projects	3,903,100	(1,093,900)
Economic Development Incentives	1,447,250	392,250
Support of Grants	1,410,000	110,000
Contingency Appropriation	421,620	(115,390)
Cost Allocations	1,045,310	(142,040)
Debt Service (All General Fund)	4,153,470	712,910
Support of Other Entities	1,372,050	75,990
Transfer To Transportation Fund	151,730	(40,870)
Transfer to Cemetery Fund	0	(88,540)
All Other Expenditures	<u>28,246,890</u>	<u>317,150</u>
Total Expenditures	\$99,128,730	\$ 2,895,560

Notes on Expenditures

- **Salaries & Wages** – The increase is related to the reinstatement of funding for the Assistant Director of Economic Development, an authorized position that has been vacant and unfunded for several years, and the addition of a new Senior Application Support Specialist position in the Information Technology Department dedicated to work in the Police Department. This will free up Police personnel now engaged in these tasks to pursue law enforcement duties.
- **Compression Salary Increase** – See “All Funds” Section

- **Pay-for-Performance Salary Increase** – See “All Funds” Section
- **Health Insurance** – Like many other large employers, the City administers a self-insured health plan for employees and retirees under which the actual claims for health care benefits and prescription coverage are paid. Health insurance is budgeted at \$7,779,700 in FY 2015, \$907,200 more than in FY 2014. This is due to a combination of an anticipated 12% increase in utilization plus approximately 5% mandated administrative fees to fund the Patient Protection and Affordable Care Act.
- **Employee Retirement System** – See “All Funds” Section
- **Social Services** – As noted above, State funding for administrative expenditures averages 84.5% of the cost. Therefore, the portion of compression and pay-for-performance for Social Services is included in the operating budget with the State’s reimbursement of this cost reflected in the increased revenue.
- **Juvenile Detention Facility** – As with Social Services, the City’s partners for the Juvenile Detention Facility share in the increased cost associated with compression and pay-for-performance.
- **Utilities** – Over the past ten years, Utilities built and managed nDanville connections to over 100 City locations at no cost to municipal departments. The proposed FY 2015 budget includes charging these City connections a rate based on utilization similar to the private sector. Telecommunications is considered a utility and, according to the Municipal Code, City departments must be charged at the same rate as private customers (Sec 38-115). The budget includes funds to replace first generation infrastructure equipment that is reaching its end of life. The revenue collected from the City’s municipal operations will help pay for this cost.
- **Support of Capital Projects** – This budget reflects a \$1,093,900 decrease in General Fund Support of Capital Projects. Projects include economic development projects, River District improvements, firefighting apparatus replacement, Information Technology upgrades, Parks and Recreation improvements, Public Works capital maintenance for buildings, and engineering and street projects. See the Capital Improvements Plan for detailed information.
- **Contingency Appropriation** – The contingency account for each fund is administered by the City Manager. In order to balance the budget without a tax increase, this line item is reduced from \$537,010 to \$421,620 for a reduction of \$115,390.
- **Transfer to Schools** – The City’s support of schools is flat with the FY 2014 fund level. This reflects the second of four \$525,000 repayments of the \$2.1 million advance approved in the FY 2013 adopted budget.

Utility Funds

The Utilities Department includes the Divisions of Power & Light, Water & Gas, Water & Wastewater Treatment, Customer Service, Support Services, and Telecommunications. The Proposed FY 2015 Budget includes operating expenditures (less depreciation and General Fund contributions) of nearly \$143 million in all funds and \$7.7 million for affiliated capital projects. In accordance with Article XI, Section 2-283 of the City Code, the Danville Utility Commission was involved in the preparation of the Utilities Department's budget and recommends its approval by City Council.

Revenues: The proposed budget includes implementation of the second year of a biennial rate increase approved by City Council last year. The cost of water will go from \$2.20 per 100 cubic feet (748 gallons) to \$2.40 per 100 cubic feet on July 1, 2014. Revenues will cover operating costs and ongoing system-related improvements to help maintain the integrity and reliability of the utility infrastructure. The department's five-year Capital Improvement Plan includes \$5.2 million in projects funded from current revenues and an additional \$4.2 million in debt-financed projects. The budget also includes an increase in revenues to the Telecommunications Fund from charges to other Utilities Funds and municipal departments for the internet services, which were not charged in the past. Charges have been initiated in compliance with City Code Section 38-44 that requires that City departments pay the same rates as charged to private consumers.

Expenditures: This budget includes appropriation of a \$14.8 million contribution to the City's General Fund, which is unchanged from the current year. Proposed FY 2015 capital improvements include \$13.1 million in projects that are necessary to meet environmental quality requirements, replace outdated infrastructure to improve reliability, and support the revitalization of the River District. Specific projects include \$1.25 million for replacement and relining of sanitary sewer lines, \$500,000 to replace aging waterlines and infrastructure in the distribution system, \$635,000 for water treatment plant improvements, continuation of the \$1 million per year steel and cast iron gas pipeline replacement program, and \$4.2 million for gas main extensions in the Mega Park to be financed by debt. In addition \$500,000 in funding is recommended to continue implementation of nDanville's fiber to the home project and \$4.7 million to pay for electric system improvements.

The proposed utility fund budgets will ensure continued delivery of reliable services at the lowest rates possible, while supporting vital economic development activities.

Transportation Fund

In May 2013, the Virginia General Assembly passed legislation that increased State operating aid to Virginia transit systems based on performance. As a result, the local contribution budget figure for the FY 2015 Transportation Fund decreased significantly compared to the FY 2014 budgeted amount. The City of Danville received an initial mid-year allocation for performance-based funding in January 2014 after the Commonwealth Transportation Board approved a methodology to allocate State operating assistance. A similar funding level for State performance based funding was used in developing the FY 2015 budget. In addition, Federal assistance and cash fares are expected to increase during FY 2015 that will further assist with containing the local contribution for mass transit.

Sanitation Fund

When residential solid waste collection changed from backyard to curbside in 2011, the Public Works Department began using automated side-loader collection vehicles in place of the standard rear-loader trucks. The solid waste regulations changed to make it mandatory that all residents use automated roll-out carts effective January 1, 2014. Public Works has since sold approximately 13,000 carts at cost to the residents. The use of automated collection has allowed Public Works to reduce its work force over the past two years. These reductions have prevented a fee increase.

All Funds

Compression and Pay-for-Performance Salary Increases – With City Council's approval, market rate adjustments were made to various employee job classifications in FY 2014 to prepare the way for a pay-for-performance system to be initiated in FY 2015. At the end of the current fiscal year, employees will be evaluated against established performance standards and given pay increases based on their performance. Employees on probation or with less than one year of service to the City are not eligible for a performance increase. Employees not meeting a proficient performance level or higher would receive no increases.

In addition to merit pay, it is recommended that the City implement the first year of two-year compression adjustments for employees hired on or before June 30, 2013. Compression adjustment pay would be based on years of service and evaluated performance during FY 2014, not simply granted across the board to all employees. Employees not meeting a proficient performance level or higher receive no pay compression adjustments.

The Proposed FY 2015 Budget includes funds for compression adjustments and pay-for-performance salary increases. Each fund will be impacted as follows:

<u>Fund</u>	<u>Compression Adjustments</u>	<u>Pay-for- Performance</u>	<u>Total</u>
General Fund*	\$1,746,651	\$ 522,370	\$2,269,020
VDOT Fund	173,250	51,750	225,000
Central Service Fund	6,160	1,840	8,000
Motorized Equipment Fund	56,210	16,790	73,000
Transportation Fund	44,200	13,200	57,400
Sanitation Fund	78,620	23,480	102,100
Cemetery Operations Fund	37,345	11,155	48,500
Wastewater Fund	44,275	13,225	57,500
Water Fund	110,190	32,910	143,100
Gas Fund	192,500	57,500	250,000
Electric Fund	371,910	111,090	483,000
Telecommunications Fund	9,550	2,850	6,000
Total	\$2,870,860	\$ 858,160	\$3,729,020

* The General Fund reflects the net impact after revenues from the State for Social Services and from the City's partners for Juvenile Detention.

Employee Retirement System – The City offers a “defined benefit” plan, meaning employees receive a guaranteed monthly benefit for life. The monthly benefit amount is based on a formula that takes into account participant wages and length of service. On December 4, 2012, City Council approved a bonus policy for retirees and eliminated conventional postretirement cost-of-living increases. The elimination of these increases served to decrease the accrued liability of the pension fund from \$206 million in July 1, 2012, to \$180 million in July 1, 2013. As a consequence, the funding status of the pension system increased from 84% to 98% and the contribution rate required by the City decreased substantially. The following chart shows the actuarial contribution rate recommended for FY 2014, the contribution rate actually funded for FY 2014, and the actuarial contribution rate recommended and proposed for FY 2015.

	<u>Actuarial Rate FY 2014</u>	<u>Current Rate FY 2014</u>	<u>Proposed Rate FY 2015</u>
General Employees	14.996%	14.085%	8.687%
Public Safety Employees	19.740%	18,546%	9.730%

The proposed rate for FY 2015 is a reduction in city-wide funding of \$2,076,030. The chart below shows the reduction by fund.

Decreased Retirement Costs

Fund	Amount
General Fund	(\$1,533,350)
VDOT Fund	(76,260)
Central Service Fund	(4,100)
Motorized Equipment Fund	(27,190)
Transportation Fund	(22,940)
Sanitation Fund	(42,380)
Cemetery Operations Fund	(24,810)
Wastewater Fund	(23,420)
Water Fund	(70,700)
Gas Fund	(47,850)
Electric Fund	(189,680)
Telecommunications Fund	(13,350)
Total	(\$2,076,030)

Personnel Changes – This budget includes the addition of three full-time positions and reclassification of part-time positions to fund six full-time positions.

<u>Department/Position</u>	<u>FTE Positions Added</u>	<u>FTE Equivalent Positions Reduced</u>	<u>Net Increase</u>
Economic Development Department			
Assist. Econ. Development Director	1		1
Information Technology Department			
Sr. Application Support Specialist	1		1
Parks & Recreation Department			
Groundskeeper I	2	2	0
Administrative Specialist	1	1	0
Mass Transit Division			
Transit Driver	2	2	0
Telecommunications Division			
Outside Plant Technician	1		1
Total Increase in Authorized Positions	8	5	3

The Assistant Economic Development Director position has been included in the authorized staffing plan for years, but has been left unfilled and a consultant has filled the slot. It is proposed that the consultant be retained and the Assistant Director position filled to expand staff capabilities. The Senior Application Support Specialist position would be assigned to work in the Police Department and free up the officer handling computer equipment there to devote his time to law enforcement duties. It is proposed that part-time positions in Parks & Recreation and Mass Transit be converted to fulltime positions. The additional expense should be offset by increased program revenue and reduced overtime. The Outside Plant Technician proposed in the Telecommunications Division would handle fiber optic cable splicing and customer installation tasks now being performed by outside contractors, so there should be no net increase in budget expenditures. Also included in this budget is the reclassification in Public Works of one Motorized Equipment Operator III to a Project Manager. This position has a higher pay range. However, a significant portion of the Project Manager's salary will be charged to capital projects. Therefore, no increase in the operating budget will be projected.

Capital Project Funding – The Capital Improvements Plan covers proposed projects in all funds and revenue sources to finance them. Financing resources include current revenues, contributions-in-aid, State grants, transfers from unassigned fund balances, and bond proceeds. Over \$9 million in capital projects will be proposed as part of the FY 2015 budget ordinance. Other transactions will require separate actions by City Council. Examples include appropriation of State and Federal grants, VDOT funds, and issuance of bonds. The list below details the funding included in the Budget Appropriation Ordinance and funding which will require separate action required by Council.

Funding included in the Budget Appropriation Ordinance	\$9,138,100
Reprogrammed Funds for Electric Fund Projects	3,700,000
Funding authorized through separate actions	
VDOT funds for Public Works Street Projects	1,350,000
General obligation bonds for General Fund & Gas Fund	<u>9,415,150</u>
Total Capital Projects – All Funds	\$23,603,250

In addition to these projects, staff is proposing the issuance of approximately \$6 million for Industrial Development Authority (IDA) Bonds to fund projects in the River District and industrial site developments. A moral obligation commitment by City Council will be required. Estimated debt service in the amount of \$160,000 for six months interest is included in this budget in the "Support of IDA" line item. The interest expenditure is reflected in the Debt Service section below.

The City's property blight eradication activities will continue during FY 2015 using funds already appropriated in the Capital Improvements Program. No new revenues will be required from the FY 2015 budget.

Debt Service – General Fund (tax supported) debt as of June 30, 2013, was \$31.5 million, with debt service payments averaging \$3.1 million over the next five years, including debt for schools. Below is a table summarizing debt service requirements for each fund.

Changes in Debt Service		
	<u>Amount</u>	<u>Increase (Decrease)</u>
General Fund:		
G/O Bond (Principal & Interest)	\$1,435,700	\$218,870
Juvenile Detention Facility Bonds	95,590	0
Social Service Building Bonds	51,780	1,010
School Bonds (Principal & Interest)	1,278,450	(26,720)
City Share RIFA Bonds	379,600	(98,730)
IDA Bonds	822,140	822,140
Reimbursable Agreements	87,010	0
Fiscal Agent Fees	3,200	(3,660)
Bond Issuance Costs	0	(200,000)
Total General Fund	\$4,153,470	\$712,910
Utility Funds:		
Wastewater Fund		
Bonds	\$1,365,470	(\$340,010)
Reimbursables	31,720	0
Water Fund	1,066,500	(105,080)
Gas Fund	387,160	91,700
Electric Fund	3,726,010	239,620
Total Utility Funds	\$6,576,860	(\$113,770)
Other Funds:		
Mass Transit Fund	\$ 120	(\$ 10)
Motorized Equipment Fund	2,610	(520)
Sanitation Fund	2,200	(320)
Total Other Funds	\$ 4,930	(\$ 850)
Total All Funds	\$10,515,260	\$378,290

The City maintains the following standards to ensure a higher level of security than afforded by State standards:

- Debt to Assessed Value – General Fund tax revenue will not exceed 3% of total taxable assessed value of property within the City limits. As of June 30, 2013, tax supported debt was 1.18% of the total taxable value of property.

- Debt Service to Expenditures – Debt service paid from general tax revenue will not exceed 10% of total General Fund Expenditures. As of June 30, 2013, tax supported debt service was 2.25% of General Fund Expenditures.
- Debt Payout Ratio – The City will structure bond issues to maintain an overall 10-year payout ratio of not less than 60%. As of June 30, 2013, the City's overall payout ratio was 68.4% (57.1% General Fund and 68.6 Proprietary Funds).

The initial stages of the budget process are complete. City Council will now modify this Introductory Draft into the product it wishes to introduce to the public at the end of April. Public input will be actively encouraged in May and June before a final budget is adopted and associated funds appropriated by June 30.

I am grateful to our budget team for its hard work getting to this point. City staff stands ready to assist Council throughout the remainder of the budget process. We are all ultimately accountable to the citizens in providing needed municipal services and facilities in an effective and efficient manner.

Respectfully,

A handwritten signature in dark ink, appearing to read "Joseph C. King", with a large, stylized flourish extending from the end.

Joseph C. King
City Manager



City of Danville, Virginia

JOE KING
CITY MANAGER
E-MAIL: kingjc@ci.danville.va.us

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March 4, 2014

Honorable Mayor and Members of Council:

Chapter 8, Section 8-6 of the City Charter requires the City Manager to submit a proposed budget by April 1st of each year. This Working Draft of the Proposed Fiscal Year (FY) 2015 Budget is respectfully submitted a month early to enable more extensive review by City Council before a modified edition of the budget is released to the public. Several work sessions will be conducted during March to accommodate Council's preliminary budget deliberations. The Charter directs the Manager and Council to work together in modifying the proposed budget into a version presented to the public no later than April 30. Public comment on that edition of budget will be actively encouraged through May and June before a final budget is adopted and associated funds are appropriated by June 30.

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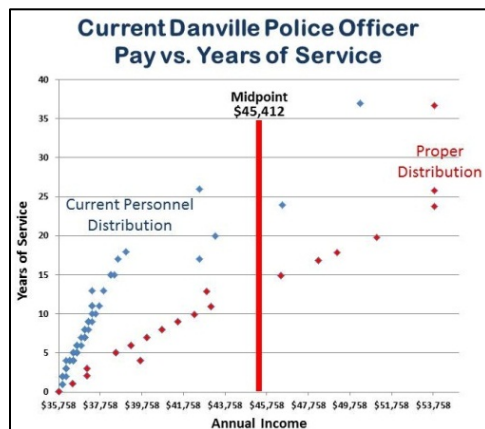
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3. Transform the Physical Landscape -- Implement capital improvement projects that stimulate revitalization of Danville's economy.
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to annual merit increases, they have not been able to move up affected pay scales.

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The total proposed FY 2015 General Fund budget appropriation is \$99,253,730. This is \$3,020,560 (3.14%) more than the FY 2014 budgeted amount.

FY 2015 General Fund Revenue Changes

	<u>Proposed Budget</u>	<u>Increase (Decrease)</u>
General Property Taxes:*		
Real Estate Taxes	\$16,500,000	\$ 300,000
Machinery & Tools Taxes	1,305,000	80,000
Penalties and Interest-All Property Taxes	600,000	150,000
All Other General Property Taxes	9,787,220	94,900
Other Local Taxes:		
Business & Occupation Licenses	4,800,000	300,000
All Other Local Taxes	18,549,000	(86,000)
Recovered Cost	5,26,140	(122,310)
State Revenues:		
Shared Expenses - Constitutional Offices	4,610,290	239,610
Social Service Programs	6,848,660	549,840
State Telecommunications Tax	3,300,000	200,000
Other Revenue Areas	<u>9,363,670</u>	<u>130,770</u>
Total Revenues	\$ 81,189,980	\$1,846,810
Transfers In From:		
Utility Funds	14,830,000	0
General Fund Balance	<u>3,233,750</u>	<u>1,173,750</u>
Total Revenues & Transfers	\$ 99,253,730	\$3,020,560

* Property taxes include current and delinquent amounts

Notes on Revenues

- **Real Estate Taxes** – The FY 2015 reassessment of real estate is anticipated to produce a 2% increase in the assessed value of taxable property, generating an additional \$300,000 of revenue at the current rate of 73¢. Depending on the amount of new construction and the final results of the reassessments, the City may need to advertise a rate increase in order to maintain the current tax rate and realize the modest increase in real estate tax revenue.

Collection of delinquent real estate tax remains level. As of December 31, 2013, \$1,478,711, or 48.4%, had been collected of the \$3,055,175 in delinquent real estate taxes referred to an agency for collection. The current budget anticipates the same level of revenue for delinquent taxes.

- **Other Local Tax Revenue** – Local sales and meals tax revenues are good indicators of local economic vitality. Tax receipts for both have now returned to pre-recessionary levels. Sales tax revenues for FY 2012 and 2013 were flat and the FY 2014 revenue is projected to fall slightly below budget. Following this trend, FY 2015 revenue estimates for both sales and meals tax are flat. Lodging tax revenues have been slow to show recovery since FY 2008. However, the current year revenue is expected to exceed budget by \$40,000. Based on these projections, this revenue reflects an increase of \$60,000 over FY 2014 budget.
- **Transfer from Fund Balance** – The proposed budget recommendation includes \$3,233,750 in transfers from the unassigned balance of the General Fund for funding capital projects and economic development projects and incentives.
- **State Revenues** – The General Assembly has not yet passed its FY 2015 budget as of the printing of this document. Preliminary estimates indicate mixed increases and decreases. The best available estimates of the categorical and non-categorical State revenues are included in this budget.
- **Constitutional Offices** – In FY 2009, the State reduced funding to localities in many areas including the constitutional offices. It has since reinstated some of this funding, providing an increase of \$239,610.
- **Social Service Programs** – The State provides 84.5% of administrative expenses for social services. The proposed increase in compensation for compression and pay-for-performance will increase this cost-sharing revenue. Funding for public assistance programs shows a slight decrease. However, the net increase for social service administrative and public assistance is \$549,840.

Expenditures – Major increases and decreases in General Fund expenditures are summarized as follows:

	Proposed Budget	Increase (Decrease)
Salary/Benefits:		
Salaries & Wages	\$ 31,042,580	\$ 208,830
Compression Salary Increase	2,079,000	2,079,000
Pay-for-Performance Salary Increase	621,000	621,000
Salaries – Constitutional Offices	5,993,650	102,920
Group Health Insurance	7,779,700	907,200
Employees Retirement System	2,581,460	(1,533,350)
Maintenance Service Contracts	1,497,100	135,640
Social Service Programs	2,129,370	(54,340)
Professional Health Services	358,500	55,610
Repairs & Maintenance	903,250	65,200
Utilities	1,991,700	180,290
Support of Capital Projects	4,028,100	1,522,230
Economic Development Incentives	1,447,250	392,250
Support of Grants	1,410,000	110,000
Contingency Appropriation	440,620	(58,380)
Cost Allocations	1,045,310	(142,040)
Debt Service (All General Fund)	4,153,470	712,910
Support of Other Entities	1,352,050	55,990
Transfer To Transportation Fund	151,730	(40,870)
Transfer to Cemetery Fund	0	(88,540)
All Other Expenditures	<u>28,246,890</u>	<u>756,200</u>
Total Expenditures	\$99,253,730	\$ 2,943,290

Notes on Expenditures

- **Salaries & Wages** – The increase is related to the reinstatement of funding for the Assistant Director of Economic Development, an authorized position that has been vacant and unfunded for several years, and the addition of a new Senior Application Support Specialist position in the Information Technology Department dedicated to work in the Police Department. This will free up Police personnel now engaged in these tasks to pursue law enforcement duties.
- **Compression Salary Increase** – See “All Funds” Section

- **Pay-for-Performance Salary Increase** – See “All Funds” Section
- **Health Insurance** – Like many other large employers, the City administers a self-insured health plan for employees and retirees under which the actual claims for health care benefits and prescription coverage are paid. Health insurance is budgeted at \$7,779,700 in FY 2015, \$907,200 more than in FY 2014. This is due to a combination of an anticipated 12% increase in utilization plus approximately 5% mandated administrative fees to fund the Patient Protection and Affordable Care Act.
- **Employee Retirement System** – See “All Funds” Section
- **Social Services** – As noted above, State funding for administrative expenditures averages 84.5% of the cost. Therefore, the portion of compression and pay-for-performance for Social Services is included in the operating budget with the State’s reimbursement of this cost reflected in the increased revenue.
- **Juvenile Detention Facility** – As with Social Services, the City’s partners for the Juvenile Detention Facility share in the increased cost associated with compression and pay-for-performance.
- **Utilities** – Over the past ten years, Utilities built and managed nDanville connections to over 100 City locations at no cost to municipal departments. The proposed FY 2015 budget includes charging these City connections a rate based on utilization similar to the private sector. Telecommunications is considered a utility and, according to the Municipal Code, City departments must be charged at the same rate as private customers (Sec 38-115). The budget includes funds to replace first generation infrastructure equipment that is reaching its end of life. The revenue collected from the City’s municipal operations will help pay for this cost.
- **Support of Capital Projects** – This budget reflects a \$1,522,230 decrease in General Fund Support of Capital Projects. Projects include economic development projects, River District improvements, firefighting apparatus replacement, Information Technology upgrades, Parks and Recreation improvements, Public Works capital maintenance for buildings, and engineering and street projects. See the Capital Improvements Plan for detailed information.
- **Contingency Appropriation** – The contingency account for each fund is administered by the City Manager. In order to balance the budget without a tax increase, this line item is reduced from \$537,010 to \$441,620 for a reduction of \$58,380.
- **Transfer to Schools** – The City’s support of schools is flat with the FY 2014 fund level. This reflects the second of four \$525,000 repayments of the \$2.1 million advance approved in the FY 2013 adopted budget.

Utility Funds

The Utilities Department includes the Divisions of Power & Light, Water & Gas, Water & Wastewater Treatment, Customer Service, Support Services, and Telecommunications. The Proposed FY 2015 Budget includes operating expenditures (less depreciation and General Fund contributions) of nearly \$143 million in all funds and \$7.7 million for affiliated capital projects. In accordance with Article XI, Section 2-283 of the City Code, the Danville Utility Commission was involved in the preparation of the Utilities Department's budget and recommends its approval by City Council.

Revenues: The proposed budget includes implementation of the second year of a biennial rate increase approved by City Council last year. The cost of water will go from \$2.20 per 100 cubic feet (748 gallons) to \$2.40 per 100 cubic feet on July 1, 2014. Revenues will cover operating costs and ongoing system-related improvements to help maintain the integrity and reliability of the utility infrastructure. The department's five-year Capital Improvement Plan includes \$5.2 million in projects funded from current revenues and an additional \$4.2 million in debt-financed projects. The budget also includes an increase in revenues to the Telecommunications Fund from charges to other Utilities Funds and municipal departments for the internet services, which were not charged in the past. Charges have been initiated in compliance with City Code Section 38-44 that requires that City departments pay the same rates as charged to private consumers.

Expenditures: This budget includes appropriation of a \$14.8 million contribution to the City's General Fund, which is unchanged from the current year. Proposed FY 2015 capital improvements include \$13.1 million in projects that are necessary to meet environmental quality requirements, replace outdated infrastructure to improve reliability, and support the revitalization of the River District. Specific projects include \$1.25 million for replacement and relining of sanitary sewer lines, \$500,000 to replace aging waterlines and infrastructure in the distribution system, \$635,000 for water treatment plant improvements, continuation of the \$1 million per year steel and cast iron gas pipeline replacement program, and \$4.2 million for gas main extensions in the Mega Park to be financed by debt. In addition \$500,000 in funding is recommended to continue implementation of nDanville's fiber to the home project and \$4.7 million to pay for electric system improvements.

The proposed utility fund budgets will ensure continued delivery of reliable services at the lowest rates possible, while supporting vital economic development activities.

Transportation Fund

In May 2013, the Virginia General Assembly passed legislation that increased State operating aid to Virginia transit systems based on performance. As a result, the local contribution budget figure for the FY 2015 Transportation Fund decreased significantly compared to the FY 2014 budgeted amount. The City of Danville received an initial mid-year allocation for performance-based funding in January 2014 after the Commonwealth Transportation Board approved a methodology to allocate State operating assistance. A similar funding level for State performance based funding was used in developing the FY 2015 budget. In addition, Federal assistance and cash fares are expected to increase during FY 2015 that will further assist with containing the local contribution for mass transit.

Sanitation Fund

When residential solid waste collection changed from backyard to curbside in 2011, the Public Works Department began using automated side-loader collection vehicles in place of the standard rear-loader trucks. The solid waste regulations changed to make it mandatory that all residents use automated roll-out carts effective January 1, 2014. Public Works has since sold approximately 13,000 carts at cost to the residents. The use of automated collection has allowed Public Works to reduce its work force over the past two years. These reductions have prevented a fee increase.

All Funds

Compression and Pay-for-Performance Salary Increases – With City Council's approval, market rate adjustments were made to various employee job classifications in FY 2014 to prepare the way for a pay-for-performance system to be initiated in FY 2015. At the end of the current fiscal year, employees will be evaluated against established performance standards and given pay increases based on their performance. Employees on probation or with less than one year of service to the City are not eligible for a performance increase. Employees not meeting a proficient performance level or higher would receive no increases.

In addition to merit pay, it is recommended that the City implement the first year of two-year compression adjustments for employees hired on or before June 30, 2013. Compression adjustment pay would be based on years of service and evaluated performance during FY 2014, not simply granted across the board to all employees. Employees not meeting a proficient performance level or higher receive no pay compression adjustments.

The Proposed FY 2015 Budget includes funds for compression adjustments and pay-for-performance salary increases. Each fund will be impacted as follows:

<u>Fund</u>	<u>Compression Adjustments</u>	<u>Pay-for- Performance</u>	<u>Total</u>
General Fund*	\$1,746,651	\$ 522,370	\$2,269,020
VDOT Fund	173,250	51,750	225,000
Central Service Fund	6,160	1,840	8,000
Motorized Equipment Fund	56,210	16,790	73,000
Transportation Fund	44,200	13,200	57,400
Sanitation Fund	78,620	23,480	102,100
Cemetery Operations Fund	37,345	11,155	48,500
Wastewater Fund	44,275	13,225	57,500
Water Fund	110,190	32,910	143,100
Gas Fund	192,500	57,500	250,000
Electric Fund	371,910	111,090	483,000
Telecommunications Fund	9,550	2,850	6,000
Total	<u>\$2,870,860</u>	<u>\$ 858,160</u>	<u>\$3,729,020</u>

* The General Fund reflects the net impact after revenues from the State for Social Services and from the City's partners for Juvenile Detention.

Employee Retirement System – The City offers a “defined benefit” plan, meaning employees receive a guaranteed monthly benefit for life. The monthly benefit amount is based on a formula that takes into account participant wages and length of service. On December 4, 2012, City Council approved a bonus policy for retirees and eliminated conventional postretirement cost-of-living increases. The elimination of these increases served to decrease the accrued liability of the pension fund from \$206 million in July 1, 2012, to \$180 million in July 1, 2013. As a consequence, the funding status of the pension system increased from 84% to 98% and the contribution rate required by the City decreased substantially. The following chart shows the actuarial contribution rate recommended for FY 2014, the contribution rate actually funded for FY 2014, and the actuarial contribution rate recommended and proposed for FY 2015.

	<u>Actuarial Rate FY 2014</u>	<u>Current Rate FY 2014</u>	<u>Proposed Rate FY 2015</u>
General Employees	14.996%	14.085%	8.687%
Public Safety Employees	19.740%	18,546%	9.730%

The proposed rate for FY 2015 is a reduction in city-wide funding of \$2,076,030. The chart below shows the reduction by fund.

Decreased Retirement Costs

Fund	Amount
General Fund	(\$1,533,350)
VDOT Fund	(76,260)
Central Service Fund	(4,100)
Motorized Equipment Fund	(27,190)
Transportation Fund	(22,940)
Sanitation Fund	(42,380)
Cemetery Operations Fund	(24,810)
Wastewater Fund	(23,420)
Water Fund	(70,700)
Gas Fund	(47,850)
Electric Fund	(189,680)
Telecommunications Fund	(13,350)
Total	(\$2,076,030)

Personnel Changes – This budget includes the addition of three full-time positions and reclassification of part-time positions to fund six full-time positions.

<u>Department/Position</u>	<u>FTE Positions Added</u>	<u>FTE Equivalent Positions Reduced</u>	<u>Net Increase</u>
Economic Development Department			
Assist. Econ. Development Director	1		1
Information Technology Department			
Sr. Application Support Specialist	1		1
Parks & Recreation Department			
Groundskeeper I	2	2	0
Administrative Specialist	1	1	0
Mass Transit Division			
Transit Driver	2	2	0
Telecommunications Division			
Outside Plant Technician	1		1
Total Increase in Authorized Positions	9	6	3

The Assistant Economic Development Director position has been included in the authorized staffing plan for years, but has been left unfilled and a consultant has filled the slot. It is proposed that the consultant be retained and the Assistant Director position filled to expand staff capabilities. The Senior Application Support Specialist position would be assigned to work in the Police Department and free up the officer handling computer equipment there to devote his time to law enforcement duties. It is proposed that parttime positions in Parks & Recreation and Mass Transit be converted to fulltime positions. The additional expense should be offset by increased program revenue and reduced overtime. The Outside Plant Technician proposed in the Telecommunications Division would handle fiber optic cable splicing and customer installation tasks now being performed by outside contractors, so there should be no net increase in budget expenditures. Also included in this budget is the reclassification in Public Works of one Motorized Equipment Operator III to a Project Manager. This position has a higher pay range. However, a significant portion of the Project Manager's salary will be charged to capital projects. Therefore, no increase in the operating budget will be projected.

Capital Project Funding – The Capital Improvements Plan covers proposed projects in all funds and revenue sources to finance them. Financing resources include current revenues, contributions-in-aid, State grants, transfers from unassigned fund balances, and bond proceeds. Over \$9 million in capital projects will be proposed as part of the FY 2015 budget ordinance. Other transactions will require separate actions by City Council. Examples include appropriation of State and Federal grants, VDOT funds, and issuance of bonds. The list below details the funding included in the Budget Appropriation Ordinance and funding which will require separate action required by Council.

Funding included in the Budget Appropriation Ordinance	\$9,263,100
Reprogrammed Funds for Electric Fund Projects	3,700,000
Funding authorized through separate actions	
VDOT funds for Public Works Street Projects	1,350,000
General obligation bonds for General Fund & Gas Fund	<u>9,415,150</u>
Total Capital Projects – All Funds	\$23,728,250

In addition to these projects, staff is proposing the issuance of approximately \$6 million for Industrial Development Authority (IDA) Bonds to fund projects in the River District and industrial site developments. A moral obligation commitment by City Council will be required. Estimated debt service in the amount of \$160,000 for six months interest is included in this budget in the "Support of IDA" line item. The interest expenditure is reflected in the Debt Service section below.

The City's property blight eradication activities will continue during FY 2015 using funds already appropriated in the Capital Improvements Program. No new revenues will be required from the FY 2015 budget.

Debt Service – General Fund (tax supported) debt as of June 30, 2013, was \$31.5 million, with debt service payments averaging \$3.1 million over the next five years, including debt for schools. Below is a table summarizing debt service requirements for each fund.

Changes in Debt Service		
	<u>Amount</u>	<u>Increase (Decrease)</u>
General Fund:		
G/O Bond (Principal & Interest)	\$1,435,700	\$218,870
Juvenile Detention Facility Bonds	95,590	0
Social Service Building Bonds	51,780	1,010
School Bonds (Principal & Interest)	1,278,450	(26,720)
City Share RIFA Bonds	379,600	(98,730)
IDA Bonds	822,140	822,140
Reimbursable Agreements	87,010	0
Fiscal Agent Fees	3,200	(3,660)
Bond Issuance Costs	0	(200,000)
Total General Fund	\$4,153,470	\$712,910
Utility Funds:		
Wastewater Fund		
Bonds	\$1,365,470	(\$340,010)
Reimbursables	31,720	0
Water Fund	1,066,500	(105,080)
Gas Fund	387,160	91,700
Electric Fund	3,726,010	239,620
Total Utility Funds	\$6,576,860	(\$113,770)
Other Funds:		
Mass Transit Fund	\$ 120	(\$ 10)
Motorized Equipment Fund	2,610	(520)
Sanitation Fund	2,200	(320)
Total Other Funds	\$ 4,930	(\$ 850)
Total All Funds	\$10,515,260	\$378,290

The City maintains the following standards to ensure a higher level of security than afforded by State standards:


- Debt to Assessed Value – General Fund tax revenue will not exceed 3% of total taxable assessed value of property within the City limits. As of June 30, 2013, tax supported debt was 1.18% of the total taxable value of property.

- Debt Service to Expenditures – Debt service paid from general tax revenue will not exceed 10% of total General Fund Expenditures. As of June 30, 2013, tax supported debt service was 2.25% of General Fund Expenditures.
- Debt Payout Ratio – The City will structure bond issues to maintain an overall 10-year payout ratio of not less than 60%. As of June 30, 2013, the City's overall payout ratio was 68.4% (57.1% General Fund and 68.6 Proprietary Funds).

The initial stage of the budget process is complete. City Council will now modify this Working Draft into the product it wishes to introduce to the public at the end of April. Public input will be actively encouraged in May and June before a final budget is adopted and associated funds appropriated by June 30.

I am grateful to our budget team for its hard work getting to this point. City staff stands ready to assist Council throughout the remainder of the budget process. We are all ultimately accountable to the citizens in providing needed municipal services and facilities in an effective and efficient manner.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Joseph C. King', with a large, stylized initial 'J' and a long, sweeping underline.

Joseph C. King
City Manager

**Council Letter
City of Danville, Virginia**



CL-859

Old Business Item #: A.

City Council Regular Meeting

Meeting Date: 05/20/2014

Subject: Resolutions and Budget Appropriation Ordinance

From: Barbara Dameron, Finance Director

COUNCIL ACTION

Business Meeting Dates: 05/08/2014 - First Reading - Public Hearing
05/20/2014 - Final Adoption

SUMMARY

The Public Hearing for the budgets of the City and Capital Improvements Plan (CIP) is scheduled for May 8, 2014.

BACKGROUND

This version of the proposed Budget was developed over several public sessions following the City Manager's presentation of his initial working draft on March 5. The attached document details the changes and adjustments made by City Council to the working draft of the FY 2015 Budget.

The schedule of authorized full-time positions and full-time equivalent part-time positions is included.

RECOMMENDATION

It is recommended that City Council adopt the attached resolutions approving the City and CIP budgets and the Budget Ordinance to appropriate the budget for FY 2015.

Attachments

Resolution - Budget

Resolution - CIP

Budget Appropriation Ordinance FY 2015

Authorized Position List

PRESENTED: May 8, 2014

ADOPTED: May 20, 2014

RESOLUTION NO. 2014-05-.01

A RESOLUTION APPROVING THE BUDGETS OF THE VARIOUS FUNDS OF THE CITY OF DANVILLE, VIRGINIA, FOR THE FISCAL YEAR ENDING JUNE 30, 2015.

WHEREAS, the Budget of and for the City of Danville, Virginia, for Fiscal year 2015 has been prepared and introduced by the City Manager and received and considered by the Council, including the Budgets for the following funds:

FUND NAME	PROPOSED EXPENDITURE	CONTRIBUTION/ TRANSFER TO (FROM) GENERAL FUND
General Fund	\$99,128,730	
VDOT Special Revenue Fund	10,056,790	
Wastewater	9,976,930	\$685,760
Water	8,909,000	937,300
Gas	24,910,920	3,008,330
Power & Light	114,223,900	9,896,610
Telecommunications	1,641,550	302,000
Transportation	1,620,140	(151,730)
Central Services	399,890	-0-
Motorized Equipment	3,857,930	-0-
Insurance Fund	2,876,480	-0-
Sanitation Fund	3,458,800	-0-
Cemetery Fund	966,540	0

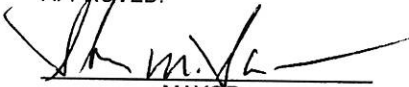
AND WHEREAS, a brief synopsis of said Budget has been duly published and a public hearing with respect thereto has been conducted by the Council, after due public notice thereof, and upon consideration of which it is now necessary and desirable to approve the same as prescribed by law.

OFFICE OF THE
CITY ATTORNEY

CITY OF
DANVILLE, VIRGINIA

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that the attached Budgets for the City of Danville for the Fiscal Year Ending June 30, 2015 representing the General Fund, VDOT Special Revenue, Water, Wastewater, Gas, Power & Light, Telecommunications, Transportation, Central Services, Motorized Equipment, Insurance, Sanitation, and Cemetery Funds, be, and the same are hereby, approved for informative and fiscal planning purposes pursuant to the City Charter and Sections 15.2-2503 through 15.2-2506 of the Code of Virginia, 1950, as amended.

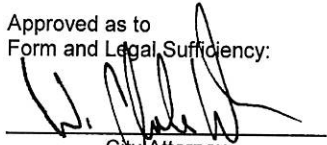
APPROVED:


MAYOR

ATTEST:


CLERK

Approved as to
Form and Legal Sufficiency:


City Attorney

OFFICE OF THE
CITY ATTORNEY

CITY OF
DANVILLE, VIRGINIA

PRESENTED: May 8, 2014

ADOPTED: May 20, 2014

RESOLUTION NO. 2014- 05.02

A RESOLUTION APPROVING THE FISCAL YEAR 2015 CAPITAL IMPROVEMENTS PLAN FOR THE CITY OF DANVILLE, VIRGINIA.

WHEREAS, the City Manager of the City of Danville has proposed and the City Council has reviewed a plan prioritizing, scheduling, and funding capital improvement projects; and

WHEREAS, this plan has been updated to assist with the City in the planning, acquisition, construction, and improvement of various public facilities that promote the development of the City; and

WHEREAS, the plan provides an expedient process for the City of Danville to acquire, construct, extend, renovate, and improve its utility systems in an orderly and coordinated fashion, to promote the public welfare of the City, and to comply with Federal and State environmental protection regulations; and

WHEREAS, projects proposed to be funded with proceeds from bonds are contingent upon City Council's approval of the issuance of such bonds; and

WHEREAS, such approval shall be by resolution and appropriation by ordinance; and

WHEREAS, it should be recognized that the plan beyond Fiscal Year 2015 is for planning purposes and does not obligate or commit the City to projects included in the plan beyond Fiscal Year 2015.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, that the Fiscal Year 2015 Capital Improvements Plan referred to above and incorporated herein and made a part hereof by reference be, and the same is hereby, approved.

OFFICE OF THE
CITY ATTORNEY

CITY OF
DANVILLE, VIRGINIA

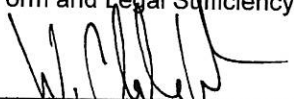
APPROVED:


MAYOR

ATTEST:


CLERK

Approved as to
Form and Legal Sufficiency:


City Attorney

OFFICE OF THE
CITY ATTORNEY

CITY OF
DANVILLE, VIRGINIA

PRESENTED: May 8, 2014

ADOPTED: May 20, 2014

ORDINANCE NO. 2014 – 05 . 01

**BUDGET APPROPRIATION ORDINANCE
FOR FISCAL YEAR 2015**

WHEREAS, the Budget of and for the City of Danville for Fiscal Year 2015 has been prepared by the City Manager, and after collaboration with the Council, completed and introduced and a brief synopsis thereof was duly published once in the newspaper having general circulation within the City and due notice given of a public hearing which was held on May 8, 2014 at 7:00 P.M., in the Council Chambers, at which any citizen of the City had a right and opportunity to attend and to state his views with regard to such Budget, and such public hearing having been held as advertised, all pursuant to the requirements and provisions of Sections 8-6 and 8-7 of the Charter of the City of Danville, Virginia, 1986, as amended, and of Chapter 25 of Title 15.2 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Council, after having duly considered all views and opinions expressed at such public hearing, approved such budget and does now desire to appropriate funds necessary and available to finance the Budget for the operations of the City for Fiscal Year 2015.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that:

1. The Estimated Revenues and Revenue Contributions and the appropriation of funds to finance the Budgets of and for the City of Danville, Virginia, for the period beginning July 1, 2014 and ending June 30, 2015, be, and the same hereby are, as follows:

OFFICE OF THE
CITY ATTORNEY
CITY OF
DANVILLE, VIRGINIA

I. GENERAL FUND

Estimated Revenue FY 2015	
Appropriations	\$ 99,128,730
Unappropriated	<u>99,128,730</u>
	\$ -0-

II. VDOT STREET MAINTENANCE FUND

Estimated Revenue FY 2015	
Appropriations	\$ 10,056,790
Unappropriated	<u>10,056,790</u>
	\$ -0-

II. UTILITY FUNDS

	Wastewater	Water	Gas	Electric	Telecommunications
Operating Revenues	\$ 9,590,150	8,270,130	26,603,080	118,159,430	1,679,550
Expenditures	<u>9,976,930</u>	<u>8,909,000</u>	<u>24,910,920</u>	<u>114,223,900</u>	<u>1,641,550</u>
Excess of Revenues Over (Under)					
Expenditures	(386,780)	(638,870)	1,692,160	3,935,530	38,000
Add:					
Depreciation	<u>1,700,000</u>	<u>1,585,000</u>	<u>1,375,000</u>	<u>6,643,000</u>	<u>269,000</u>
Contribution/Transfer (To)/From General Fund	(685,760)	(937,300)	(3,008,330)	(9,896,610)	(302,000)
Increase (Decrease) In Fund Balance	<u>\$ 627,460</u>	<u>8,830</u>	<u>58,830</u>	<u>681,920</u>	<u>5,000</u>

III. OTHER FUNDS

SUMMARY	Transportation	Central Services	Motorized Equipment	Insurance	Sanitation	Cemetery
Operating Revenues	\$2,128,410	387,640	3,472,830	2,916,480	3,625,200	1,005,210
Expenditures	<u>2,620,140</u>	<u>399,890</u>	<u>3,857,930</u>	<u>2,876,480</u>	<u>3,458,800</u>	<u>966,540</u>
Excess of Revenues Over (Under)						
Expenditures	(491,730)	(12,250)	(385,100)	40,000	166,400	38,670
Add (Deduct):						
Depreciation	<u>340,000</u>	<u>8,000</u>	<u>500,000</u>	<u>-0-</u>	<u>16,000</u>	<u>-0-</u>
Contribution/Transfer (To) From General Fund	\$151,730	-0-	-0-	-0-	-0-	-0-
Increase (Decrease) In Fund Balance	<u>\$ -0-</u>	<u>(4,250)</u>	<u>114,900</u>	<u>40,000</u>	<u>182,400</u>	<u>38,670</u>

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CITY OF
DANVILLE, VIRGINIA

2. Flexible budgets are hereby authorized whereby appropriations may be increased to the extent that actual revenues exceed the original revenue budget amount. This provision shall apply to the following:

<u>Appropriation</u>	<u>Revenue</u>
Purchased Power	Electric Revenues
Natural Gas Purchases	Natural Gas Revenues
Cast Iron Main Replacement	Gas Refunds
Electric Capital Reserve	Electric Refunds
Business License Rebates	Business & Occup. Lic
DMV Fees	DMV Fees-P/Taxes
Landscape Projects	Donations - Grant Fund
Law Library	Court Cost - Law Library
Capital Expenditures from Grants-in-Aid	Utility Grants-in-Aid of Construction
P/W Street Maintenance	VDOT Street & Hwy Maint.
Social Services	State Categorical Aid- Dept of Social Svcs.
Mass Transit Fund	State & Federal Categorical Aid - Transportation
Police/Fire/PRT Departments Extra Pay	Recoveries - Extra Pay
Police Department	Forfeited Funds- State & Federal
Police Department Investigation Expense	Interest Earned-Unexpended Federal & State Forfeited Funds
Commonwealth Attorney Prosecution Expense-State	Forfeited Funds
Prosecution Expense-State	Interest earned on Forfeited Funds
HAZMAT Reimbursable Expenditures	Emergency Services Funds
Older Americans Title IIIB	Program Income

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CITY OF
DANVILLE, VIRGINIA

Older Americans Title IIID	Program Income
Econ Development Projects	Proceeds from Sale of Buildings or Property
Grants Funds	State/Federal Funding & Private Donations
Clerk of Circuit Court Index/Records	VA Supreme Court- Technology Trust Fund
Community Development Fund CDBG-Rehab-Private Property HOME-Rehab-Private Property	Program Income Program Income
All Funds Repairs/Replacement- From Insurance/Accident Claims	Recoveries – Accident Claims

3. For the operation of the several city departments, as set forth in the "Intra-governmental Service Fund" Budgets, the Council hereby authorizes transfers from the General Fund for cash deficits resulting from internal charges and credits for the Year Ended June 30, 2014.

4. The accounting for funds designated within the General Fund as unanticipated grants/donations not exceeding \$20,000 and requiring no local funding are authorized for expenditure/assignment within the General Fund or Special Grants Fund. Unanticipated grants/donations in excess of \$20,000 to be submitted as an additional appropriation ordinance for City Council approval and adoption.

5. Transfers of funds from the General Fund to the accounts in the "Special Grants Fund" of the City for the purpose of making temporary advances to the Special Grants Fund pending receipt of reimbursements of such grant funds and for the purpose of adjusting any cash deficits in such Special Grants Funds for the Fiscal Year Ending June 30, 2014, be, and the same are hereby, authorized.

OFFICE OF THE
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CITY OF
DANVILLE, VIRGINIA

6. Any deficit resulting from the operations of the Cemetery Enterprise Fund shall be financed by a transfer from the General Fund.

7. Authorization to transfer up to ½ the increase in Unassigned Fund Balance to the Budget Stabilization Fund at June 30, 2014.

8. Authorization to transfer unexpended funds for the Line of Duty Act (LODA), General Liability Insurance, and Worker's Compensation to the Insurance Fund to be held in reserve for future expenses unless such transfer reduces unassigned Fund Balance/Retained Earnings in respective funds.

9. The FY 2015 Personnel Budget setting forth the Personal Services Detail showing approved as to the total number of authorized full-time and full-time equivalent part-time positions is attached. The City Manager be, and he is hereby, authorized to allocate positions within similar occupational groupings as he may deem necessary and appropriate for the operation of the City, provided that the total number of positions and the total expenditures therefore do not exceed the authorized numbers and amounts set forth in the Budget.

10. The Director of Finance be, and he is hereby, authorized and directed to record the budget appropriations made hereby and the expenditures thereof in such manner and in such detail as may be appropriate for management and financial reporting purposes.

11. A sum of sufficient amount be, and the same is hereby, appropriated for the purchase of inventories of materials and supplies, and/or equipment and vehicle parts to maintain adequate operating inventories for City departments, provided cash funds are available for payment of said purchases.

12. The funds appropriated in Fiscal Year 2014 and in prior years for the City or School System, which were encumbered by purchase order or contract as of June 30, 2014, be, and the same are hereby, reappropriated for the purpose of liquidating said outstanding encumbrances.

13. Appropriations for the following are deemed to be on a continuing basis and will continue in effect until the purposes have been achieved or said funds expended whichever comes first:

Police Department - Investigation Expense

Commonwealth Attorney - Prosecution Expense-State Funds

Support of School Operations - Local share (limited to \$1,000,000)

Appropriations for Grants Funds - Federal, State, Local Share

Law Library

Unexpended Tuition Reimbursement Funds – To the extent funding has been committed and approved prior to June 30

Capital Improvement Projects (unless transferred or cancelled by the City Manager and/or City Council)

Sheriff's Office – Jail R&B Fee

Parks, Recreation & Tourism – Scholarship Funds & Revolving Accounts

Recoveries/Appropriations - Accident/Insurance Claims

14. Appropriations designated as transfers to Capital Improvements, other than projects funded by grant or the issuance of bonds, are hereby authorized as appropriations in the receiving fund in accordance with the Capital Improvements Plan approved by City Council.

15. An expenditures in excess of amount budgeted for Group Health Insurance shall be financed by a transfer from the Insurance Fund.

16. Authorization for appropriation of Law Library Revenues reserved from prior fiscal years in Advance Collections.

OFFICE OF THE
CITY ATTORNEY
CITY OF
DANVILLE, VIRGINIA

17. Authorization to carry forward unexpended appropriation for Other Post Employment Benefits (OPEB) and to designate as reserved funding to be used for the purpose for which it was appropriated.

18. Authorization to carry forward unexpended appropriation for Regional Industrial Facilities Authority Debt Service including interest earned and to designate as reserved funding to be used for the purpose for which it was appropriated.

19. Authorization to carry forward unencumbered appropriation for Support of Public Schools not to exceed \$1,000,000.

20. Authorization for appropriation in the Capital Projects Fund of Support of and Debt Service requirements for the Regional Industrial Facilities Authority as provided in the General Fund Budget.

21. Subject to the provisions herein, departments are authorized to transfer budget between line items within the department within the same fund with the following limitations:

- No transfers allowed to or from salary/benefit line items to operating line items unless approved by City Manager, Deputy City Manager, or Budget Director.
- No transfers allowed from fixed line items (General Liability Insurance, Worker's Compensation, Depreciation, Debt Service Principal/Interest, Motorpool Rental) to operating or salary/benefit line items unless approved by City Manager, Deputy City Manager, or Budget Director.
- All transfers must be approved by Department Director or designee.

22. The City Manager or designee is authorized to transfer budget from contingency within same fund.

23. City Manager, Deputy City Manager, or Budget Director are authorized to transfer funds between departments within same fund at year-end to cover over-expenditures and during the fiscal year for special one-time purposes.

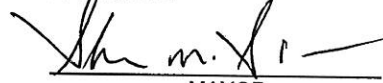
24. Budget Adjustments are hereby authorized for Bond Refundings as approved by City Council.

25. Transfers of funds from the General Fund to the Economic Development Fund are available for transfer to the Industrial Development Authority for payments of economic development projects.

26. Funds received for the Telvista Loan Repayment shall be transferred at year-end to the General Fund Unassigned Balance unless otherwise appropriated by City Council.

27. This Ordinance shall become and be effective on and as of July 1, 2014.

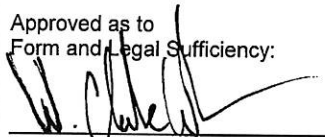
APPROVED:


MAYOR

ATTEST:


CLERK

Approved as to
Form and Legal Sufficiency:


City Attorney

OFFICE OF THE
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CITY OF
DANVILLE, VIRGINIA

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						City Manager's Office
1		1.0	1		1.0	City Manager
1		1.0	1		1.0	Deputy City Manager
1		1.0	1		1.0	Assistant to the City Manager
1		1.0	1		1.0	Clerk of Council
-		-	1		1.0	Multi-media Design manager
1		1.0	1		1.0	Executive Assistant
1		1.0	1		1.0	Executive Secretary
6	-	6.0	7	-	7.0	TOTAL CITY MANAGER'S OFFICE
						City Attorney's Office
1		1.0	1		1.0	City Attorney
1		1.0	1		1.0	Assistant City Attorney
1		1.0	1		1.0	Legal Assistant
1		1.0	1		1.0	Legal Secretary
4	-	4.0	4	-	4.0	TOTAL CITY ATTORNEY'S OFFICE
						COMMUNITY DEVELOPMENT DEPARTMENT
						Community Development Fund
1		1.0	1		1.0	Housing & Development Coordinator
1		1.0	1		1.0	Community Redevelopment Specialist
2		2.0	2		2.0	Cost Estimator/Inspector
1		1.0	1		1.0	Secretary
5	-	5.0	5		5.0	Sub-Total
						Director of Community Development
1		1.0	1		1.0	Director of Community Development
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Housing & Development Planning Specialist
1		1.0	1		1.0	Senior Secretary
4	-	4.0	4	-	4.0	Sub-Total
						Inspections Office
1		1.0	1		1.0	Division Director of Inspections
1		1.0	1		1.0	Inspections Supervisor
1		1.0	1		1.0	Plumbing/Cross Connection Inspector
1		1.0	1		1.0	Mechanical Inspector
1		1.0	1		1.0	Electrical Inspector
2		2.0	2		2.0	Building Inspector
5		5.0	5		5.0	Property Maintenance Inspector
1		1.0	1		1.0	Permit Technician
13	-	13.0	13	-	13.0	Sub-Total
						Planning Office
1		1.0	1		1.0	Division Director of Planning
2		2.0	2		2.0	Combination of:
						Senior Planner
						Associate Planner
						Planning Technician
3	-	3.0	3	-	3.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Social Services
1		1.0	1		1.0	Division Director of Social Services
1		1.0	1		1.0	Family Services Manager
1		1.0	1		1.0	Eligibility Services Manager
3		3.0	3		3.0	Family Services Supervisor
1		1.0	1		1.0	Senior Accountant
1		1.0	1		1.0	Employment Service Supervisor
3		3.0	3		3.0	Eligibility Supervisor
3		3.0	3		3.0	Senior Family Services Specialist
1		1.0	1		1.0	Comprehensive Services Coordinator (Grant Funded)
5		5.0	5		5.0	Child Protective Service Worker
15		15.0	15		15.0	Family Services Specialist
3	0.6	3.6	3	0.6	3.6	Senior Eligibility Worker
2		2.0	2		2.0	Fraud Investigator
1		1.0	1		1.0	Administrative Assistant
8		8.0	8		8.0	Employment Services Worker
33		33.0	33		33.0	Eligibility Worker
1		1.0	1		1.0	Senior Secretary
1		1.0	1		1.0	Senior Account Clerk
4		4.0	4		4.0	Senior Administrative Specialist
1		1.0	1		1.0	Social Service Aide
1		1.0	1		1.0	Employment Service Aide
9		9.0	9		9.0	Administrative Specialist
99	0.6	99.6	99	0.6	99.6	Sub-Total
124	0.6	124.6	124	0.6	124.6	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT
						Economic Development Department
1		1.0	1		1.0	Director of Economic Development
1		1.0	1		1.0	Assistant Director of Economic Development
1		1.0	1		1.0	Economic Development Project Manager
1		1.0	1		1.0	Marketing & Research Manager
1		1.0	1		1.0	Senior Secretary
5	-	5.0	5	-	5.0	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT
						FINANCE DEPARTMENT
						Budget Office
1		1.0	1		1.0	Division Director of Budget
						Central Collections
1		1.0	1		1.0	Division Director of Central Collections
1		1.0	1		1.0	Collections Supervisor
1		1.0	1		1.0	Delinquent Collections Coordinator
2		2.0	2		2.0	Senior Collections Clerk
4	0.6	4.6	4		4.0	Combination of:
						Collection Clerk II
						Senior Cashier
						Collection Clerk I
5	0.2	5.2	5		5.0	Cashier
14	0.8	14.8	14	-	14.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Central Services Fund
1		1.0	1		1.0	Print Shop Technician
2		2.0	2		2.0	Combination of:
						Senior Printer
						Printer
3	-	3.0	3	-	3.0	Sub-Total
						Director of Finance
1		1.0	1		1.0	Director of Finance
1		1.0	1		1.0	Senior Secretary
2	-	2.0	2	-	2.0	Sub-Total
						Accounting
1		1.0	1		1.0	Assistant Director of Finance
1		1.0	1		1.0	Business Systems Accountant
2		2.0	2		2.0	Accountant II
1		1.0	1		1.0	Accountant III
1		1.0	1		1.0	Payroll Technician
1		1.0	1		1.0	Senior Account Clerk
2		2.0	2		2.0	Account Clerk
9	-	9.0	9	-	9.0	Sub-Total
						Internal Auditor
1	-	1.0	1	-	1.0	Internal Auditor
						Purchasing
1		1.0	1		1.0	Division Director of Purchasing
1		1.0	1		1.0	Buyer
1		1.0	1		1.0	Senior Purchasing Clerk
1		1.0	1		1.0	Purchasing Clerk
	0.9	0.9		0.6	0.6	Printer
4	0.9	4.9	4	0.6	4.6	Sub-Total
						Real Estate
1		1.0	1		1.0	Division Director of Real Estate Assessment
3		3.0	3		3.0	Combination of:
						Real Estate Appraiser III
						Real Estate Appraiser II
						Real Estate Appraiser I
2		2.0	2		2.0	Combination of:
						Senior Real Estate Assessment Clerk
						Real Estate Assessment Clerk
6	-	6.0	6	-	6.0	Sub-Total
40	1.7	41.7	40	0.6	40.6	TOTAL FINANCE DEPARTMENT
						FIRE DEPARTMENT
						Emergency Communications
	0.5	0.5		0.5	0.5	CERT Coordinator
1		1.0	1		1.0	Emergency Communications Coordinator
4		4.0	4		4.0	Emergency Telecommunications Supervisor
16		16.0	16		16.0	Emergency Telecommunicator
21	0.5	21.5	21	0.5	21.5	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Fire
1		1.0	1		1.0	Fire Chief
2		2.0	2		2.0	Assistant Fire Chief
4		4.0	4		4.0	Fire Battalion Chief
1		1.0	1		1.0	Fire Marshal
21		21.0	21		21.0	Fire Captain
1		1.0	1		1.0	Assistant Fire Marshal
6		6.0	6		6.0	Fire Lt./Asst. Training Officer
24		24.0	24		24.0	Fire Fighter/Engineer
1		1.0	1		1.0	Fire Program Support Coordinator
60		60.0	60		60.0	Fire Fighter
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Secretary
123	-	123.0	123	-	123.0	Sub-Total
144	0.5	144.5	144	0.5	144.5	TOTAL FIRE DEPARTMENT
						Circuit Court
1		1.0	1		1.0	Law Clerk
2		2.0	2		2.0	Judicial Assistant
1		1.0	1		1.0	Legal Secretary
4		4.0	4	-	4.0	TOTAL CIRCUIT COURT
						Human Resources
1		1.0	1		1.0	Director of Human Resources
1		1.0	1		1.0	Organization Development Consultant
3		3.0	3		3.0	HR Consultant
1		1.0	1		1.0	Human Resource Technician
1		1.0	1		1.0	Senior Secretary
7		7.0	7	-	7.0	TOTAL HUMAN RESOURCES

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Information Technology
1		1.0	1		1.0	Director of Information Technology
3		3.0	3		3.0	Combination of:
						Assistant Director of Information Technology
						Division Director of Application Support
						Division Director of Technical Svcs
						IT Project Manager
						IT Business Relationship Manager
						IT Business Analyst
6	0.6	6.6	6	1.0	7.0	Combination of:
						Network Systems Engineer
						Network Administrator
						System Administrator
						PC Administrator
						Network Analyst
						Sr. IT Support Technician
						IT Support Technician
9	0.5	9.5	10		10.0	Combination of:
						Help Desk Manager
						GIS Coordinator
						IT Solutions Architech Manager
						Sr. Applications Support Specialist
						Sr. Database Administrator
						IT Application Support Specialist
						Sr. Programmer Analyst
						Sr. GIS Programmer Analyst
						Database Administrator
						GIS Programmer Analyst
						Programmer/Analyst
						GIS Analyst
1		1.0	1		1.0	Senior Secretary
20	1.1	21.1	21	1.0	22.0	TOTAL INFORMATION TECHNOLOGY
						POLICE DEPARTMENT
						Adult Detention Facility
1		1.0	1		1.0	Division Director of Adult Detention
1		1.0	1		1.0	Chief Correctional Officer
1		1.0	1		1.0	Service Program Coordinator
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Work Program Coordinator
1		1.0	1		1.0	Correctional Health Assistant
4		4.0	4		4.0	Correctional Captain
5		5.0	5		5.0	Correctional Lieutenant
1		1.0	1		1.0	Safety Supply Officer
19	1.1	20.1	19	1.1	20.1	Combination of:
						Correctional Officer I
						Correctional Officer II
2		2.0	2		2.0	Senior Account Clerk
36	1.2	37.2	36	1.2	37.2	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Juvenile Detention Facility
1		1.0	1		1.0	Division Director of Juvenile Detention
1		1.0	1		1.0	Assistant Division Director of Juvenile Detention
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Juvenile Program Coordinator
1		1.0	1		1.0	Nurse
2		2.0	2		2.0	Juvenile Outreach Counselor (Grant Funded)
4		4.0	4		4.0	Shift Supervisor
2		2.0	2		2.0	Electronic Monitoring Case Worker (Grant Funded)
1		1.0	1		1.0	Building Maintenance Mechanic I
5		5.0	5		5.0	Senior Youth Care Worker
27	5.0	32.0	27	5.0	32.0	Youth Care Worker
1		1.0	1		1.0	Senior Account Clerk
2		2.0	2		2.0	Secretary
1		1.0	1		1.0	Custodian
49	5.1	54.1	49	5.1	54.1	Sub-Total
						Police
1		1.0	1		1.0	Police Chief
1		1.0	1		1.0	Police Lieutenant Colonel
2		2.0	2		2.0	Police Major
7		7.0	7		7.0	Police Captain
10		10.0	10		10.0	Police Lieutenant
1		1.0	1		1.0	Senior Investigators
8		8.0	8		8.0	Police Sergeant
16		16.0	16		16.0	Police Corporal
87		87.0	87		87.0	Police Officer
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Animal Control Officer
3		3.0	3		3.0	Secretary
3		3.0	3		3.0	Police Records Clerk
	0.6	0.6		0.6	0.6	Parking Attendant
	1.8	1.8		1.8	1.8	School Crossing Guard
141	2.4	143.4	141	2.4	143.4	Sub-Total
226	8.7	234.7	226	8.7	234.7	TOTAL POLICE DEPARTMENT
						PARKS & RECREATION DEPARTMENT
						Parks & Recreation - Administration (01292)
1		1.0	1		1.0	Director of Parks & Recreation
1		1.0	1		1.0	Project & Account Manager
1		1.0	1		1.0	P&R Communications Specialist
1		1.0	1		1.0	Program Coordinator
1		1.0	1		1.0	Senior Secretary
1		1.0	1		1.0	Custodian
	0.3	0.3		0.3	0.3	Administrative Specialist
	0.5	0.5		0.5	0.5	Recreation Program Supervisor
	0.2	0.2		0.2	0.2	Intern
6	1.0	7.0	6	1.0	7.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Athletics (01307)
1		1.0	1		1.0	Division Director of Athletics
1		1.0	1		1.0	Program Coordinator
	0.6	0.6		0.6	0.6	Administrative Specialist
	0.5	0.5		0.5	0.5	Custodian
	1.5	1.5		1.2	1.2	Recreation Program Supervisor
	0.8	0.8		0.8	0.8	Recreation Sports Official
	2.1	2.1		1.6	1.6	Recreation Facility Operator
2	5.5	7.5	2	4.7	6.7	Sub-Total
						Community Recreation (01295)
1		1.0	1		1.0	Division Director of Community Recreation
3		3.0	3		3.0	Program Coordinator
1		1.0	1	0.6	1.6	Administrative Specialist
1	1.3	2.3	1	0.9	1.9	Custodian
	1.3	1.3				- Administrative Specialist
	1.5	1.5		1.7	1.7	Recreation Aide
	1.2	1.2		2.3	2.3	Recreation Leader
	4.3	4.3		2.5	2.5	Recreation Program Supervisor
	0.2	0.2		-	-	Recreation Instructor
				1.6	1.6	Recreation Site Supervisor
	1.5	1.5		2.5	2.5	Recreation Facility Operator
6	11.3	17.3	6.0	12.1	18.1	Sub-Total
						Park Maintenance (01316)
1		1.0	1		1.0	Division Director of Parks Maintenance
1		1.0	1		1.0	Parks Supervisor
1		1.0	1		1.0	Crew Supervisor
9		9.0	11		11.0	Combination of:
						Park Maintenance Technician
						Parks Groundskeeper III
						Parks Groundskeeper II
						Motor Equipment Operator I
						Public Service Worker/Operator
	7.1	7.1		3.5	3.5	Public Service Worker
	1.2	1.2		0.6	0.6	Administrative Specialist
12	8.3	20.3	14	4.1	18.1	Sub-Total
						Outdoor Recreation (01304)
1		1.0	1		1.0	Division Director of Outdoor Recreation
1		1.0	1		1.0	Outdoor Recreation Program Coordinator
1	0.5	1.5	1		1.0	Outdoor Recreation Program Supervisor
				0.5	0.5	Recreation Site Supervisor
	0.4	0.4		0.3	0.3	Recreation Leader
	0.1	0.1				- Recreation Instructor
	0.4	0.4		0.3	0.3	Recreation Facility Operator
	0.8	0.8	1		1.0	Administrative Specialist
3	2.2	5.2	4	1.1	5.1	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Special Recreation (01301/01310)
1		1.0	1		1.0	Division Director of Special Recreation
1		1.0	-		-	Special Events Coordinator
2		2.0	3		3.0	Program Coordinator
1		1.0	1		1.0	Recreation grants Specialist (Grant Funded)
1		1.0	1		1.0	Special Population Assistant
1	0.4	1.4	1	0.4	1.4	Custodian
	0.6	0.6		0.6	0.6	Account Clerk
	0.5	0.5		0.6	0.6	Administrative Specialist
	3.1	3.1		2.6	2.6	Recreation Leader
	4.4	4.4		4.6	4.6	Recreation Program Supervisor
	0.9	0.9		0.8	0.8	Recreation Aide
	0.2	0.2		0.2	0.2	Recreation Instructor
7	10.1	17.1	7	9.8	16.8	Sub-Total
						Public Library (01322)
1		1.0	1		1.0	Division Director of Library
1		1.0	1		1.0	Acquisitions/Reference Librarian
1		1.0	1		1.0	Children's Librarian
1		1.0	1		1.0	Circulation Supervisor
1		1.0	1		1.0	Technical Services Librarian
2		2.0	2		2.0	Reference Information Specialist
5	4.8	9.8	5	4.8	9.8	Information Specialist
1		1.0	1		1.0	Senior Administrative Specialist
	0.6	0.6		0.6	0.6	Law Library Information Specialist
	0.5	0.5		0.5	0.5	Library Technology Specialist
13	5.9	18.9	13	5.9	18.9	Sub-Total
49	44.3	93.3	52	38.7	90.7	TOTAL PARKS & RECREATION
						PUBLIC WORKS DEPARTMENT
						Cemetery Maintenance (fund 59)
1		1.0	1		1.0	Cemetery Superintendent
2		2.0	2		2.0	Cemetery Supervisor
2		2.0	2		2.0	Groundskeeper
10		10.0	10		10.0	Public Service Worker/Operator
15	-	15.0	15	-	15.0	Sub-Total
						Public Works Administration (0125301)
1		1.0	1		1.0	Director of Public Works
1		1.0	1		1.0	Division Director Public Works Administration
1		1.0	1		1.0	Senior Administrative Assistant
1		1.0	1		1.0	Horticulturist (Funded by Special Revenue)
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Account Clerk
1		1.0	1		1.0	Senior Secretary
2		2.0	2		2.0	Account Clerk
	0.2	0.2		0.2	0.2	P/W Beautification Coordinator
1		1.0	1		1.0	Dispatcher
10	0.2	10.2	10	0.2	10.2	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W Building & Grounds Maintenance (01250)
1		1.0	1		1.0	Division Director of Building & Grounds
1		1.0	1		1.0	Building Maintenance Superintendent
1		1.0	1		1.0	Custodian Supervisor
		-			-	Crew Supervisor
7		7.0	7		7.0	Combination of:
						Building Maintenance Mechanic III
						Building Maintenance Mechanic II
						Building Maintenance Mechanic I
1		1.0	1		1.0	Senior Custodian
8		8.0	8		8.0	Custodian
19	-	19.0	19	-	19.0	Sub-Total
						Motorized Equipment (Fund 44)
2		2.0	2		2.0	Equipment Maintenance Supervisor
15		15.0	15		15.0	Combination of:
						Automotive Equipment Mechanic III
						Welder
						Automotive Equipment Mechanic II
						Automotive Service Technician
						Automotive Equipment Mechanic I
1		1.0	1		1.0	Transit Mechanic
18	-	18.0	18	-	18.0	Sub-Total
						Motorized Equipment-Communications (Fund 44)
1		1.0	1		1.0	Communications Systems Manager
						P/W Sewer Maintenance (Fund 51)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	Crew Supervisor
1		1.0	1		1.0	CCTV Technician
8		8.0	8		8.0	Combination of:
						Motor Equipment Operator II
						Motor Equipment Operator I
						Public Service Worker/ Operator
11	-	11.0	11	-	11.0	Sub-Total
						P/W Warehouse (0125304)
2		2.0	2		2.0	Public Works Warehouse Stock Clerk
						P/W Sanitation-Code Enforcement (Fund 58)
2		2.0	2		2.0	Code Enforcement Inspector
						P/W Sanitation-Composting (Fund 58)
1		1.0	1		1.0	Sanitation Operator I
						P/W Sanitation-Recycling (Fund 58)
1		1.0	1		1.0	Recycling Center Operator
2		2.0	2		2.0	Sanitation Operator I
3	-	3.0	3	-	3.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W Sanitation-Residential Refuse Collection (Fund 58)
1		1.0	1		1.0	Division Director of Sanitation
1		1.0	1		1.0	General Supervisor
15	0.3	15.3	15		15.0	Combination of:
						Sanitation Operator II
						Sanitation Operator I
						Solid Waste Collector
17	0.3	17.3	17	-	17.0	Sub-Total
						P/W Sanitation-Yardwaste (Fund 58)
7		7.0	7		7.0	Sanitation Operator I
						P/W VDOT-Engineering (Fund 15-244)
1		1.0	1		1.0	Assistant Director of P/W - City Engineer
2		2.0	2		2.0	Public Works Chief Engineer
2		2.0	2		2.0	Public Works Project Engineer
			1		1.0	Project Manager
3		3.0	3		3.0	Combination of:
						Construction Inspections Supervisor
						Construction Inspector
1		1.0	1		1.0	Engineering Technician
9	-	9.0	10	-	10.0	Sub-Total
						P/W VDOT- Grounds Maintenance (Fund 15-250)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	Crew Supervisor
13		13.0	13		13.0	Combination of:
						Motor Equipment Operator II
						Motor Equipment Operator I
						Public Service Worker/ Operator
2		2.0	2		2.0	Groundskeeper
17	-	17.0	17	-	17.0	Sub-Total
						P/W VDOT-Street Cleaning (Fund 15-247)
7		7.0	7		7.0	Combination of:
						Motor Equipment Operator II
						Motor Equipment Operator I
7	-	7.0	7	-	7.0	Sub-Total
						P/W VDOT-Street Maintenance (Fund 15-247)
1		1.0	1		1.0	Division Director of Streets
1		1.0	1		1.0	Training & Safety Manager
2		2.0	2		2.0	General Supervisor
3		3.0	3		3.0	Crew Supervisor
29		29.0	28		28.0	Combination of:
						Motor Equipment Operator III
						Motor Equipment Operator II
						Motor Equipment Operator I
						Public Service Worker/ Operator
1		1.0	1		1.0	Groundskeeper
37	-	37.0	36	-	36.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W VDOT-Traffic Control (Fund 15-244)
1		1.0	1		1.0	Traffic Control Superintendent
1		1.0	1		1.0	Traffic Control Crew Supervisor
1		1.0	1		1.0	Senior Traffic Signal Technician
1		1.0	1		1.0	Traffic Signal Technician
1		1.0	1		1.0	Sign Technician
3		3.0	3		3.0	Motor Equipment Operator II
1		1.0	1		1.0	Public Service Worker/ Operator
9	-	9.0	9	-	9.0	Sub-Total
185	0.5	185.5	185	0.2	185.2	TOTAL PUBLIC WORKS DEPARTMENT
						TRANSPORTATION DEPARTMENT
						Airport (01241)
1		1.0	1		1.0	Senior Administrative Assistant
1		1.0	1		1.0	Transportation Building & Grounds Superintendent
1		1.0	1		1.0	Airport Maintenance Security Tech II
1	2.9	3.9	1	2.9	3.9	Airport Maintenance Security Tech I
4	2.9	6.9	4	2.9	6.9	Sub-Total
						Mass Transit (Fund 56)
1		1.0	1		1.0	Director of Transportation Services
2		2.0	2		2.0	Transportation Supervisor
1		1.0	1		1.0	Senior Account Clerk
14	6.6	20.6	16	2.6	18.6	Transit Driver
	0.4	0.4			-	Custodian
18	7.0	25.0	20	2.6	22.6	Sub-Total
22	9.9	31.9	24	5.5	29.5	TOTAL TRANSPORTATION DEPARTMENT
						UTILITIES DEPARTMENT
						Utilities Administration (Fund 54)
1		1.0	1		1.0	Utilities Director
1		1.0	1		1.0	Key Accounts Manager
1		1.0	1		1.0	Public Information Officer
3	-	3.0	3	-	3.0	Sub-Total
						Utilities - Fiscal Services (Fund 54)
1		1.0	1		1.0	Division Director of Support Services
1		1.0	1		1.0	Senior Accountant
1		1.0	1		1.0	Training & Safety Manager
1		1.0	1		1.0	Utilities Warehouse Manager
2		2.0	3		3.0	Senior Account Clerk
2		2.0	2		2.0	Warehouse Stock Clerk
8	-	8.0	9	-	9.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Utilities - Customer Service (Fund 54)
1		1.0	1		1.0	Division Director of Customer Service
1		1.0	1		1.0	AMI Support Technician
1		1.0	1		1.0	Sr Customer Service/Training Representative
6		6.0	7		7.0	Combination of:
						Senior Utility Billing Clerk
						Special Billing Clerk
						Utility Billing Clerk
8		8.0	7		7.0	Customer Service Representative
17	-	17.0	17	-	17.0	Sub-Total
						Water Treatment Administration (Fund 52)
1		1.0	1		1.0	Division Director of Water/Wastewater Treatment
1		1.0	1		1.0	Senior Secretary
2	-	2.0	2	-	2.0	Sub-Total
						Water Engineering Division (Fund 52)
1		1.0	1		1.0	W&G Chief Engineer
1		1.0	1		1.0	Senior Secretary
2	-	2.0	2	-	2.0	Sub-Total
						Water Treatment (Fund 52)
1		1.0	1		1.0	Water Treatment Manager
1		1.0	1		1.0	Water Chemist
2		2.0	2		2.0	Combination of:
						Bldg Maintenance Superintendent
						Senior Industrial Mechanic
						Industrial Mechanic
9		9.0	9		9.0	Combination of:
						Water Treatment Plant Operator IV
						Water Treatment Plant Operator III
						Water Treatment Plant Operator II
						Water Treatment Plant Operator I
						Water Treatment Plant Operator Trainee
1		1.0	1		1.0	Utility Plant Maintenance Worker
14	-	14.0	14	-	14.0	Sub-Total
						Gas Administration (Fund 53)
1		1.0	1		1.0	Division Director of Water & Gas
1		1.0	-		-	Senior Secretary
2	-	2.0	1	-	1.0	Sub-Total
						Gas Control (Fund 53)
1		1.0	1		1.0	Gas Control Manager
2		2.0	2		2.0	Gas Control Technician
3	0.2	3.2	3	0.2	3.2	Gas Control Operator
6	0.2	6.2	6	0.2	6.2	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Water & Gas Distribution (Fund 53)
1		1.0	1		1.0	Water and Gas Distribution Superintendent
1		1.0	1		1.0	Water and Gas Distribution Supervisor
4		4.0	4		4.0	Water and Gas Crew Supervisor
2		2.0	2		2.0	W&G Construction Crew Supervisor
1		1.0	1		1.0	Water and Gas Welder/Crew Supervisor
5		5.0	5		5.0	Combination of:
						Motor Equipment Operator III
						Motor Equipment Operator II
						Motor Equipment Operator I
6		6.0	6		6.0	Construction Worker
5		5.0	5		5.0	Public Service Worker
25	-	25.0	25	-	25.0	Sub-Total
						Water & Gas Engineering (Fund 53)
2		2.0	2		2.0	Water and Gas Senior Engineer Tech.
1		1.0	1		1.0	Water and Gas Compliance Coordinator
1		1.0	1		1.0	W&G Corrosion Technician
1		1.0	1		1.0	Water and Gas GIS Engineer Tech.
1		1.0	1		1.0	Water and Gas Engineering Aid
6	-	6.0	6	-	6.0	Sub-Total
						Water & Gas Meters & Regulators (Fund 53)
1		1.0	1		1.0	Water & Gas Systems Control Superintendent
3		3.0	3		3.0	Water and Gas Meter Tech.
4	-	4.0	4	-	4.0	Sub-Total
						Water & Gas Service (Fund 53)
7		7.0	7		7.0	Water and Gas Service Tech.
1		1.0	1		1.0	Dispatcher
8	-	8.0	8	-	8.0	Sub-Total
						Electric Administration (Fund 54)
1		1.0	1		1.0	Division Director of Power & Light
-		-	1		1.0	Senior Secretary
1	-	1.0	2	-	2.0	
						Electric Distribution (Fund 54)
1		1.0	1		1.0	Electric Distribution Superintendent
5		5.0	5		5.0	Electric Line Crew Supervisor
1		1.0	1		1.0	Inspector-Contractor Manager
1		1.0	1		1.0	Crew Supervisor
23		23.0	23		23.0	Combination of:
						Electric Line Technician III
						Electric Line Technician II
						Electric Line Technician I
						Electric Ground Worker
3		3.0	3		3.0	Electric Line Equipment Operator
2		2.0	2		2.0	Electric Line Tree Trimmer
1		1.0	1		1.0	Dispatcher
1		1.0	1		1.0	Public Service Worker/Oper
38	-	38.0	38	-	38.0	Sub-Total

CITY OF DANVILLE						
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS						
FTE = Full-time Equivalent						
Fiscal Year 2014			Fiscal Year 2015			NEW POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						Electric Engineering (Fund 54)
1		1.0	-		-	Electric System Support Superintendent
1		1.0	1		1.0	Electric Engineering Tech Supervisor
1		1.0	1		1.0	Electric Compliance Coordinator
1		1.0	1		1.0	Electric GIS/CAD Technician
5		5.0	5		5.0	Combination of:
						Electric Senior Engineering Technician
						Electric Engineering Technician
						Electric Engineering Aide
2		2.0	2		2.0	Electric Engineer
11	-	11.0	10	-	10.0	Sub-Total
						Electric Hydro (Fund 54)
1		1.0	1		1.0	Hydro-Electric Supt.
1		1.0	1		1.0	Hydro Electric Maintenance Technician
4		4.0	4		4.0	Hydro-Electric Operator
1		1.0	1		1.0	Hydro-Electric Attendant
7	-	7.0	7	-	7.0	Sub-Total
						Electric Meters (Fund 54)
1		1.0	1		1.0	Electric Meter Supervisor
3		3.0	3		3.0	Combination of:
						Electric Meter Technician III
						Electric Meter Technician II
						Electric Meter Technician I
4	-	4.0	4	-	4.0	Sub-Total
						Electric Substations (Fund 54)
-		-	1		1.0	Electric System Support Superintendent
1		1.0	1		1.0	Electric Substation Supervisor
4		4.0	3		3.0	Electric Substation Operator
1		1.0	1		1.0	Electric T & D Equipment Technician
4		4.0	5		5.0	Electric Substation Technician
10	-	10.0	11	-	11.0	Sub-Total
						Telecommunications (Fund 55)
1		1.0	1		1.0	Division Director of Telecommunications
1		1.0	1		1.0	Broadband Network Engineering Technician
-		-	1		1.0	Outside Plant Technician
1		1.0	-		-	Multi-Media Design Manager
1		1.0	-		-	Senior Account Clerk
4	-	4.0	3	-	3.0	Sub-Total
172	0.2	172.2	172.0	0.2	172.2	TOTAL UTILITIES DEPARTMENT
						CONSTITUTIONAL OFFICES
2		2.0	2		2.0	Registrar
10	1.0	11.0	10	1.0	11.0	Commissioner of the Revenue
4		4.0	4		4.0	City Treasurer
77	5.0	82.0	77	7.5	84.5	Sheriff's Office
21		21.0	21		21.0	Commonwealth Attorney
14		14.0	14		14.0	Clerk of Circuit Court
128	6.0	134.0	128	8.5	136.5	TOTAL CONSTITUTIONAL OFFICES
1,136	73.5	1,209.5	1,143	64.5	1,207.5	GRAND TOTAL

CITY OF DANVILLE
FY 2015 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2014			Fiscal Year 2015			
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	NEW POSITION TITLE
						OTHER ELECTED OFFICIALS (Part-time)
-	8.0	8.0	-	8.0	8.0	Not included in totals below
-	1.0	1.0	-	1.0	1.0	Council Members
-	9.0	9.0	-	9.0	9.0	Mayor
						TOTAL OTHER ELECTED OFFICIALS
656	60.0	716.0	661	53.2	714.2	FUND TOTALS
79	-	79.0	79	-	79.0	General Fund (does not include Constitutional Offices)
3	-	3.0	3	-	3.0	VDOT Fund
19	-	19.0	19	-	19.0	Central Services
18	7.0	25.0	20	2.6	22.6	Motorized Equipment
30	0.3	30.3	30	-	30.0	Transportation Fund
15	-	15.0	15	-	15.0	Sanitation Fund
11	-	11.0	11	-	11.0	Cemetery Fund
18	-	18.0	18	-	18.0	Wastewater Fund (Sewers)
51	0.2	51.2	50	0.2	50.2	Water Fund
99	-	99.0	101	-	101.0	Gas Fund
4	-	4.0	3	-	3.0	Electric Fund
1,003	67.5	1,070.5	1,010	56.0	1,066.0	Telecommunications Fund
5	-	5.0	5	-	5.0	CDBG Fund
128	6.0	134.0	128	8.5	136.5	Constitutional Officer
1,136	73.5	1,209.5	1,143	64.5	1,207.5	GRAND TOTAL

**Council Letter
City of Danville, Virginia**



CL-849

Old Business Item #: A.

City Council Regular Meeting

Meeting Date: 05/08/2014

Subject: Resolution Approving the FY 2015 Budget for Danville Public Schools

From: Barbara Dameron, Finance Director

COUNCIL ACTION

Business Meeting Dates: 04/15/2014 - First Reading - Public Hearing
05/08/2014 - Final Adoption

SUMMARY

The Public Hearing for the Fiscal Year 2015 Preliminary School Board Budget was held on April 15, 2014. The School Board approved the school budget April 18, 2014. The City's Budget for Support of Schools includes \$17,399,857 for Support of Operations and \$1,278,450 for Debt Service, for a grand total of \$18,678,310.

BACKGROUND

The FY 2013 School Board request included \$2,100,000 additional funding as a one-time appropriation in the form of a "loan" to be repaid to the City in four annual payments of \$525,000. The attached resolution reflects City support equal to the FY 2012 funding level less \$525,000.

RECOMMENDATION

It is recommended the City Council approve the attached resolution for the FY 2015 Danville Public School Budget.

Attachments

Resolution

Budget Summary

Estimated Revenues

Estimated Expenditures

PRESENTED: April 15, 2014

ADOPTED: May 8, 2014

RESOLUTION NO. 2014- 04 . 02

A RESOLUTION APPROVING THE BUDGET OF THE SCHOOL BOARD OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2015.

WHEREAS, the School Board of the City of Danville presented to the Council its' estimate of the amount of money needed for the support of the public schools of the City during Fiscal Year 2015, which estimate reflected total proposed expenditures in the amount of \$58,860,441, and

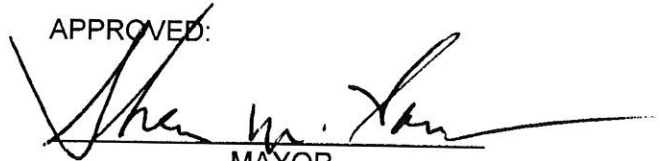
WHEREAS, the City shall contribute \$17,399,857 for School Operations and \$1,278,450 for School Debt Service for a total appropriation of \$18,678,310; and

WHEREAS, the City Council does not intend by this resolution to guarantee to the School Board of the City of Danville any contribution for support of schools in future fiscal years above that amount required by Virginia law for support of schools; and

WHEREAS, a brief synopsis of the proposed Budget of the School Board for Fiscal Year 2015 was duly published, and, after public notice duly given, a public hearing with respect thereto has been conducted by the Council, after due public notice thereof, and upon consideration of which it is now necessary and desirable to approve the same as prescribed by law.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that, pursuant to Section 22.1-93 of the Code of Virginia, 1950, as amended, the attached budget of the School Board of the City of Danville for the Fiscal Year ending June 30, 2015 be, and the same is hereby, approved for educational purposes subject the above recited conditions.

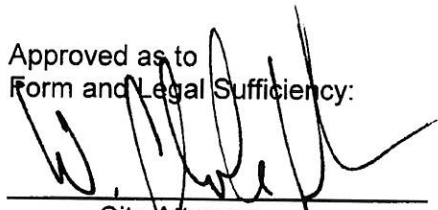
APPROVED:


MAYOR

ATTEST:


CLERK

Approved as to
Form and Legal Sufficiency:


City Attorney

April 23, 2014

**AMENDED - DRAFT #3 - AMENDED
DANVILLE PUBLIC SCHOOLS
BUDGET 2014-2015**

MANDATES		
• Virginia Retirement System rate increases	\$	895,707
• Transfer of Preschool Positions from Title I	\$	329,705
• Transfer of Preschool Positions from Title I due to increased VPI allocation	\$	199,256
Total Mandates		\$ 1,424,668
NEW INITIATIVES		
<u>INSTRUCTION</u>		
Initiated in 2013-14		
• Social Worker	\$	71,586
• Middle School Guidance Counselors - add 10 days to 10 month contract	\$	35,549
• Clerical Support - Forest Hills, Woodberry, Westwood	\$	85,456
• Scholars Academy - Student Support Specialist	\$	40,702
• Cross Country Team for Galileo (supplies and coach)	\$	9,980
Budget Request for 2014-15		
• Scholars Academy - .5 Special Education Teacher	\$	27,777
• Technology	\$	250,958
Total New Initiatives - Instruction		\$ 522,008
<u>SUPERINTENDENT</u>		
Initiated in 2013-2014		
* • Director of Educational Technology and Information Systems	\$	102,301
Total New Initiatives - Superintendent		\$ 102,301
<u>HUMAN RESOURCES</u>		
• Compensation Package for Employees	\$	822,600
Total New Initiatives - Human Resources		\$ 822,600
<u>ADMINISTRATIVE SERVICES</u>		
Initiated in 2013-2014		
• Transportation Trainer	\$	65,452
Budget Request for 2014-15		
• Secretary - Transportation	\$	38,298
• Director of Safety and Security	\$	119,610
Total New Initiatives - Administrative Services		\$ 223,360
Total New Initiatives		\$ 1,670,269
EXPENSES, COSTS, AVOIDANCE		
• Increased Virginia Preschool Initiative Funding	\$	150,488
• Increases to State and other Local funding sources	\$	825,461
• Use of State Carryover Funds	\$	650,000
• Line Item Reductions from zero-based budget worksheets and actual salaries	\$	163,507
• Reduction to Contingency line item	\$	300,000
• Personnel Reductions	\$	1,005,483
Administrative 2.0 (1 principal; 1 assistant principal)		
Licensed 10.0		
Classified 6.0		
Total Positions 18.0		
Total Savings / Cost Avoidance		\$ 3,094,937

* Salaries for all positions include benefits.

AMENDED - DRAFT #3 - AMENDED

2014-2015 **Danville Public Schools Approved Budgeted Revenues** **General Operating Fund Budget**

ADM - 589,616

ACCOUNTS	APPROVED 2013-14 REVENUES	APPROVED 2014-15 REVENUES	INCREASE (DECREASE)	% CHANGE
STATE SOQ FUNDS				
Basic Aid	17,281,271	17,998,685	717,414	4.15%
Textbooks	397,196	417,074	19,878	5.00%
Sales Tax	6,217,867	6,336,852	118,985	1.91%
Vocational Education - SOQ	424,950	394,448	(30,502)	-7.18%
Gifted Education - SOQ	203,622	203,726	104	0.05%
Special Education - SOQ	2,576,262	2,635,431	59,169	2.30%
Remedial Education	1,212,879	1,265,700	52,821	4.36%
Retirement Reimbursement	2,102,620	2,570,412	467,792	22.25%
Social Security Reimbursement	1,261,572	1,252,697	(8,875)	-0.70%
Group Life	79,678	86,692	7,014	8.80%
English as a Second Language	151,132	149,004	(2,128)	-1.41%
Remedial Summer School	474,703	588,323	113,620	23.93%
SUBTOTAL - STATE SOQ	32,383,752	33,899,044	1,515,292	4.68%
STATE CATEGORICAL				
Vocational Education	33,972	39,742	5,770	16.98%
Homebound	86,653	133,502	46,849	54.07%
Foster Care	19,673	33,487	13,814	70.22%
SUBTOTAL STATE CATEGORICAL	140,298	206,731	66,433	47.35%

4/23/2014

2014-2015
Danville Public Schools Approved Budgeted Revenues
General Operating Fund Budget

ADM - 5896-6

ACCOUNTS	APPROVED		INCREASE (DECREASE)	% CHANGE
	2013-14 REVENUES	2014-15 REVENUES		
<u>STATE INCENTIVE-BASED PROGRAMS</u>				
At Risk	1,659,309	1,736,278	76,969	4.64%
K-3 Primary Class Size Reduction	2,156,251	2,291,805	135,554	6.29%
Virginia Preschool Initiative	965,396	1,115,882	150,486	15.59%
Early Reading Intervention	183,505	186,463	2,958	1.61%
Early Reading Specialists Initiative	43,585	44,799	1,214	2.79%
ISAP - Teen GED	23,576	23,576	0	0.00%
SOL Algebra Readiness	145,489	148,139	2,650	1.82%
Compensation Supplement	458,524	-	(458,524)	-100.00%
Supplemental Support for Schools	416,652	-	(416,652)	-100.00%
State Carryover Funds		650,000	650,000	#DIV/0!
Technology	440,000	336,000	(104,000)	-23.64%
<hr/>				
SUBTOTAL - STATE INCENTIVE-BASED	6,492,287	6,532,942	40,655	0.63%
<hr/>				
	39,016,337	40,638,717	1,622,380	4.16%

4/23/2014

2014-2015
Danville Public Schools Approved Budgeted Revenues
General Operating Fund Budget

ADM 58966

ACCOUNTS	APPROVED 2013-14 REVENUES	APPROVED 2014-15 REVENUES	INCREASE (DECREASE)	% CHANGE
<u>OTHER FUNDS</u>				
Tuition (Summer School)	15,000	15,000	0	0.00%
Tuition (Non-Resident Students)	65,000	65,000	0	0.00%
Tuition (Adult Education)	2,500	2,500	0	0.00%
Rentals (School Buses)	200,000	150,000	(50,000)	-25.00%
Rentals (Café, Auditoriums, etc.)	20,000	20,000	0	0.00%
Refunds, Rebates, & Misc.	6,000	6,000	0	0.00%
Misc. Income Band & Music	1,800	1,800	0	0.00%
NJROTC	83,000	83,000	0	0.00%
Building Lease Income		60,000	60,000	#DIV/0!
Payment from Another Division (Alternative Pgm)		68,567	68,567	#DIV/0!
Medicaid Reimbursements	250,000	200,000	(50,000)	-20.00%
Indirect Cost Allocation	175,000	150,000	(25,000)	-14.29%
	818,300	821,867	3,567	0.44%
<u>CITY FUNDS</u>				
General Appropriation	17,399,857	17,399,857	0	0.00%
	17,399,857	17,399,857	0	0.00%
	57,234,494	58,860,441	1,625,947	2.84%

4/23/2014

2014-2015
Danville Public Schools Proposed Budgeted Expenditures
General Operating Fund Budget

INSTRUCTION	ACTUAL		PROPOSED		INCREASE (DECREASE)	% CHANGE
	EXPENDITURES	BUDGET	BUDGET			
	2012-13	2013-14	2014-15			
A. Classroom Instruction						
1. Elementary Regular	15,486,358	15,612,824	15,982,196	369,372	2.37%	
2. Elementary Special Ed	2,716,702	2,814,427	2,902,747	88,320	3.14%	
3. Elementary Vocational	236,087	286,506	219,478	-67,028	-23.39%	
4. Elementary Gifted & Talented	368,979	392,733	401,585	8,851	2.25%	
5. Elementary Extra-Curricular	47,383	51,635	50,061	-1,574	-3.05%	
6. Secondary Regular	9,129,552	8,900,842	8,570,918	-329,924	-3.71%	
7. Secondary Special Ed	1,229,355	1,321,332	1,423,153	101,820	7.71%	
8. Secondary Vocational	1,560,913	1,546,860	1,568,036	21,175	1.37%	
9. Secondary Gifted & Talented	316,566	318,879	326,313	7,434	2.33%	
10. Secondary Co-Curricular	345,518	351,709	358,023	6,313	1.80%	
11. Extended Sessions	160,067	135,500	211,000	75,500	55.72%	
12. Adult	125,022	120,576	110,455	-10,121	-8.39%	
13. Preschool Handicapped	351,379	363,268	377,449	14,181	3.90%	
14. Non-LEA Programs	62,597	67,167	41,545	-25,622	-38.15%	
15. Alternative Education	906,200	1,160,084	1,314,325	154,242	13.30%	
16. Virginia Preschool Initiative	1,219,848	1,282,167	1,874,822	592,655	46.22%	
B. Guidance	1,298,361	1,130,739	1,245,094	114,355	10.11%	
C. Social Workers	73,870	20,015	92,343	72,328	361.38%	
D. Homebound	611,846	516,367	405,155	-111,212	-21.54%	
E. Instructional Support	1,226,010	1,230,660	1,307,676	77,016	6.26%	
F. Media	1,118,365	967,368	886,656	-80,712	-8.34%	
G. School Administration	3,486,305	3,156,081	3,130,880	-27,201	-0.86%	
TOTAL INSTRUCTION	42,077,261	41,749,739	42,799,910	1,050,171	2.52%	

4/23/2014

2014-2015
Danville Public Schools Proposed Budgeted Expenditures
General Operating Fund Budget

II. ADMINISTRATION AND ATTENDANCE AND HEALTH

A. Administration

	ACTUAL EXPENDITURES 2012-13	BUDGET 2013-14	PROPOSED BUDGET 2014-15	INCREASE (DECREASE)	% CHANGE
1. Board Services	72,075	67,700	93,700	26,000	38.40%
2. Executive Administration	352,747	314,159	338,685	24,526	7.81%
3. Insurances	209,707	217,533	178,847	-38,686	-17.76%
4. Administrative Services	241,514	230,816	237,760	6,944	3.01%
5. Information Services	115,217	106,754	106,631	-122	-0.11%
6. Human Resources	663,114	721,895	776,834	54,939	7.61%
7. Fiscal Services	451,137	439,766	467,263	27,497	6.25%
8. Reprographics Services	97,321	90,250	85,457	-4,793	-5.31%
B. Attendance & Health					
1. Attendance	171,712	180,998	110,802	-70,196	-38.78%
2. Health	1,059,294	1,075,287	1,136,799	61,511	5.72%
3. Psychological	463,407	418,156	417,297	-859	-0.21%
TOTAL ADM & ATT & HEALTH	3,897,244	3,863,314	3,950,075	86,761	2.25%

III. PUPIL TRANSPORTATION

A. Management	297,984	261,774	363,483	101,710	38.85%
B. Vehicle Operation	1,627,692	1,250,232	1,245,468	-4,764	-0.38%
C. Monitoring Services	33,405	31,991	18,918	-13,073	-40.86%
D. Vehicle Maintenance	589,465	549,550	563,216	13,667	2.49%
TOTAL PUPIL TRANSPORTATION	2,548,545	2,093,547	2,191,086	97,539	4.66%

4/23/2014

2014-2015
Danville Public Schools Proposed Budgeted Expenditures
General Operating Fund Budget

	ACTUAL EXPENDITURES 2012-13	BUDGET 2013-14	PROPOSED BUDGET 2014-15	INCREASE (DECREASE)	% CHANGE
IV. OPERATION AND MAINTENANCE SERVICES					
A. Management	154,207	160,219	297,994	137,775	85.99%
B. Building Services	5,948,715	5,654,110	5,640,180	-13,930	-0.25%
C. Grounds Services	263,735	207,669	259,933	52,264	25.17%
D. Equipment Services	239,049	271,400	360,400	89,000	32.79%
E. Vehicle Services	84,763	82,000	137,000	55,000	67.07%
F. Security Services	286,099	318,292	383,011	64,719	20.33%
TOTAL OPERATION AND MAINTENANCE	6,976,569	6,693,689	7,078,518	384,828	5.75%
V. NON-INSTRUCTIONAL OPERATIONS					
A. Community Education					
VI. FACILITIES					
A. Site Improvements	0	0	0	0	#DIV/0!
B. Architecture and Engineering Services	0	0	0	0	#DIV/0!
C. Building Acquisition/Construction Services	0	0	0	0	#DIV/0!
D. Building Improvement Services	87,281	0	0	0	#DIV/0!
TOTAL FACILITIES	87,281	0	0	0	#DIV/0!
VII. OTHER USES OF FUNDS					
A. Fund Transfers	143,538	143,427	150,296	6,869	4.79%
TOTAL OTHER USES OF FUNDS	143,538	143,427	150,296	6,869	4.79%

4/23/2014

2014-2015
Danville Public Schools Proposed Budgeted Expenditures
General Operating Fund Budget

	ACTUAL EXPENDITURES 2012-13	BUDGET 2013-14	PROPOSED BUDGET 2014-15	INCREASE (DECREASE)	% CHANGE
<u>VIII. TECHNOLOGY</u>					
A. Technology-Classroom Instruction	864,173	365,251	628,236	262,986	72.00%
B. Technology - Instructional Support	534,248	608,885	616,111	7,226	1.19%
C. Technology - Administration	592,928	716,643	746,209	29,566	4.13%
<u>TOTAL TECHNOLOGY</u>	<u>1,991,349</u>	<u>1,690,778</u>	<u>1,990,556</u>	<u>299,778</u>	<u>17.73%</u>
<u>IX. CONTINGENCY</u>	<u>0</u>	<u>1,000,000</u>	<u>700,000</u>	<u>-300,000</u>	<u>-30.00%</u>
<u>TOTALS</u>	<u>57,721,807</u>	<u>57,234,494</u>	<u>58,860,441</u>	<u>1,625,947</u>	<u>2.84%</u>

4/23/2014

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<u>Revenues</u>	<u>Adopted Budget FY 2015</u>	<u>Adopted Budget FY 2014</u>
General Fund	\$ 96,019,980	\$ 94,173,170
Transfer From Fund Balance	3,108,750	2,060,000
VDOT Street Maintenance Fund	10,056,790	9,712,820
Wastewater Fund	9,590,150	10,049,410
Water Fund	8,270,130	7,834,820
Transfer From Fund Balance	-	-
Gas Fund	26,603,080	25,929,240
Transfer From Fund Balance	-	500,000
Electric Fund	118,159,430	106,369,330
Transfer From Fund Balance	-	-
Telecommunications Fund	1,679,550	1,418,580
Transfer From Fund Balance	-	500,000
Transportation Fund	2,280,140	1,707,510
Sanitation Fund	3,625,200	3,661,920
Cemetery Fund	1,005,210	1,001,460
Insurance Fund	2,916,480	2,822,000
Central Services Fund	391,890	409,110
Motorized Equipment Fund	3,472,830	3,325,010
Total	\$ 287,179,610	\$ 271,474,380
Less Interfund Charges	(7,360,290)	(7,202,400)
Less Interfund Transfers	(14,830,000)	(14,830,000)
Less Interfund Recoveries	(4,258,650)	(4,422,520)
Total Budget	\$ 260,730,670	\$ 245,019,460

<u>Expenditures</u>	<u>Adopted Budget FY 2015</u>	<u>Adopted Budget FY 2014</u>
General Fund	\$ 99,128,730	\$ 96,233,170
VDOT Street Maintenance Fund	10,056,790	9,712,820
Wastewater Fund	8,962,690	9,907,030
Transfer To Fund Balance	627,460	142,380
Water Fund	8,261,300	7,830,190
Transfer To Fund Balance	8,830	4,630
Gas Fund	26,544,250	26,396,150
Transfer To Fund Balance	58,830	33,090
Electric Fund	117,477,510	106,281,780
Transfer To Fund Balance	681,920	87,550
Telecommunications Fund	1,674,550	1,914,270
Transfer To Fund Balance	5,000	4,310
Transportation Fund	2,280,140	1,707,510
Sanitation Fund	3,442,800	3,533,620
Transfer To Fund Balance	182,400	128,300
Cemetery Fund	966,540	1,001,460
Transfer To Fund Balance	38,670	-
Insurance Fund	2,876,480	2,772,000
Transfer To Fund Balance	40,000	50,000
Central Services Fund	391,890	389,400
Transfer To Fund Balance	-	19,710
Motorized Equipment Fund	3,357,930	3,243,010
Transfer To Fund Balance	114,900	82,000
Total	\$ 287,179,610	\$ 271,474,380
Less Interfund Charges	(7,360,290)	(7,202,400)
Less Interfund Transfers	(14,830,000)	(14,830,000)
Less Interfund Recoveries	(4,258,650)	(4,422,520)
Total Budget	\$ 260,730,670	\$ 245,019,460
Capital Projects - All Funds	\$ 23,603,250	\$ 21,642,015
Less: Project Funding Included in Operating Budget	(9,138,100)	(12,785,015)
Reprogrammed Funds	(3,700,000)	0
Capital Projects Funded by Other Sources (General Oblig. Bonds, & State/Federal Grants to be appropriated by separate ordinance)	\$ 10,765,150	\$ 8,857,000
Total Budget Including Capital Projects from Other Sources	<u>\$ 271,495,820</u>	<u>\$ 253,876,460</u>

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
City Manager's Office					
1	1	City Manager			
1	1	Deputy City Manager	IV	102,824	161,434
1	1	Assistant to the City Manager	GE6	46,677	73,283
1	1	Clerk of Council	GE4	38,930	61,120
-	1	Multi-media Design manager	GE7	51,345	80,612
1	1	Executive Assistant	GE4	38,930	61,120
1	1	Executive Secretary	GN11	35,758	55,067
<u>6</u>	<u>7</u>	TOTAL CITY MANAGER'S OFFICE			
City Attorney's Office					
1	1	City Attorney			
1	1	Assistant City Attorney	GE10	70,854	111,240
1	1	Legal Assistant	GE3	35,716	56,074
1	1	Legal Secretary	GN8	27,614	42,525
<u>4</u>	<u>4</u>	TOTAL CITY ATTORNEY'S OFFICE			
COMMUNITY DEVELOPMENT DEPARTMENT					
Community Development Fund					
1	1	Housing & Development Coordinator	GE5	42,434	66,621
1	1	Community Redevelopment Specialist	GN12	39,333	60,573
2	2	Cost Estimator/Inspector	GN10	32,507	50,061
		Accountant II	GE6	46,677	73,283
1	1	Secretary	GN6	24,346	37,494
<u>5</u>	<u>5</u>	Sub-Total			
Director of Community Development					
1	1	Director of Community Development	I	83,158	130,558
1	1	Accountant II	GE6	46,677	73,283
1	1	Housing & Development Planning Specialist	GE4	38,930	61,120
1	1	Senior Secretary	GN8	27,614	42,525
<u>4</u>	<u>4</u>	Sub-Total			
Inspections Office					
1	1	Division Director of Inspections	GE9	63,262	99,322
1	1	Inspections Supervisor	GE6	46,677	73,283
1	1	Plumbing/Cross Connection Inspector	GN11	35,758	55,067
1	1	Mechanical Inspector	GN11	35,758	55,067
1	1	Electrical Inspector	GN11	35,758	55,067
2	2	Building Inspector	GN11	35,758	55,067
5	5	Property Maintenance Inspector	GN11	35,758	55,067
1	1	Permit Technician	GN8	27,614	42,525
<u>13</u>	<u>13</u>	Sub-Total			
Planning Office					
1	1	Division Director of Planning	GE9	63,262	99,322
2	2	Combination of:			
		Senior Planner	GE5	42,434	66,621
		Associate Planner	GE4	38,930	61,120
		Planning Technician	GN9	29,823	45,927
<u>3</u>	<u>3</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Social Services					
1	1	Division Director of Social Services	GE10	70,854	111,240
1	1	Family Services Manager	GE8	56,993	89,479
1	1	Eligibility Services Manager	GE8	56,993	89,479
3	3	Family Services Supervisor	GE6	46,677	73,283
1	1	Senior Accountant	GE6	46,677	73,283
1	1	Employment Service Supervisor	GE5	42,434	66,621
3	3	Eligibility Supervisor	GE5	42,434	66,621
3	3	Senior Family Services Specialist	GN13	43,267	66,631
1	1	Comprehensive Services Coordinator (Grant Funded)	GN12	39,333	60,573
5	5	Child Protective Service Worker	GN12	39,333	60,573
15	15	Family Services Specialist	GN11	35,758	55,067
3	3	Senior Eligibility Worker	GN11	35,758	55,067
2	2	Fraud Investigator	GN10	32,507	50,061
1	1	Administrative Assistant	GN10	32,507	50,061
8	8	Employment Services Worker	GN10	32,507	50,061
33	33	Eligibility Worker	GN9	29,823	45,927
1	1	Senior Secretary	GN8	27,614	42,525
1	1	Senior Account Clerk	GN8	27,614	42,525
4	4	Senior Administrative Specialist	GN4	22,083	34,008
1	1	Social Service Aide	GN3	21,031	32,388
1	1	Employment Service Aide	GN3	21,031	32,388
9	9	Administrative Specialist	GN2	20,030	30,846
<u>99</u>	<u>99</u>	Sub-Total			

124 124 TOTAL COMMUNITY DEVELOPMENT DEPARTMENT

Economic Development Department					
1	1	Director of Economic Development	III	95,208	149,476
1	1	Assistant Director of Economic Development	GE9	63,262	99,322
1	1	Economic Development Project Manager	GE8	56,993	89,479
1	1	Marketing & Research Manager	GE7	51,345	80,612
1	1	Senior Secretary	GN8	27,614	42,525
<u>5</u>	<u>5</u>	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT			

FINANCE DEPARTMENT

Budget Office					
<u>1</u>	<u>1</u>	Division Director of Budget	GE9	63,262	99,322
1	1	Sub-Total			
Central Collections					
1	1	Division Director of Central Collections	GE8	56,993	89,479
1	1	Collections Supervisor	GE5	42,434	66,621
1	1	Delinquent Collections Coordinator	GE5	42,434	66,621
2	2	Senior Collections Clerk	GN8	27,614	42,525
4	4	Combination of:			
		Collection Clerk II	GN7	25,807	39,743
		Senior Cashier	GN7	25,807	39,743
		Collection Clerk I	GN4	22,083	34,008
5	5	Cashier	GN4	22,083	34,008
<u>14</u>	<u>14</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Central Services Fund					
1	1	Print Shop Technician	GN10	32,507	50,061
2	2	Combination of:			
		Senior Printer	GN8	27,614	42,525
		Printer	GN6	24,346	37,494
<u>3</u>	<u>3</u>	Sub-Total			
Director of Finance					
1	1	Director of Finance	I	83,158	130,558
1	1	Senior Secretary	GN8	27,614	42,525
<u>2</u>	<u>2</u>	Sub-Total			
Accounting					
1	1	Assistant Director of Finance	GE10	70,854	111,240
1	1	Business Systems Accountant	GE8	56,993	89,479
		Internal Auditor	GE8	56,993	89,479
2	2	Accountant II			
1	1	Accountant III			
1	1	Payroll Technician	GN9	29,823	45,927
1	1	Senior Account Clerk	GN8	27,614	42,525
2	2	Account Clerk	GN6	24,346	37,494
<u>9</u>	<u>9</u>	Sub-Total			
Internal Auditor					
1	1	Internal Auditor	GE8	56,993	89,479
<u>1</u>	<u>1</u>	Sub-Total			
Purchasing					
1	1	Division Director of Purchasing	GE8	56,993	89,479
1	1	Buyer	GE4	38,930	61,120
1	1	Senior Purchasing Clerk	GN8	27,614	42,525
1	1	Purchasing Clerk	GN6	24,346	37,494
		Senior Printer	GN8	27,614	42,525
		Printer			
<u>4</u>	<u>4</u>	Sub-Total			
Real Estate					
1	1	Division Director of Real Estate Assessment	GE8	56,993	89,479
3	3	Combination of:			
		Real Estate Appraiser III	GE6	46,677	73,283
		Real Estate Appraiser II	GN10	32,507	50,061
		Real Estate Appraiser I	GN8	27,614	42,525
2	2	Combination of:			
		Senior Real Estate Assessment Clerk	GN7	25,807	39,743
		Real Estate Assessment Clerk	GN3	21,031	32,388
<u>6</u>	<u>6</u>	Sub-Total			
40	40	TOTAL FINANCE DEPARTMENT			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
FIRE DEPARTMENT					
Emergency Communications					
1	1	911 Emergency Communications Manager	GE7	51,345	80,612
4	4	Emergency Telecommunications Supervisor	GN12	39,333	60,573
16	16	Emergency Telecommunicator	GN9	29,823	45,927
<u>21</u>	<u>21</u>	Sub-Total			
Fire					
1	1	Fire Chief	III	95,208	149,476
2	2	Assistant Fire Chief	GE10	70,854	111,240
4	4	Fire Battalion Chief	GE7	51,345	80,612
1	1	Fire Marshal	GE7	51,345	80,612
21	21	Fire Captain	GE6	46,677	73,283
1	1	Assistant Fire Marshal	GN13	43,267	66,631
6	6	Fire Lt./Asst. Training Officer	GN13	43,267	66,631
24	24	Fire Fighter/Engineer	GN12	39,333	60,573
1	1	Fire Program Support Coordinator	GN10	32,507	50,061
60	60	Fire Fighter	GN10	32,507	50,061
1	1	Administrative Assistant	GN10	32,507	50,061
1	1	Senior Secretary	GN8	27,614	42,525
<u>123</u>	<u>123</u>	Sub-Total			
144	144	TOTAL FIRE DEPARTMENT			
Circuit Court					
1	1	Law Clerk	GE5	42,434	66,621
2	2	Judicial Assistant	GE3	35,716	56,074
1	1	Legal Secretary	GN8	27,614	45,525
<u>4</u>	<u>4</u>	TOTAL CIRCUIT COURT			
Human Resources					
1	1	Director of Human Resources	I	83,158	130,558
1	1	Organization Development Consultant	GE6	46,677	73,283
3	3	HR Consultant	GE6	46,677	73,283
1	1	Human Resource Technician	GN9	29,823	45,927
1	1	Senior Secretary	GN8	27,614	42,525
<u>7</u>	<u>7</u>	TOTAL HUMAN RESOURCES			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
		Information Technology			
1	1	Director of Information Technology	I	83,158	130,558
3	3	Combination of:			
		Assistant Director of Information Technology	GE11	79,356	124,589
		Division Director of Application Support	GE9	63,262	99,322
		Division Director of Technical Svcs	GE9	63,262	99,322
		IT Project Manager	GE8	56,993	89,479
		IT Business Relationship Manager	GE7	51,345	80,612
		IT Business Analyst	GE6	46,677	73,283
6	6	Combination of:			
		Network Systems Engineer	GE8	56,993	89,479
		Network Administrator	GE7	51,345	80,612
		System Administrator	GE7	51,345	80,612
		PC Administrator	GE7	51,345	80,612
		Network Analyst	GE5	42,434	66,621
		Sr. IT Support Technician	GN11	35,758	55,067
		IT Support Technician	GN10	32,507	50,061
8	9	Combination of:			
		GIS Coordinator	GE9	63,262	99,322
		IT Solutions Architech Manager	GE9	63,262	99,322
		Sr. Applications Support Specialist	GE8	56,993	89,479
		Sr. Database Administrator	GE8	56,993	89,479
		IT Application Support Specialist	GE7	51,345	80,612
		Sr. Programmer Analyst	GE7	51,345	80,612
		Sr. GIS Programmer Analyst	GE7	51,345	80,612
		Database Administrator	GE7	51,345	80,612
		GIS Programmer Analyst	GE6	46,677	73,283
		Programmer/Analyst	GE5	42,434	66,621
		GIS Analyst	GN11	35,758	55,067
1	1	Senior Secretary	GN8	27,614	42,525
19	20	TOTAL INFORMATION TECHNOLOGY			

POLICE DEPARTMENT

Adult Detention Facility

1	1	Division Director of Adult Detention	GE9	63,262	99,322
1	1	Chief Correctional Officer	GE8	56,993	89,479
1	1	Service Program Coordinator	GE6	46,677	73,283
		Licensed Physician			
1	1	Work Program Coordinator	GE6	46,677	73,283
1	1	Correctional Health Assistant	GN13	43,267	66,631
4	4	Correctional Captain	GN13	43,267	66,631
5	5	Correctional Lieutenant	GN12	39,333	60,573
1	1	Safety Supply Officer	GN11	35,758	55,067
19	19	Correctional Officer	GN10	32,507	50,061
2	2	Senior Account Clerk	GN8	27,614	42,525
36	36	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Juvenile Detention Facility					
1	1	Division Director of Juvenile Detention	GE9	63,262	99,322
1	1	Assistant Division Director of Juvenile Detention Licensed Physician	GE7	51,345	80,612
1	1	Juvenile Program Coordinator	GE4	38,930	61,120
1	1	Nurse	GN14	47,593	73,294
2	2	Juvenile Outreach Counselor (Grant Funded)	GN11	35,758	55,067
4	4	Shift Supervisor	GN11	35,758	55,067
1	1	Building Maintenance Mechanic II	GN10	32,507	50,061
5	5	Senior Youth Care Worker	GN10	32,507	50,061
2	2	Electronic Monitoring Case Worker (1 Grant Funded)	GN9	29,823	45,927
27	27	Youth Care Worker	GN9	29,823	45,927
1	1	Senior Account Clerk	GN8	27,614	42,525
2	2	Secretary	GN6	24,346	37,494
1	1	Custodian	GN2	20,030	30,846
49	49	Sub-Total			
Police					
1	1	Police Chief	III	95,208	149,476
1	1	Police Lieutenant Colonel	GE11	79,356	124,589
2	2	Police Major	GE10	70,854	111,240
7	7	Police Captain	GE8	56,993	89,479
10	10	Police Lieutenant	GE7	51,345	80,612
2	2	Senior Investigators	GN15	52,353	80,623
8	8	Police Sergeant	GN13	43,267	66,631
16	16	Police Corporal	GN12	39,333	60,573
86	86	Police Officer	GN11	35,758	55,067
1	1	Administrative Assistant	GN10	32,507	50,061
1	1	Animal Control Officer	GN8	27,614	42,525
3	3	Secretary	GN6	24,346	37,494
3	3	Police Records Clerk	GN5	23,187	35,708
		Parking Attendant			
		School Crossing Guard			
141	141	Sub-Total			
226	226	TOTAL POLICE DEPARTMENT			
PARKS & RECREATION DEPARTMENT					
Parks & Recreation - Administration (01292)					
1	1	Director of Parks & Recreation	I	83,158	130,558
1	1	Project & Account Manager	GE6	46,677	73,283
1	1	P&R Communications Specialist	GE5	42,434	66,621
1	1	Program Coordinator	GE3	35,716	56,074
1	1	Senior Secretary	GN8	27,614	42,525
1	1	Custodian	GN2	20,030	30,846
		Administrative Specialist			
		Recreation Program Supervisor			
		Intern			
6	6	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Athletics (01307)					
1	1	Division Director of Athletics	GE7	51,345	80,612
1	1	Athletic Program Coordinator	GE3	35,716	56,074
		Administrative Specialist			
		Custodian			
		Recreation Supervisor			
		Recreation Sports Official			
		Recreation Facility Operator			
<u>2</u>	<u>2</u>	Sub-Total			
Community Recreation (01295)					
1	1	Division Director of Community Recreation	GE7	51,345	80,612
3	3	Program Coordinator	GE3	35,716	56,074
1	1	Administrative Specialist	GN2	20,030	30,846
1	1	Custodian	GN2	20,030	30,846
		Administrative Specialist			
		Recreation Aide			
		Recreation Leader			
		Recreation Program Supervisor			
		Recreation Instructor			
		Recreation site Supervisor			
		Recreation Facility Operator			
<u>6</u>	<u>6</u>	Sub-Total			
Park Maintenance (01316)					
1	1	Division Director of Parks Maintenance	GE7	51,345	80,612
2	2	Crew Supervisor	GN11	35,758	55,067
9	11	Combination of:			
		Park Maintenance Technician	GN9	29,823	45,927
		Parks Groundskeeper III	GN7	25,807	39,743
		Parks Groundskeeper II	GN5	23,187	35,708
		Motor Equipment Operator I	GN5	23,187	35,708
		Public Service Worker/Operator	GN4	22,083	34,008
		Public Service Worker			
		Administrative Specialist			
<u>12</u>	<u>14</u>	Sub-Total			
Outdoor Recreation (01304)					
1	1	Division Director of Outdoor Recreation	GE7	51,345	80,612
1	1	Outdoor Recreation Program Coordinator	GE3	35,716	56,074
1	1	Recreation Program Supervisor	GN7	25,807	39,743
		Recreation Site Supervisor			
		Recreation Leader			
		Recreation Instructor			
		Recreation Facility Operator			
	1	Administrative Specialist			
<u>3</u>	<u>4</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Special Recreation (01301/01310)					
1	1	Division Director of Special Recreation	GE7	51,345	80,612
1	-	Special Events Coordinator	GE3	35,716	56,074
2	3	Program Coordinator	GE3	35,716	56,074
1	1	Recreation grants Specialist (Grant Funded)	GE1	30,061	47,196
1	1	Special Population Assistant (1/3 Grant, 2/3 City)	GN9	29,823	45,927
1	1	Custodian	GN2	20,030	30,846
		Account Clerk			
		Administrative Specialist			
		Recreation Leader			
		Recreation Program Supervisor			
		Recreation Aide			
		Recreation Instructor			
<u>7</u>	<u>7</u>	Sub-Total			
Public Library (01322)					
1	1	Division Director of Library	GE9	63,262	99,322
1	1	Acquisitions/Reference Librarian	GE4	38,930	61,120
1	1	Children's Librarian	GE4	38,930	61,120
1	1	Circulation Supervisor	GE4	38,930	61,120
1	1	Technical Services Librarian	GE4	38,930	61,120
2	2	Reference Information Specialist	GN7	25,807	39,743
5	5	Information Specialist	GN6	24,346	37,494
1	1	Senior Administrative Specialist	GN4	22,083	34,008
		Law Library Information Specialist			
		Library Technology Specialist			
<u>13</u>	<u>13</u>	Sub-Total			
49	52	TOTAL PARKS & RECREATION			
PUBLIC WORKS DEPARTMENT					
Cemetery Maintenance (Fund 59)					
		Division Director of Building & Grounds	GE9	63,262	99,322
1	1	Cemetery Superintendent	GE6	46,677	73,283
2	2	Cemetery Supervisor	GN13	43,267	66,631
2	2	Groundskeeper	GN7	25,807	39,743
10	10	Public Service Worker/Operator	GN4	22,083	34,008
<u>15</u>	<u>15</u>	Sub-Total			
Public Works Administration (0125301)					
1	1	Director of Public Works	II	88,979	139,697
1	1	Division Director Public Works Administration	GE9	63,262	99,322
1	1	Senior Administrative Assistant	GE6	46,677	73,283
1	1	Horticulturist (Funded by Special Revenue)	GN10	32,507	50,061
1	1	Administrative Assistant	GN10	32,507	50,061
1	1	Senior Account Clerk	GN8	27,614	42,525
1	1	Senior Secretary	GN8	27,614	42,525
2	2	Account Clerk	GN6	24,346	37,494
1	1	Dispatcher	GN5	23,187	35,708
<u>10</u>	<u>10</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
P/W Building & Grounds Maintenance (01250)					
1	1	Division Director of Building & Grounds	GE9	63,262	99,322
1	1	Building Maintenance Superintendent	GE6	46,677	73,283
		General Supervisor	GN14	47,593	73,294
1	1	Custodian Supervisor	GN13	43,267	66,631
		Crew Supervisor	GN11	35,758	55,067
7	7	Combination of:			
		Building Maintenance Mechanic III	GN12	39,333	60,573
		Building Maintenance Mechanic II	GN10	32,507	50,061
		Building Maintenance Mechanic I	GN8	27,614	42,525
		Combination of:			
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
		Public Service Worker/ Operator	GN4	22,083	34,008
		Groundskeeper	GN7	25,807	39,743
1	1	Senior Custodian	GN5	23,187	35,708
8	8	Custodian	GN2	20,030	30,846
<u>19</u>	<u>19</u>	Sub-Total			
Motorized Equipment (Fund 44)					
2	2	Equipment Maintenance Supervisor	GN13	43,267	66,631
15	15	Combination of:			
		Automotive Equipment Mechanic IIIv	GN11	35,758	55,067
		Welder	GN10	32,507	50,061
		Automotive Equipment Mechanic II	GN9	29,823	45,927
		Automotive Service Technician	GN8	27,614	42,525
		Automotive Equipment Mechanic I	GN5	23,187	35,708
1	1	Transit Mechanic	GN9	29,823	45,927
<u>18</u>	<u>18</u>	Sub-Total			
Motorized Equipment-Communications (Fund 44)					
1	1	Communications Systems Manager	GE7	51,345	80,612
<u>1</u>	<u>1</u>	Sub-Total			
P/W Sewer Maintenance (Fund 51)					
		Public Works Chief Engineer	GE9	63,262	99,322
		Public Works Project Engineer	GE6	46,677	73,283
1	1	General Supervisor	GN14	47,593	73,294
1	1	Crew Supervisor	GN11	35,758	55,067
1	1	CCTV Technician	GN9	29,823	45,927
8	8	Combination of:			
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
		Public Service Worker/ Operator	GN4	22,083	34,008
<u>11</u>	<u>11</u>	Sub-Total			
P/W Warehouse (0125304)					
2	2	Public Works Warehouse Stock Clerk	GN6	24,346	37,494
<u>2</u>	<u>2</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
P/W Sanitation-Code Enforcement (Fund 58)					
<u>2</u>	<u>2</u>	Code Enforcement Inspector	GN10	32,507	50,061
2	2	Sub-Total			
P/W Sanitation-Composting (Fund 58)					
<u>1</u>	<u>1</u>	Sanitation Operator I	GN9	29,823	45,927
1	1	Sub-Total			
P/W Sanitation-Recycling (Fund 58)					
1	1	Recycling Center Operator	GN12	39,333	60,573
<u>2</u>	<u>2</u>	Sanitation Operator I	GN9	29,823	45,927
3	3	Sub-Total			
P/W Sanitation-Residential Refuse Collection (Fund 58)					
1	1	Division Director of Sanitation	GE9	63,262	99,322
1	1	General Supervisor	GN14	47,593	73,294
15	15	Combination of:			
		Sanitation Operator II	GN10	32,507	50,061
		Sanitation Operator I	GN9	29,823	45,927
		Solid Waste Collector	GN4	22,083	34,008
<u>17</u>	<u>17</u>	Sub-Total			
P/W Sanitation-Yardwaste (Fund 58)					
<u>7</u>	<u>7</u>	Sanitation Operator I	GN9	29,823	45,927
7	7	Sub-Total			
P/W VDOT-Engineering (Fund 15-244)					
1	1	Assistant Director of P/W - City Engineer	GE11	79,356	124,589
2	2	Public Works Chief Engineer	GE9	63,262	99,322
2	2	Public Works Project Engineer	GE6	46,677	73,283
	1	Project Manager	TBD		
3	3	Combination of:			
		Construction Inspections Supervisor	GE5	42,434	66,621
		Construction Inspector	GN11	35,758	55,067
<u>1</u>	<u>1</u>	Engineering Technician	GN7	25,807	39,743
9	10	Sub-Total			
P/W VDOT- Grounds Maintenance (Fund 15-250)					
		Division Director of Building & Grounds	GE9	63,262	99,322
1	1	General Supervisor	GN14	47,593	73,294
1	1	Crew Supervisor	GN11	35,758	55,067
13	13	Combination of:			
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
		Public Service Worker/ Operator	GN4	22,083	34,008
<u>2</u>	<u>2</u>	Groundskeeper	GN7	25,807	39,743
17	17	Sub-Total			
P/W VDOT-Street Cleaning (Fund 15-247)					
7	7	Combination of:			
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
<u>7</u>	<u>7</u>	Sub-Total			
P/W VDOT-Street Maintenance (Fund 15-247)					

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
1	1	Division Director of Streets	GE9	63,262	99,322
		Division Director of Sanitation	GE9	63,262	99,322
1	1	Training & Safety Manager	GE5	42,434	66,621
2	2	General Supervisor	GN14	47,593	73,294
3	3	Crew Supervisor	GN11	35,758	55,067
29	28	Combination of:			
		Motor Equipment Operator III	GN9	29,823	45,927
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
		Public Service Worker/ Operator	GN4	22,083	34,008
1	1	Groundskeeper	GN7	25,807	39,743
37	36	Sub-Total			
P/W VDOT-Traffic Control (Fund 15-247)					
1	1	Traffic Control Superintendent	GE6	46,677	73,283
1	1	Traffic Control Crew Supervisor	GN12	39,333	60,573
1	1	Senior Traffic Signal Technician	GN10	32,507	50,061
1	1	Traffic Signal Technician	GN8	27,614	42,525
1	1	Sign Technician	GN8	27,614	42,525
3	3	Motor Equipment Operator II	GN8	27,614	42,525
1	1	Public Service Worker/ Operator	GN4	22,083	34,008
9	9	Sub-Total			
185	185	TOTAL PUBLIC WORKS DEPARTMENT			
TRANSPORTATION DEPARTMENT					
Airport (01241)					
		Director of Transportation Services	I	83,158	130,558
1	1	Senior Administrative Assistant	GE6	46,677	73,283
1	1	Transportation Building & Grounds Superintendent	GE5	42,434	66,621
1	1	Airport Maintenance Security Tech II	GN8	27,614	42,525
1	1	Airport Maintenance Security Tech I	GN6	24,346	37,494
4	4	Sub-Total			
Mass Transit (Fund 56)					
1	1	Director of Transportation Services	I	83,158	130,558
		Senior Administrative Assistant	GE6	46,677	73,283
2	2	Transportation Supervisor	GE3	35,716	56,074
1	1	Senior Account Clerk	GN8	27,614	42,525
14	16	Transit Driver	GN5	23,187	35,708
		Custodian			
18	20	Sub-Total			
22	24	TOTAL TRANSPORTATION DEPARTMENT			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
UTILITIES DEPARTMENT					
Utilities Administration (Fund 54)					
1	1	Utilities Director	IV	102,824	161,434
1	1	Key Accounts Manager	GE7	51,345	80,612
1	1	Senior Application Support Specialist	GE6	46,677	73,283
1	1	Public Information Officer	GE6	46,677	73,283
<u>4</u>	<u>4</u>	Sub-Total			
Utilities - Fiscal Services (Fund 54)					
1	1	Division Director of Support Services	GE9	63,262	99,322
1	1	Senior Accountant	GE6	46,677	73,283
1	1	Training & Safety Manager	GE5	42,434	66,621
1	1	Utilities Warehouse Manager	GE5	42,434	66,621
2	3	Senior Account Clerk	GN8	27,614	42,525
2	2	Warehouse Stock Clerk	GN5	23,187	35,708
<u>8</u>	<u>9</u>	Sub-Total			
Utilities - Customer Service (Fund 54)					
1	1	Division Director of Customer Service	GE8	56,993	89,479
1	1	AMI Support Technician	GN9	29,823	45,927
1	1	Sr Customer Service/Training Representative	GN8	27,614	42,525
6	7	Combination of:			
		Senior Utility Billing Clerk	GN9	29,823	45,927
		Special Billing Clerk	GN8	27,614	42,525
		Utility Billing Clerk	GN7	25,807	39,743
8	7	Customer Service Representative	GN7	25,807	39,743
<u>17</u>	<u>17</u>	Sub-Total			
Water Treatment Administration (Fund 52)					
1	1	Division Director of Water/Wastewater Treatment	GE11	79,356	124,589
1	1	Senior Secretary	GN8	27,614	42,525
<u>2</u>	<u>2</u>	Sub-Total			
Water Engineering Division (Fund 52)					
1	1	W&G Chief Engineer	GE9	63,262	99,322
1	1	Senior Secretary	GN8	27,614	42,525
<u>2</u>	<u>2</u>	Sub-Total			
Water Treatment (Fund 52)					
1	1	Water Treatment Manager	GE8	56,993	89,479
1	1	Water Chemist	GE4	38,930	61,120
		Plumbing/Cross Connection Inspector	GN11	35,758	55,067
2	2	Combination of:			
		Bldg Maintenance Superintendent			
		Senior Industrial Mechanic	GN11	35,758	55,067
		Industrial Mechanic	GN9	29,823	45,927
9	9	Combination of:			
		Water Treatment Plant Operator IV	GN11	35,758	55,067
		Water Treatment Plant Operator III	GN10	32,507	50,061
		Water Treatment Plant Operator II	GN8	27,614	42,525
		Water Treatment Plant Operator I	GN7	25,807	39,743
		Water Treatment Plant Operator Trainee	GN4	22,083	34,008
1	1	Utility Plant Maintenance Worker	GN3	21,031	32,388
<u>14</u>	<u>14</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Gas Administration (Fund 53)					
1	1	Division Director of Water & Gas	GE11	79,356	124,589
		W&G Chief Engineer	GE9	63,262	99,322
1	1	Senior Secretary	GN8	27,614	42,525
<u>2</u>	<u>2</u>	Sub-Total			
Gas Control (Fund 53)					
1	1	Gas Control Manager	GE8	56,993	89,479
2	2	Gas Control Technician	GN10	32,507	50,061
3	3	Gas Control Operator	GN9	29,823	45,927
<u>6</u>	<u>6</u>	Sub-Total			
Water & Gas Distribution (Fund 53)					
1	1	Water and Gas Distribution Superintendent	GE8	56,993	89,479
1	1	Water and Gas Distribution Supervisor	GE5	42,434	66,621
4	4	Water and Gas Crew Supervisor	GN12	39,333	60,573
2	2	W&G Construction Crew Supervisor	GN12	39,333	60,573
1	1	Water and Gas Welder/Crew Supervisor	GN11	35,758	55,067
5	5	Combination of:			
		Motor Equipment Operator III	GN9	29,823	45,927
		Motor Equipment Operator II	GN8	27,614	42,525
		Motor Equipment Operator I	GN5	23,187	35,708
6	6	Construction Worker	GN5	23,187	35,708
5	5	Public Service Worker	GN2	20,030	30,846
<u>25</u>	<u>25</u>	Sub-Total			
Water & Gas Engineering (Fund 53)					
2	2	Water and Gas Senior Engineer Tech.	GN12	39,333	60,573
1	1	Water and Gas Compliance Coordinator	GN12	39,333	60,573
1	1	W&G Corrosion Technician	GN10	32,507	50,061
1	1	Water and Gas GIS Engineer Tech.	GN9	29,823	45,927
1	1	Water and Gas Engineering Aid	GN6	24,346	37,494
<u>6</u>	<u>6</u>	Sub-Total			
Water & Gas Meters & Regulators (Fund 53)					
1	1	Water & Gas Systems Control Superintendent	GE8	56,993	89,479
3	3	Water and Gas Meter Tech.	GN10	32,507	50,061
<u>4</u>	<u>4</u>	Sub-Total			
Water & Gas Service (Fund 53)					
7	7	Water and Gas Service Tech.	GN10	32,507	50,061
1	1	Dispatcher	GN5	23,187	35,708
<u>8</u>	<u>8</u>	Sub-Total			
Electric Administration (Fund 54)					
1	1	Division Director of Power & Light	GE11	79,356	124,589
<u>1</u>	<u>1</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Electric Distribution (Fund 54)					
1	1	Electric Distribution Superintendent	GE8	56,993	89,479
5	5	Electric Line Crew Supervisor	GN14	47,593	73,294
1	1	Inspector-Contractor Manager	GN13	43,267	66,631
1	1	Crew Supervisor	GN11	35,758	55,067
23	23	Combination of:			
		Electric Line Technician III	GN11	35,758	55,067
		Electric Line Technician II	GN9	29,823	45,927
		Electric Line Technician I	GN7	25,807	39,743
		Electric Ground Worker	GN2	20,030	30,846
3	3	Electric Line Equipment Operator	GN6	24,346	37,494
2	2	Electric Line Tree Trimmer	GN5	23,187	35,708
1	1	Dispatcher	GN5	23,187	35,708
1	1	Public Service Worker/Oper	GN4	22,083	34,008
<u>38</u>	<u>38</u>	Sub-Total			
Electric Engineering (Fund 54)					
1	-	Electric System Support Superintendent	GE9	63,270	99,334
1	1	Electric Engineering Tech Supervisor	GE6	46,677	73,283
1	1	Electric Compliance Coordinator	GN12	39,333	60,573
1	1	Electric GIS/CAD Technician	GN10	32,507	50,061
5	5	Combination of:			
		Electric Senior Engineering Technician	GN12	39,333	60,573
		Electric Engineering Technician	GN10	32,507	50,061
		Electric Engineering Aide	GN6	24,346	37,494
2	2	Electric Engineer	GN8	56,993	89,479
<u>11</u>	<u>10</u>	Sub-Total			
Electric Hydro (Fund 54)					
1	1	Hydro-Electric Supt.	GE6	46,677	73,283
1	1	Hydro Electric Maintenance Technician	GN10	32,507	50,061
4	4	Hydro-Electric Operator	GN9	29,823	45,927
1	1	Hydro-Electric Attendant	GN6	24,346	37,494
<u>7</u>	<u>7</u>	Sub-Total			
Electric Meters (Fund 54)					
1	1	Electric Meter Supervisor	GN13	43,267	66,631
3	3	Combination of:			
		Electric Meter Technician III	GN11	35,758	55,067
		Electric Meter Technician II	GN9	29,823	45,927
		Electric Meter Technician I	GN7	25,807	39,743
<u>4</u>	<u>4</u>	Sub-Total			
Electric Substations (Fund 54)					
-	1	Electric System Support Superintendent	GE8	56,993	89,479
1	1	Electric Substation Supervisor	GN13	43,267	66,631
4	3	Electric Substation Operator	GN11	35,758	55,067
1	1	Electric T & D Equipment Technician	GN11	35,758	55,067
4	5	Electric Substation Technician	GN11	35,758	55,067
<u>10</u>	<u>11</u>	Sub-Total			

FY 2015 Adopted Budget
Budget Summary
Authorized Position Summary

FY 2014	FY 2015		GRADE	MIN(\$)	MAX(\$)
Telecommunications (Fund 55)					
1	1	Division Director of Telecommunications	GE9	63,262	99,322
1	1	Broadband Network Engineering Technician	GE7	51,345	80,612
-	1	Outside Plant Technician	TBA		
1	-	Multi-Media Design Manager	GE7	51,345	80,612
1	-	Senior Account Clerk	GN8	27,614	42,525
<u>4</u>	<u>3</u>	Sub-Total			
173	173	TOTAL UTILITIES DEPARTMENT			
CONSTITUTIONAL OFFICES					
2	2	Registrar			
10	10	Commissioner of the Revenue			
4	4	City Treasurer			
77	77	Sheriff's Office			
21	21	Commonwealth Attorney			
14	14	Clerk of Circuit Court			
<u>128</u>	<u>128</u>	TOTAL CONSTITUTIONAL OFFICES			
1,136	1,143	GRAND TOTAL			
OTHER ELECTED OFFICIALS (Part-time)					
8	8	Council Members			
1	1	Mayor			
9	9	TOTAL OTHER ELECTED OFFICIALS			

The General Fund provides for the basic services extended to all residents of the City, including public safety, streets and highways, environmental protection, recreation, library, social services, and general administration. It also includes significant contributions to the operation of the Danville Public School System, constitutional offices, and other agencies and boards. Most General Fund services are non-revenue producing, thereby requiring the use of the ad valorem property taxes and other General Fund related revenue sources to provide funding. The Utility Funds provide significant support of General Fund operations through interfund transfers.

The General Fund revenues are divided into the following categories:

Property Taxes Property Taxes are one of the major revenue sources for the General Fund and include the Real Estate Tax, Motor Vehicle Taxes, Machinery and Tools Taxes, and Public Services Taxes.

Other Local Taxes Other local taxes include Local Sales Taxes, Business, Professional, and Occupational License, Prepared Meals Tax, Telephone Franchise Tax, Consumer Utility Tax, Auto License fees, Bank Stock Taxes, Recordation Taxes, Motor Vehicle Tax, and the Transient Occupancy Tax, also known as the Hotel/Motel Tax.

License Permits and Fees This category includes revenues from dog licenses, taxi permits, concealed weapons permits, and permits for building, electrical, mechanical, plumbing, and zoning as required for any development.

Fines and Forfeitures This category includes revenues from the District Court, Juvenile and Domestic Relations District Court, Circuit Court, court costs fees, and parking tickets.

Revenue from Use of Money or Property This category includes revenues from the City's investments, revenues from the rental of recreational facilities or other municipal properties, and revenues from the sale of property or equipment.

Charges for Services This category includes revenues related to Adult Detention and Juvenile Detention reimbursements, fees related to recreational activities, and library fees.

Transfers from Other Funds This category represents transfers from the City-owned utilities.

Miscellaneous Revenues This category includes private gifts or donations or other unanticipated revenues.

Recovered Costs This category includes charges to other funds for support from general City departments.

Non-Categorical State Aid This category includes state aid that can be allocated at the discretions of the governing body and includes Recordation Taxes, Mobile Home Titling Taxes, 599 funds, State Telecommunications Taxes, and Motor Vehicle Carrier Taxes.

Categorical State Aid (Shared Expenses) This category includes revenues which cover a portion of the operations of constitutional offices.

Categorical State Aid This category includes funding for a variety of city and state functions, the largest being Street Maintenance funding and Welfare and Public Assistance funding.

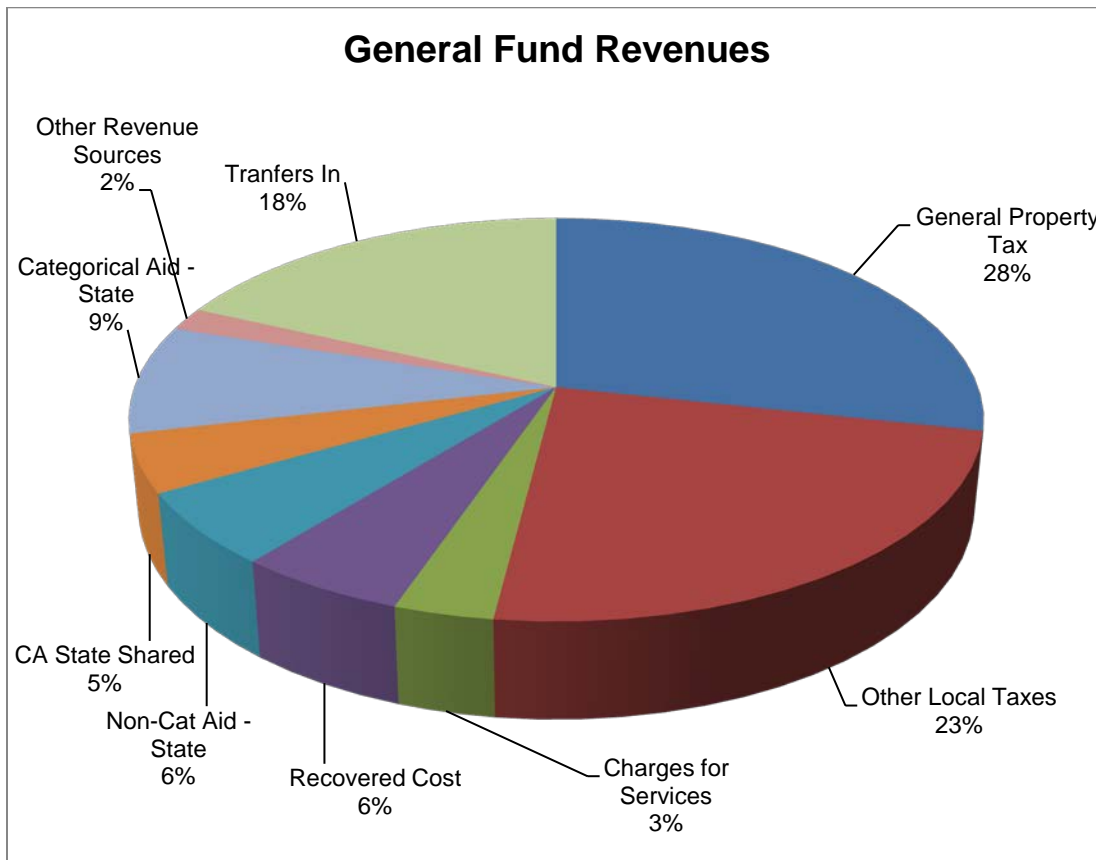
History of Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
General Property Tax	\$ 27,287,847	\$ 28,050,906	\$ 27,567,320	\$ 28,192,220	\$ 624,900
Other Local Taxes	\$ 23,114,939	\$ 23,230,583	\$ 23,135,000	\$ 23,349,000	\$ 214,000
Licenses, Permits, Privilege	\$ 182,461	\$ 217,679	\$ 218,810	\$ 209,180	\$ (9,630)
Fines/Forfeiture	\$ 589,061	\$ 614,134	\$ 572,150	\$ 574,400	\$ 2,250
Rev-Use Money/Property	\$ 1,248,912	\$ 1,337,398	\$ 856,900	\$ 919,280	\$ 62,380
Charges for Services	\$ 3,530,529	\$ 3,088,526	\$ 3,138,170	\$ 3,235,070	\$ 96,900
Miscellaneous Revenue	\$ 32,981	\$ 30,211	\$ 123,000	\$ 123,000	\$ -
Recovered Cost	\$ 5,275,805	\$ 5,551,676	\$ 5,638,450	\$ 5,526,140	\$ (112,310)
Non-Cat Aid State	\$ 5,871,105	\$ 5,964,891	\$ 5,618,000	\$ 5,808,000	\$ 190,000
CA State Shared	\$ 3,912,778	\$ 4,175,868	\$ 4,370,680	\$ 4,610,290	\$ 239,610
Cat Aid State	\$ 7,829,550	\$ 7,379,014	\$ 8,104,690	\$ 8,643,400	\$ 538,710
Transfers In	\$ 13,632,000	\$ 14,382,000	\$ 14,830,000	\$ 14,830,000	\$ -
Transfers from Fund Balance	\$ -	\$ -	\$ 2,060,000	\$ 3,108,750	\$ 1,048,750
	\$ 92,507,968	\$ 94,022,886	\$ 96,233,170	\$ 99,128,730	\$ 2,895,560

General Fund – FY 2015 Adopted Budget

Summary of Revenues

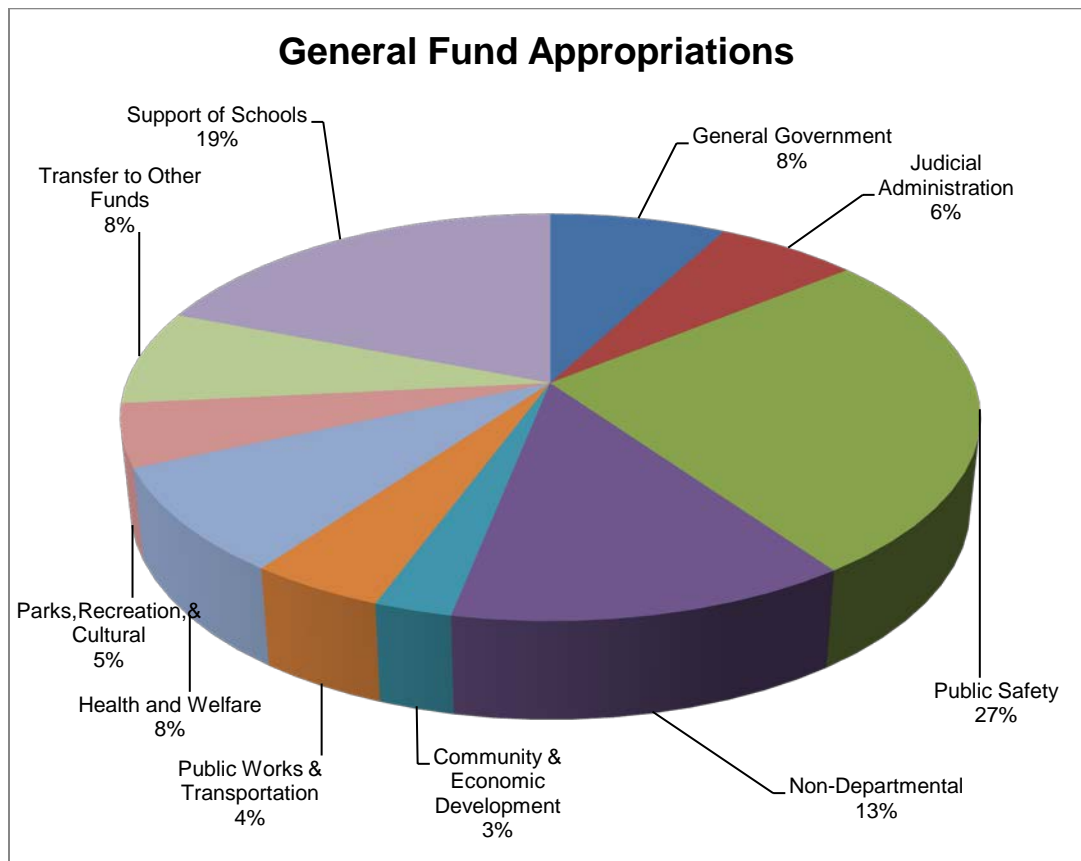
General Property Tax	\$ 28,192,220	28%
Other Local Taxes	\$ 23,349,000	23%
Charges for Services	\$ 3,235,070	3%
Recovered Cost	\$ 5,526,140	6%
Non-Cat Aid - State	\$ 5,808,000	6%
CA State Shared	\$ 4,610,290	5%
Categorical Aid - State	\$ 8,643,400	9%
Other Revenue Sources	\$ 1,825,860	2%
Transfers In	\$ 17,938,750	18%
	\$ 99,128,730	100%



General Fund – FY 2015 Adopted Budget

Summary of Expenditures

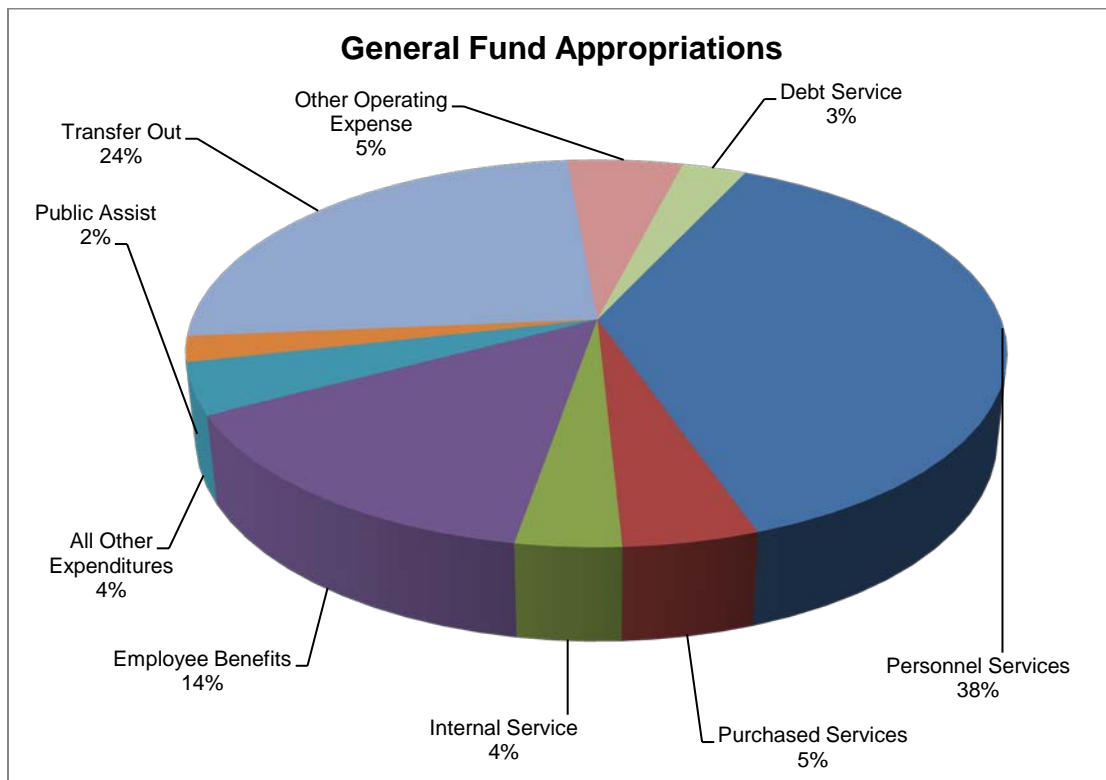
General Government	\$	7,653,370	8%
Judicial Administration	\$	6,166,780	6%
Public Safety	\$	25,551,150	26%
Non-Departmental	\$	12,637,490	13%
Community & Economic Development	\$	2,458,070	2%
Public Works & Transportation	\$	4,277,500	4%
Health and Welfare	\$	8,254,630	8%
Parks, Recreation, & Cultural	\$	4,857,260	5%
Transfer to Other Funds	\$	7,366,680	7%
Support of Schools	\$	18,678,310	19%
Support of Other Entities	\$	1,227,490	1%
	\$	99,128,730	100%



General Fund – FY 2015 Adopted Budget

Summary of Expenditures by Activity

Personnel Services	\$	37,374,310	38%
Purchased Services	\$	4,503,650	5%
Internal Service	\$	3,496,200	4%
Employee Benefits	\$	14,389,330	15%
All Other Expenditures	\$	4,202,070	4%
Public Assist	\$	2,129,370	2%
Transfer Out	\$	24,766,540	25%
Other Operating Expense	\$	5,315,530	5%
Debt Service	\$	2,951,730	3%
	\$	99,128,730	100%



The Danville City Council is the governing body of the City of Danville, Virginia. The City Council is empowered to adopt and enforce ordinances, policies, and rules and regulations to conduct the public's business and to provide for the protection of general health, safety, and welfare to the public. All ordinances are codified and are available for public inspection in the Office of the City Clerk. The City Council has the power to appoint the city manager, the city attorney, and the city clerk. The city manager, the city attorney, and the city clerk serve at the pleasure of the City Council.

The City Council consists of nine members, elected to four-year staggered terms, with elections every two years. City Council conducts its monthly business meetings on the first and third Tuesday at 7:00 p.m. in City Council Chambers, 4th floor, Municipal Building, 427 Patton Street, in downtown Danville. The business meetings are televised by the local cable provider and may be seen on River City TV.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000	\$ 40,000
Employee Benefits	\$ 3,060	\$ 3,060	\$ 3,060	\$ 6,120	\$ 3,060
Purchased Services	\$ 2,327	\$ 3,048	\$ 2,000	\$ 2,000	\$ -
Internal Service	\$ -	\$ 37	\$ 540	\$ 2,540	\$ 2,000
Other Operating Expenses	\$ 27,100	\$ 30,812	\$ 32,100	\$ 29,000	\$ (3,100)
	\$ 72,487	\$ 76,957	\$ 77,700	\$ 119,660	\$ 41,960

The mayor is elected by a majority vote of the City Council members on the first day of July of each even numbered year. The current mayor was elected by City Council in 2008 and will serve until July 2010.

The mayor serves as the president of the City Council, presides at all meetings of the City Council, and performs other duties consistent with the office as may be imposed by the City Council. The mayor is entitled to vote and speak on the issues as is afforded other members of the City Council; however, they are not granted any veto power. The mayor is recognized as the head of the City government for all ceremonial purposes, the purposes of military law, and the service of the civil process.

The Office of the Mayor also represents the City at various functions, both public and private. The mayor issues proclamations, signs all ordinances and resolutions adopted by the City Council, and has the authority to call special meetings of the City Council.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 12,000	\$ 5,000
Employee Benefits	\$ 536	\$ 536	\$ 540	\$ 770	\$ 230
Internal Service	\$ -	\$ 132	\$ -	\$ -	\$ -
Other Operating Expenses	\$ 380	\$ 1,473	\$ 520	\$ 520	\$ -
	\$ 7,916	\$ 9,141	\$ 8,060	\$ 13,290	\$ 5,230

The City of Danville converted to the council-manager form of government in 1951. This provides for professional, non-partisan management of municipal affairs.

The city manager is the chief executive officer of the City and is responsible to the City Council for the proper administration of the City government. The city manager has the responsibility to see that all laws and ordinances are enforced; exercise supervision and control over all administrative departments and divisions of the City; attend all regular meetings of the City Council, with the right to take part in discussion, but having no vote; recommend to the City Council, for adoption, such measures as they deem necessary or expedient; make and execute all contracts on behalf of the City, except as may be otherwise provided by the City Charter or by ordinance passed by the City Council; prepare and submit the annual budget; keep City Council fully advised at all times as to the present and future physical needs of the City; perform other duties as may be prescribed by the City Charter or the City Council; and be responsible for the appointment and removal of all officers and employees of the City.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 374,218	\$ 375,304	\$ 385,410	\$ 417,500	\$ 32,090
Employee Benefits	\$ 68,301	\$ 68,379	\$ 80,610	\$ 63,650	\$ (16,960)
Purchased Services	\$ 38,973	\$ 19,051	\$ 5,000	\$ 5,000	\$ -
Internal Service	\$ 11,788	\$ 10,887	\$ 16,060	\$ 21,260	\$ 5,200
Other Operating Expenses	\$ 23,566	\$ 24,399	\$ 26,400	\$ 27,050	\$ 650
Capital Outlay	\$ 18,053	\$ 549	\$ 14,800	\$ 4,300	\$ (10,500)
	\$ 534,899	\$ 498,569	\$ 528,280	\$ 538,760	\$ 10,480

FY 2015 Adopted Budget
General Fund
General Government
Office of the City Manager: City Clerk - 0110603

The City Clerk/Clerk of Council is appointed by the Danville City Council. The Clerk records all minutes, ordinances, resolutions, and contracts approved by City Council and is responsible for the codification of the City Code and its distribution. This office also maintains historical files, City Council records, and official contracts/agreements approved by City Council. For budgeting, it is a sub-activity of the City Manager's Office.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 35,000	\$ 36,050	\$ 36,050	\$ 39,320	\$ 3,270
Employee Benefits	\$ 6,500	\$ 7,130	\$ 7,840	\$ 6,430	\$ (1,410)
Purchased Services	\$ 16,806	\$ 18,982	\$ 15,000	\$ 15,000	\$ -
Internal Service	\$ 431	\$ 707	\$ 500	\$ 500	\$ -
Other Operating Expenses	\$ 10,686	\$ 11,892	\$ 10,770	\$ 12,300	\$ 1,530
Capital Outlay	\$ -	\$ -	\$ 1,300	\$ 300	\$ (1,000)
	\$ 69,423	\$ 74,761	\$ 71,460	\$ 73,850	\$ 2,390

River City TV serves as the City of Danville's government-educational access channel. The mission of River City TV is to keep the citizens of Danville well-informed of the functions of local government and the Danville Public School System.

The channel is managed and operated by the City of Danville's Multimedia Media Design Manager through the City's cable franchise agreement.

Major Changes

- This activity has moved from the Telecommunications Fund to the General Fund.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ -	\$ -	\$ -	\$ 53,150	\$ 53,150
Employee Benefits	\$ -	\$ -	\$ -	\$ 8,690	\$ 8,690
Purchased Services	\$ -	\$ -	\$ -	\$ 14,400	\$ 14,400
Internal Service	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Other Operating Expenses	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
Capital Outlay	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
	\$ -	\$ -	\$ -	\$ 93,740	\$ 93,740

FY 2015 Adopted Budget
General Fund
General Government
Human Resources - 0110901

The objective of human resources is to maximize the return on investment from the organization's human capital and minimize financial risk. Without attracting and retaining top performers this objective will be less than satisfied. To accomplish the objective Human Resource (HR) management is composed of several functional areas that perform goal related activities. It is the responsibility of Human Resources to conduct all these activities in an effective, legal, fair, and consistent manner.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 306,073	\$ 307,380	\$ 314,850	\$ 321,650	\$ 6,800
Employee Benefits	\$ 63,856	\$ 68,206	\$ 77,770	\$ 64,070	\$ (13,700)
Purchased Services	\$ 123,235	\$ 311,215	\$ 257,880	\$ 268,150	\$ 10,270
Internal Service	\$ 3,515	\$ 5,563	\$ 9,940	\$ 10,890	\$ 950
Other Operating Expenses	\$ 21,470	\$ 22,335	\$ 27,920	\$ 25,890	\$ (2,030)
Capital Outlay	\$ 12,550	\$ 2,863	\$ -	\$ -	\$ -
	\$ 530,699	\$ 717,562	\$ 688,360	\$ 690,650	\$ 2,290

The Budget Office is responsible for the development of operating and capital budgets of the City. This office performs long-range fiscal planning, revenues and expenditures forecasting, and examination of agency operations and procedures. The Budget Office also maintains corporate financial control throughout the year and provides professional management and research assistance on issues related to financial management, productivity, and the effective and efficient use of city funds.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 65,741	\$ 68,373	\$ 67,720	\$ 67,720	\$ -
Employee Benefits	\$ 12,489	\$ 13,939	\$ 14,730	\$ 11,080	\$ (3,650)
Purchased Services	\$ -	\$ 557	\$ -	\$ -	\$ -
Internal Service	\$ 2,231	\$ 2,150	\$ 4,000	\$ 4,800	\$ 800
Other Operating Expenses	\$ 640	\$ 670	\$ 2,050	\$ 1,820	\$ (230)
Capital Outlay	\$ 381	\$ -	\$ -	\$ -	\$ -
	\$ 81,482	\$ 85,689	\$ 88,500	\$ 85,420	\$ (3,080)

The City Attorney's Office, located on the fourth floor of the Municipal Building, by City Charter, provides the following services: serves as legal counsel/advisor to the City Council, City Administration, the Danville City School Board, and other various boards and agencies of the City to ensure that the activities of the City are conducted in accordance with the requirements of the law, both substantively and procedurally; prepares ordinances and resolutions for consideration and passage by City Council designed to enhance the health, safety and welfare of the citizens of Danville, including researching applicable State and Federal Statutes necessary for legal compliance of same; drafts legal documents such as deeds, pleadings, performance agreements, and contracts as required and requested, also we oversee the preparation of contracts by others involving the City; institutes and prosecutes legal proceedings as needed; attends City Council and other meetings as appropriate; and manages and controls the law business of the City.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 217,880	\$ 238,545	\$ 239,720	\$ 252,280	\$ 12,560
Employee Benefits	\$ 40,181	\$ 47,899	\$ 52,100	\$ 41,220	\$ (10,880)
Purchased Services	\$ 18,638	\$ 749	\$ 15,150	\$ 15,120	\$ (30)
Internal Service	\$ 963	\$ 1,393	\$ 3,510	\$ 4,100	\$ 590
Other Operating Expenses	\$ 20,202	\$ 19,102	\$ 23,120	\$ 22,740	\$ (380)
Capital Outlay	\$ -	\$ 4,900.00	\$ 750.00	\$ 750.00	\$ -
	\$ 297,864	\$ 312,588	\$ 334,350	\$ 336,210	\$ 1,860

FY 2015 Adopted Budget
General Fund
General Government
Legislative Affairs - 0112401

Legislative Affairs develops and coordinates the City's legislative program, serving as the liaison between city and elected officials. Funding will go towards representing the City's interest at the General Assembly and may represent the City at meetings of appointed officials that may impact the Danville area.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 50,366	\$ 47,627	\$ 50,000	\$ 50,000	\$ -
Other Operating Expenses	\$ 14,165	\$ 14,338	\$ 14,790	\$ 14,670	\$ (120)
	\$ 64,531	\$ 61,965	\$ 64,790	\$ 64,670	\$ (120)

The Independent Auditor activity includes the examination of the accounts and records of the City and related City organizations involved in the handling of City funds in accordance with generally accepted auditing standards. The auditor's contract requires an independent examination by a Certified Public Accountant who provides an opinion regarding conformance of the financial statements to generally accepted principles. The audit is also conducted in accordance with generally accepted auditing standards. Government Auditing Standards issued by the Comptroller General of the United States, and requirements of the Auditor of Public Accounts of the Commonwealth of Virginia. As a recipient of federal and state grants, the City's audit is subject to the requirements of the Comptroller General and the Auditor of Public Accounts.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 117,147	\$ 80,887	\$ 120,000	\$ 125,000	\$ 5,000
	\$ 117,147	\$ 80,887	\$ 120,000	\$ 125,000	\$ 5,000

The Office of the Commissioner of Revenue is located in the Charles H. Harris Financial Services Center. The Commissioner of Revenue is an elected position with a four-year term as provided for by the Constitution of the Commonwealth of Virginia. The office assesses and processes taxes that generate revenue for the City of Danville and the Commonwealth of Virginia. The Commissioner of the Revenue's office also works closely with the Division of Central Collections in the delinquent collection process.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 365,329	\$ 388,572	\$ 401,870	\$ 400,690	\$ (1,180)
Employee Benefits	\$ 60,440	\$ 72,911	\$ 77,150	\$ 76,900	\$ (250)
Purchased Services	\$ 6,254	\$ 6,279	\$ 8,450	\$ 6,600	\$ (1,850)
Internal Service	\$ 5,506	\$ 5,003	\$ 14,990	\$ 16,320	\$ 1,330
Other Operating Expenses	\$ 20,169	\$ 20,299	\$ 23,300	\$ 22,220	\$ (1,080)
Capital Outlay	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
	\$ 457,698	\$ 493,064	\$ 526,760	\$ 523,730	\$ (3,030)

The Real Estate Assessment Division of the Finance Department provides mass appraisal services of real property for tax purposes. With offices located on the third floor of the Municipal Building, the Real Estate Assessment Division is responsible for the discovery, listing and appraisal of all real property in the City; maintaining current ownership and mailing address information; maintaining current parcel maps for GIS system; providing special assessments for land use; defending the City's assessments at Board of Equalization hearings; and the preparation of appraisal reports and testifying in court in defense of assessments. Additionally the Real Estate Assessment Division shares in the administration of the Tax Abatement of Rehabilitated Buildings Program; the Residential Subdivision Reimbursement Program; the Property Tax Exemption or Deferral and Reduced Residential Refuse Fee for the elderly or person found to be permanently and totally disabled program.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 274,239	\$ 272,260	\$ 270,500	\$ 270,500	\$ -
Employee Benefits	\$ 50,865	\$ 55,160	\$ 58,800	\$ 44,200	\$ (14,600)
Purchased Services	\$ 208	\$ 430	\$ 700	\$ 700	\$ -
Internal Service	\$ 14,572	\$ 17,545	\$ 23,920	\$ 18,230	\$ (5,690)
Other Operating Expenses	\$ 5,023	\$ 13,301	\$ 10,230	\$ 17,430	\$ 7,200
Capital Outlay	\$ -	\$ 3,900	\$ -	\$ -	\$ -
	\$ 344,907	\$ 362,596	\$ 364,150	\$ 351,060	\$ (13,090)

The Real Estate Board of Equalization provides property owners an opportunity to appeal their real estate assessment values. State law requires the City to have a Board of Equalization each reassessment year. Currently the City is on even year biennial reassessment cycle. By law, the Board is composed of not less than three nor more than five members

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ -	\$ 1,440	\$ -	\$ 1,800	\$ 1,800
Employee Benefits	\$ -	\$ 110	\$ -	\$ 140	\$ 140
Purchased Services	\$ -	\$ 278	\$ -	\$ 300	\$ 300
	\$ -	\$ 1,828	\$ -	\$ 2,240	\$ 2,240

The Central Collections Division of the Finance Department provides a full range of collection and financial services. The offices are located in the Charles H. Harris Financial Service Center, 311 Memorial Drive. The Division is responsible for processing and maintaining records of all payments for utilities, taxes, licenses and miscellaneous charges; maintaining pay arrangements records for past due utility accounts; issuing non-pay disconnect orders for past due utility accounts; administering Fuel Assistance Program; administering Debt Set-Off Program; administering Personal Property Tax Relief Program; administering Vehicle Registration Withholding Program; maintaining Refund/Reversal Program; and providing collection of delinquent accounts by using appropriate collection methods to include court proceedings, distress warrants, tax liens, etc.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 426,102	\$ 399,729	\$ 444,210	\$ 441,400	\$ (2,810)
Employee Benefits	\$ 79,261	\$ 80,553	\$ 93,500	\$ 72,120	\$ (21,380)
Purchased Services	\$ 63,987	\$ 74,878	\$ 61,440	\$ 63,650	\$ 2,210
Internal Service	\$ 13,121	\$ 12,827	\$ 26,940	\$ 27,880	\$ 940
Other Operating Expenses	\$ 130,004	\$ 138,010	\$ 150,650	\$ 156,580	\$ 5,930
Capital Outlay	\$ 12,220	\$ 7,654	\$ -	\$ 14,000	\$ 14,000
	\$ 724,695	\$ 713,651	\$ 776,740	\$ 775,630	\$ (1,110)

The City Treasurer is an elected official whose primary responsibilities include collecting and accounting for revenues for the City of Danville and for the State of Virginia. The City Treasurer's office is dedicated to serving our citizen's in a professional, courteous, and efficient manner.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 151,308	\$ 158,874	\$ 163,650	\$ 163,640	\$ (10)
Employee Benefits	\$ 26,143	\$ 31,365	\$ 33,510	\$ 33,500	\$ (10)
Purchased Services	\$ 367	\$ 402	\$ 350	\$ 400	\$ 50
Internal Service	\$ 5,157	\$ 7,545	\$ 10,500	\$ 7,510	\$ (2,990)
Other Operating Expenses	\$ 7,225	\$ 8,774	\$ 7,510	\$ 9,050	\$ 1,540
	\$ 190,200	\$ 206,960	\$ 215,520	\$ 214,100	\$ (1,420)

The Director of Finance is charged with overseeing the fiscal needs of the City of Danville. The functions of this Department include accounting and the supervision of all encumbrances, expenditures and disbursements to insure that the budget appropriations are not exceeded and the preparation of the City's annual Financial Statements. The Director provides administrative oversight to the Budget Office, Collections, Purchasing, Central Services, Employees Retirement System, and Real Estate Assessment.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 130,046	\$ 133,638	\$ 133,640	\$ 133,640	\$ -
Employee Benefits	\$ 25,191	\$ 27,704	\$ 29,050	\$ 21,840	\$ (7,210)
Purchased Services	\$ 217	\$ -	\$ 220	\$ 220	\$ -
Internal Service	\$ 922	\$ 772	\$ 2,610	\$ 2,630	\$ 20
Other Operating Expenses	\$ 6,864	\$ 7,227	\$ 10,040	\$ 9,060	\$ (980)
	\$ 163,240	\$ 169,341	\$ 175,560	\$ 167,390	\$ (8,170)

The Accounting Division of the Finance Department works to provide sound fiscal management, timely and accurate financial reporting, and safeguarding of the City's assets through proper internal controls. This includes oversight of the City's accounting, payroll, fixed assets, and inventory management systems. This division is also responsible for interfaces between the general ledger and the utility and collection software systems. Additional functions and responsibilities include: centralized accounts payable processing, weekly and monthly payroll processing, timely processing and reporting of payroll taxes and other payroll deductions, debt service administration, grant management, cash management, administration of the City's property and liability insurance, and the administration and daily operation of the City's Retirement System. The Regional Industrial Facility Authority's accounting and financial reporting is also a function of this division, as well as the coordination of the audit with independent auditors.

The Accounting Division prepares Consolidated Annual Financial Reports (CAFRs) for both the City and the Employees' Retirement and coordinates the audit of these reports with the City's independent auditors. The City submits both CAFRs to the Government Finance Officers Association for the Certificate of Achievement for Excellence in Financial Reporting Award. The City has received this award for twenty-three consecutive years. It is the responsibility of this division to ensure the City's financial reporting continues to receive this prestigious award and to continually seek to improve the City's financial reporting.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 430,019	\$ 427,323	\$ 407,030	\$ 435,190	\$ 28,160
Employee Benefits	\$ 82,182	\$ 84,038	\$ 89,670	\$ 73,050	\$ (16,620)
Purchased Services	\$ 15,746	\$ 10,900	\$ 11,200	\$ 42,100	\$ 30,900
Internal Service	\$ 6,717	\$ 7,143	\$ 12,680	\$ 16,090	\$ 3,410
Other Operating Expenses	\$ 19,978	\$ 19,997	\$ 26,260	\$ 24,840	\$ (1,420)
Capital Outlay	\$ 675	\$ 698	\$ 870	\$ 870	\$ -
Funding Reimbursement	\$ (16,481)	\$ (17,174)	\$ -		\$ -
	\$ 538,836	\$ 532,925	\$ 547,710	\$ 592,140	\$ 44,430

The Internal Audit function in the Finance Department ensures integrity and reliability of financial reporting and protection against fraud. The Internal Auditor also ensures that a minimum acceptable set of control activities are in place in each of the business units and functions. Internal control procedures will be regularly reviewed to identify weaknesses and/or gaps. When necessary, internal control improvements will be recommended with the goal of mitigating risk, increasing productivity, and streamlining business processes. Additionally, this function will routinely review the City's financial policies and procedures manuals, monitor compliance, and establish a process to adopt policies and procedures to changing business requirements.

Funding for this position is split between Finance: Internal Auditor and Finance: Accounting.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 69,757	\$ 71,850	\$ 35,930	\$ 35,930	\$ -
Employee Benefits	\$ 13,333	\$ 14,746	\$ 10,180	\$ 7,810	\$ (2,370)
Internal Service	\$ 97	\$ 143	\$ 1,180	\$ 550	\$ (630)
Other Operating Expenses	\$ 1,396	\$ 1,856	\$ 1,190	\$ 2,390	\$ 1,200
	\$ 84,583	\$ 88,595	\$ 48,480	\$ 46,680	\$ (1,800)

The Purchasing Division of the Finance Department is the center of the centralized purchasing operations for the City of Danville. While following statutory guidelines, this department aims to secure high quality products and services at the best possible cost for all of the departments of the City. Additionally, the Purchasing Division oversees the negotiating of professional contracts, monitoring vendor performance, manages the use of procurement cards, oversees the City's liability insurance programs, and administers surplus property disposal. The Purchasing Division also provides administrative oversight for Central Services.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 201,834	\$ 218,131	\$ 223,910	\$ 217,170	\$ (6,740)
Employee Benefits	\$ 35,662	\$ 41,523	\$ 44,190	\$ 33,600	\$ (10,590)
Purchased Services	\$ 2,511	\$ 47,625	\$ 10,000	\$ 60,000	\$ 50,000
Internal Service	\$ 8,059	\$ 4,668	\$ 14,990	\$ 16,170	\$ 1,180
Other Operating Expenses	\$ 10,730	\$ 9,499	\$ 13,200	\$ 13,720	\$ 520
Capital Outlay	\$ 6,914	\$ -	\$ -	\$ -	\$ -
	\$ 265,710	\$ 321,446	\$ 306,290	\$ 340,660	\$ 34,370

FY 2015 Adopted Budget
General Fund
General Government
Information Technology - 0115401

It is the mission of the Department of Information Technology to deliver reliable innovative services and solutions to our customers in order to provide more effective services to the Danville community. The Information Technology Department consists of several functional areas that provide support for the City's data center, network, PC, and server infrastructure, core system architecture, application development, GIS infrastructure, business analysis, and project management.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 1,142,461	\$ 1,178,937	\$ 1,248,240	\$ 1,304,030	\$ 55,790
Employee Benefits	\$ 213,607	\$ 231,739	\$ 264,400	\$ 212,890	\$ (51,510)
Purchased Services	\$ 942,466	\$ 878,909	\$ 859,530	\$ 895,840	\$ 36,310
Internal Service	\$ 7,447	\$ 6,380	\$ 75,880	\$ 53,260	\$ (22,620)
Other Operating Expenses	\$ 66,073	\$ 35,434	\$ 43,630	\$ 52,900	\$ 9,270
Capital Outlay	\$ 224,527	\$ 127,489	\$ 296,810	\$ 319,810	\$ 23,000
Reimbursement	\$ -	\$ -	\$ (514,560)	\$ (552,360)	\$ (37,800)
	\$ 2,596,581	\$ 2,458,888	\$ 2,273,930	\$ 2,286,370	\$ 12,440

This Office provides for the oversight and conduct of all elections in the City to include federal, state, and local elections. The Board has the responsibility to insure the uniformity, legality, and purity of each election. The Electoral Board consists of a secretary of the Electoral Board and two board members, all appointed by the judge of the Circuit Court. The Board provides for the appointment of the city general registrar and all officers of elections. The board is responsible for the training of officers of elections. The office receives, reviews, and maintains campaign finance reports for all local candidates. It is responsible for the distribution of voting machines and election materials and securing polling places. The Board conducts the canvass after each election and certifies election results for the City of Danville.

This Office is mandated by state law. At least one member of the Board is required to attend seminars and training conducted by the State Board of Elections

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 64,064	\$ 45,568	\$ 44,470	\$ 45,200	\$ 730
Employee Benefits	\$ 772	\$ 624	\$ 800	\$ 800	\$ -
Purchased Services	\$ 3,255	\$ 6,527	\$ 1,330	\$ 1,190	\$ (140)
Internal Service	\$ 2,928	\$ 2,081	\$ 3,840	\$ 4,710	\$ 870
Other Operating Expenses	\$ 26,712	\$ 34,444	\$ 42,500	\$ 42,090	\$ (410)
	\$ 97,731	\$ 89,244	\$ 92,940	\$ 93,990	\$ 1,050

The Office of the Registrar is located at 515 Main Street in downtown Danville. It is responsible for the administration of registration, assessing the needs of the citizens, and establishing a schedule for registration to meet those needs. It is also responsible for communicating the requirements of law clearly and courteously to all citizens so that they understand their responsibilities as well as their rights.

The Office is responsible for handling requests for absentee ballots for all elections, including absentee voting by mail and voting absentee in person at the office. The Office handles local candidate filings. The Registrar assists the Electoral Board with election management and has been designated by the Electoral Board to be the custodian of the voting machines. The Office codes and formats all election and candidate information and programs all voting machines for each election. The Office handles security, maintenance, and logistic and accuracy testing for all the voting equipment.

The registrar's office works closely with the Electoral Board office to assure an error-free election. This office is responsible for all elections and registration records that are open for public inspection. This office is mandated by state law. Its employees are required to attend seminars and training sessions to keep abreast of legislation that may affect their work load.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 82,365	\$ 84,949	\$ 83,740	\$ 85,170	\$ 1,430
Employee Benefits	\$ 14,968	\$ 16,248	\$ 16,790	\$ 12,860	\$ (3,930)
Purchased Services	\$ 585	\$ 336	\$ 1,070	\$ 1,280	\$ 210
Internal Service	\$ 2,053	\$ 492	\$ 4,230	\$ 4,870	\$ 640
Other Operating Expenses	\$ 8,618	\$ 10,208	\$ 15,720	\$ 13,920	\$ (1,800)
	\$ 108,589	\$ 112,233	\$ 121,550	\$ 118,100	\$ (3,450)

FY 2015 Adopted Budget
General Fund
Judicial Administration
Circuit Court - 0116301

The Circuit Court of Danville is the trial court of general jurisdiction with the authority to try civil and criminal cases. Additionally, the Circuit Court has jurisdiction for any case for which jurisdiction is not specified in the Code of Virginia and has the authority to impanel regular and special grand juries.

In criminal cases, the Circuit Court has jurisdiction over the trial of all felonies and misdemeanors originating from grand jury indictments. The Circuit Court also has jurisdiction over juveniles who are charged with felonies and whose cases are certified for trial by the judge of the Juvenile and Domestic Relations District Court. In civil cases, the Circuit Court has concurrent jurisdiction with the General District Court over claims of \$4,500 to \$15,000. The Circuit Court has original jurisdiction over monetary claims exceeding \$15,000. Additionally, the Circuit Court has jurisdiction over issues concerning the validity of municipal ordinances or corporate bylaws. The Circuit Court has appellate jurisdiction over appeals from the General District Court and from the Juvenile and Domestic Relations District Court. Appeals from administrative agencies are also heard in the court.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 116,580	\$ 138,928	\$ 191,030	\$ 144,870	\$ (46,160)
Employee Benefits	\$ 17,703	\$ 21,538	\$ 33,920	\$ 26,620	\$ (7,300)
Purchased Services	\$ 4,033	\$ 1,976	\$ 3,400	\$ 3,400	\$ -
Internal Service	\$ 1,371	\$ 1,708	\$ 5,790	\$ 5,480	\$ (310)
Other Operating Expenses	\$ 10,415	\$ 12,426	\$ 18,700	\$ 18,700	\$ -
	\$ 150,102	\$ 176,576	\$ 252,840	\$ 199,070	\$ (53,770)

FY 2015 Adopted Budget
General Fund
Judicial Administration
General District Court - 0116601

General District Court is located on Patton Street in the Courts and Jail Building on the third floor. Court commences at 8:30am, five days a week for Traffic and Criminal Cases; civil cases are held on Tuesday beginning at 10:00am. Small Claims Court is held on the second Tuesday of every month at 12:00 noon. One must call to reserve time on the Civil Docket.

The General District Court handles all traffic and criminal misdemeanor cases, felony preliminary hearings, civil small claims court involving \$5,000 or less, and civil cases up to \$25,000.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 23,367	\$ 31,498	\$ 30,800	\$ 30,800	\$ -
Internal Service	\$ 638	\$ 638	\$ 300	\$ 300	\$ -
Other Operating Expenses	\$ 13,232	\$ 12,920	\$ 13,460	\$ 12,960	\$ (500)
Capital Outlay	\$ 1,040	\$ 98	\$ 500	\$ -	\$ (500)
	\$ 38,277	\$ 45,154	\$ 45,060	\$ 44,060	\$ (1,000)

The principal function of the magistrate is to provide an independent, unbiased review of complaints brought to the office by law enforcement officers and citizens. Although they do serve as conservators of the peace, magistrates are not connected with law enforcement. Instead, magistrates serve as a buffer between law enforcement and society. In addition, magistrates assist the public by providing general information on civil and criminal processes and procedures.

Magistrates have the following statutorily prescribed powers: to act as conservators of the peace, to administer oaths and take acknowledgements, to issue arrest warrants, to issue search warrants, to admit to bail or commit to jail, to issue summonses and subpoenas, to issue civil warrants and pre-trial levies and seizures, to accept prepayment for certain traffic and misdemeanor offenses, to issue mental and medical emergency custody orders, to issue temporary mental detention orders, to issue medical temporary detention orders, to issue emergency protective orders, and to issue out of service orders to commercial vehicle drivers.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Internal Service	\$ 34	\$ 59	\$ 50	\$ 50	\$ -
Other Operating Expenses	\$ 377	\$ 790	\$ 950	\$ 950	\$ -
Capital Outlay	\$ 530	\$ 613	\$ 500	\$ 500	\$ -
	\$ 941	\$ 1,462	\$ 1,500	\$ 1,500	\$ -

The Danville Office of the 22nd Court Service unit is administered by the Virginia Department of Juvenile Justice. The Unit provides a continuum of services to juveniles and families having contact with the Juvenile and Domestic Relations court. Services as ordered by the court or provided at the Unit's intake would include but not be limited to receiving, processing, and when applicable, diverting intake complaints, completing court ordered investigations, reports, reviews, and addendums, providing probation and intensive supervision services, parole and intensive parole services including institutional visitation and community supervision, community work services, and substance abuse evaluation and drug testing.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Internal Service	\$ 1,094	\$ 344	\$ 1,100	\$ 1,100	\$ -
Other Operating Expenses	\$ 3,575	\$ 7,215	\$ 3,800	\$ 3,800	\$ -
Capital Outlay	\$ -	\$ 1,428	\$ -	\$ -	\$ -
	\$ 4,669	\$ 8,987	\$ 4,900	\$ 4,900	\$ -

FY 2015 Adopted Budget
General Fund
Judicial Administration
Juvenile and Domestic Relations Court Service - 0117501

The Juvenile and Domestic Relations District Courts have jurisdiction over all cases, matters, and proceedings involving the following: delinquents; juveniles accused of traffic infractions and violations; juveniles who are status offenders; children in need of services and/or supervision; children who have been subjected to abandonment; escapees from residential care facilities; adults accused of child abuse, neglect, or of offenses against any child or in which members of their families are victims; court ordered rehabilitative services; emancipation of minors; adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family, or household member; adults involved in disputes concerning the support, visitation, or custody of a child and parentage determinations; foster care and entrustment agreements; commitment of mentally ill children and certification of mentally retarded children; court consent for certain medical treatments; and issuance of juvenile operator's licenses.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 721	\$ 11,557	\$ 16,350	\$ 17,250	\$ 900
Internal Service	\$ -	\$ 944	\$ 800	\$ 800	\$ -
Other Operating Expenses	\$ 19,489	\$ 17,418	\$ 20,350	\$ 21,200	\$ 850
Capital Outlay	\$ 175	\$ 85	\$ -	\$ 15,000	\$ 15,000
	\$ 20,385	\$ 30,004	\$ 37,500	\$ 54,250	\$ 16,750

FY 2015 Adopted Budget
General Fund
Judicial Administration
Clerk of Circuit Court - 0117801

The Clerk of Circuit Court and their staff issue marriage licenses, record deeds and all associated documents, record financing statements, record military discharges, docket judgments, and index and store the records in a manner that the public may have access to them. The Clerk has concurrent jurisdiction with the Judge of the Circuit Court in the probating of wills. The Clerk is the administrative arm of the Circuit Court and is responsible for preparing the court docket, issuing all court orders and maintaining permanent records of all court cases, including criminal and civil cases, as well as maintaining a staff member in the courtroom during all cases.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 284,815	\$ 501,807	\$ 516,780	\$ 543,940	\$ 27,160
Employee Benefits	\$ 84,165	\$ 117,801	\$ 97,550	\$ 102,730	\$ 5,180
Purchased Services	\$ 37,089	\$ 43,628	\$ 52,340	\$ 55,010	\$ 2,670
Internal Service	\$ 9,728	\$ 6,070	\$ 9,440	\$ 11,500	\$ 2,060
Other Operating Expenses	\$ 24,738	\$ 28,218	\$ 22,850	\$ 23,250	\$ 400
Capital Outlay	\$ 356	\$ 200	\$ 700	\$ 700	\$ -
	\$ 440,891	\$ 697,724	\$ 699,660	\$ 737,130	\$ 37,470

The Danville Sheriff's Office operates the Danville City Jail, which is a maximum security facility and is located in the Courts and Jail Building. The Sheriff's Office is also responsible for providing security for the Courts and Jail Building, as well as the security for Circuit, General District, and Juvenile and Domestic Relations District Court. The Civil Process unit is responsible for the service of all court documents generated by these courts, as well as documents from courts outside of our jurisdiction.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 2,748,995	\$ 2,799,296	\$ 2,886,130	\$ 2,931,480	\$ 45,350
Employee Benefits	\$ 529,045	\$ 637,379	\$ 654,020	\$ 660,140	\$ 6,120
Purchased Services	\$ 19,856	\$ 20,145	\$ 21,260	\$ 20,960	\$ (300)
Internal Service	\$ 115,033	\$ 113,106	\$ 144,020	\$ 139,190	\$ (4,830)
Other Operating Expenses	\$ 68,695	\$ 74,010	\$ 66,660	\$ 68,560	\$ 1,900
Capital Outlay	\$ 3,924	\$ 5,330	\$ 5,850	\$ 5,850	\$ -
	\$ 3,485,548	\$ 3,649,266	\$ 3,777,940	\$ 3,826,180	\$ 48,240

FY 2015 Adopted Budget
General Fund
Judicial Administration
Commonwealth Attorney - 0118401

The primary duty of the Commonwealth Attorney is the prosecution of criminal cases. Unlike most jurisdictions, a Danville City Charter provision requires the Commonwealth Attorney to prosecute all misdemeanor cases brought on City warrants in the General District Court. State law only requires the Commonwealth Attorney to appear for felony cases. The office also prosecutes all felonies and some misdemeanors in the Juvenile and Domestic Relations District Court. The Commonwealth's Attorney is responsible for the prosecution of all cases in the Circuit Court. The Commonwealth's Attorney is also required to represent some state agencies in civil matters and render conflict of interest opinions.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 807,733	\$ 832,868	\$ 859,210	\$ 874,710	\$ 15,500
Employee Benefits	\$ 140,888	\$ 166,522	\$ 175,880	\$ 179,060	\$ 3,180
Purchased Services	\$ 13,302	\$ 11,428	\$ 1,020	\$ 3,050	\$ 2,030
Internal Service	\$ 7,956	\$ 7,252	\$ 20,970	\$ 20,170	\$ (800)
Other Operating Expenses	\$ 94,299	\$ 96,150	\$ 105,990	\$ 106,060	\$ 70
	\$ 1,064,178	\$ 1,114,220	\$ 1,163,070	\$ 1,183,050	\$ 19,980

FY 2015 Adopted Budget
General Fund
Judicial Administration
Commonwealth Attorney Collections - 0118402

The Collections Department of the Commonwealth Attorney's Office collects delinquent fines, costs and restitution for the Circuit Court, General District Court and Juvenile and Domestic Relations District Court. A Community Service Program is available for those who owe fines, costs and restitution in the Circuit and General District Courts. These individuals work for the Danville Parks and Recreation Department and earn hourly credit of \$6.55. The Collections Department receives a weekly report on each individual who is assigned to the Community Service Program.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 72,945	\$ 76,836	\$ 78,910	\$ 80,400	\$ 1,490
Employee Benefits	\$ 12,869	\$ 15,270	\$ 16,160	\$ 16,460	\$ 300
Internal Service	\$ 1,744	\$ 2,142	\$ 1,700	\$ 7,380	\$ 5,680
Other Operating Expenses	\$ 9,443	\$ 10,680	\$ 10,500	\$ 10,400	\$ (100)
Capital Outlay	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
	\$ 97,001	\$ 104,928	\$ 109,270	\$ 116,640	\$ 7,370

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Danville Police Department - 0119001

The Danville Police Department commits every member to providing quality service to the community through a process of continuous improvement and to maintaining a safe environment for all by protecting life, individual liberty and property through partnerships with citizens and businesses. This department provides a full range of law enforcement services with headquarters located on the first floor of the Municipal Building located at 427 Patton Street and one Community Policing Precinct located in Doyle Thomas Park on Green Street.

The Danville Police Department accomplishes its mission by dividing into three divisions. The Operations Division is the section of the department responsible for routine day-to-day and emergency tactical execution of law enforcement responses in the City of Danville. The Patrol, Investigations, and Community Policing units perform these functions. The Services Division has the responsibility to support the other divisions and units of the Department. It is comprised of support units including records, crime scene, crime prevention, school resource officers, animal control, parking, evidence room, school crossing guards, uniforms, and equipment supply. The Professional Standards Division provides the policy and inspection criteria necessary to maintain a professional organization with exceptional standards and capabilities. The Division is primarily responsible for maintaining all training for the department, accreditation standards, inspections, internal affairs investigations, use of force investigations, formal and informal citizen complaints, and employment background investigations.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 5,630,791	\$ 5,777,097	\$ 6,109,060	\$ 6,362,080	\$ 253,020
Employee Benefits	\$ 1,165,830	\$ 1,190,339	\$ 1,364,790	\$ 963,470	\$ (401,320)
Purchased Services	\$ 239,328	\$ 252,592	\$ 251,110	\$ 253,450	\$ 2,340
Internal Service	\$ 37,036	\$ 39,045	\$ 100,670	\$ 116,840	\$ 16,170
Other Operating Expenses	\$ 596,517	\$ 594,852	\$ 583,880	\$ 588,630	\$ 4,750
Capital Outlay	\$ 449,081	\$ 9,920	\$ 265,820	\$ 265,820	\$ -
	\$ 8,118,583	\$ 7,863,845	\$ 8,675,330	\$ 8,550,290	\$ (125,040)

This activity provides funding to permit the City to make payments to medical examiners when their services are required. The Code of Virginia requires a medical examiner for any homicide, suspicious death, or case where a person has no physician.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 900	\$ 940	\$ 1,000	\$ 1,000	\$ -
	\$ 900	\$ 940	\$ 1,000	\$ 1,000	\$ -

FY 2015 Adopted Budget
General Fund
Public Safety Administration
City Jail - 0118201

The Danville City Jail is a major, maximum-security jail located on the first floor of the Courts and Jail Building. The jail and jail annex house approximately 213 inmates. The Annex is located at the Danville Adult Detention Facility. Danville City Jail provides both educational and religious programs for the benefit of those incarcerated.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 35,094	\$ 34,404	\$ 41,690	\$ 41,690	\$ -
Employee Benefits	\$ 2,624	\$ 2,604	\$ 3,190	\$ 3,190	\$ -
Purchased Services	\$ 87,885	\$ 94,169	\$ 81,000	\$ 97,480	\$ 16,480
Internal Service	\$ 285,312	\$ 268,401	\$ 284,140	\$ 280,640	\$ (3,500)
Other Operating Expenses	\$ 983,339	\$ 901,724	\$ 893,490	\$ 897,490	\$ 4,000
Capital Outlay	\$ 38,042	\$ 27,923	\$ 38,260	\$ 55,260	\$ 17,000
	\$ 1,432,296	\$ 1,329,225	\$ 1,341,770	\$ 1,375,750	\$ 33,980

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Fire Department - 0119001, -02

The mission of the Danville Fire Department is to strive to protect life, property and environment through prevention, mitigation, response, recovery and education in order to promote the entire community's health, safety, and well-being. The Fire Department is a full service career department and holds a class 2 rating by the Insurance Service Office. The department operates three shifts and employs 120 full time uniformed employees and three administrative staff. Firefighters operate out of seven stations that are strategically located throughout the 44 square miles of Danville allowing for a rapid response to all types of fire, rescue and medical emergencies. Additionally, the Fire Department offers fire prevention and education programs, arson investigation and detection, code enforcement and also supports two special operations teams: the Regional Hazardous Materials Response Team and the Technical Rescue Team.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 5,398,220	\$ 5,458,406	\$ 5,550,520	\$ 5,600,930	\$ 50,410
Employee Benefits	\$ 1,183,665	\$ 1,516,425	\$ 1,253,130	\$ 864,180	\$ (388,950)
Purchased Services	\$ 216,145	\$ 146,374	\$ 190,670	\$ 172,800	\$ (17,870)
Internal Service	\$ 342,331	\$ 123,704	\$ 170,050	\$ 243,960	\$ 73,910
Other Operating Expenses	\$ 216,084	\$ 233,629	\$ 239,230	\$ 261,780	\$ 22,550
Capital Outlay	\$ 18,921	\$ 19,029	\$ 30,000	\$ 25,000	\$ (5,000)
	\$ 7,375,366	\$ 7,497,567	\$ 7,433,600	\$ 7,168,650	\$ (264,950)

By law the primary mission of Adult Detention is public safety, as well as staff and prisoner safety by providing a secure and effectively managed facility, and properly supervising the prisoners. The secondary mission of Adult Detention is to provide inmate labor for City operations, enabling such prisoners to pay back part of their debt to society while at the same time saving the City taxpayers a substantial amount of money.

Adult Detention also provides sentencing alternatives to city courts by providing weekender, and work and school release programs. Sentencing alternatives to state prisons is provided by giving minimum custody inmates an opportunity to stay in close proximity to their family and relatives, and providing a program for transition back into the community, while still having access to appropriate programs and services such as counseling, GED programs, occupational training, religious services, and drug and alcohol programs.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 1,413,216	\$ 1,318,999	\$ 1,544,640	\$ 1,502,100	\$ (42,540)
Employee Benefits	\$ 267,103	\$ 247,936	\$ 314,000	\$ 240,990	\$ (73,010)
Purchased Services	\$ 206,564	\$ 231,021	\$ 206,000	\$ 317,950	\$ 111,950
Internal Service	\$ 197,043	\$ 211,495	\$ 226,880	\$ 226,260	\$ (620)
Other Operating Expenses	\$ 395,571	\$ 419,184	\$ 424,490	\$ 426,710	\$ 2,220
Capital Outlay	\$ 1,651	\$ -	\$ 21,000	\$ 18,000	\$ (3,000)
	\$ 2,481,148	\$ 2,428,635	\$ 2,737,010	\$ 2,732,010	\$ (5,000)

The mission of the W.W. Moore, Jr. Juvenile Detention Home is to provide for the public safety of the communities we serve while providing for the needs of the juveniles in our care and custody, and to initiate the foundation of their self-esteem and personal growth through creating a positive, secure, safe, and caring environment. The scope of services includes behavioral management, educational and academic programming, post-dispositional detention, nutritional, recreation, counseling, and medical services.

The Detention Home serves the cities of Danville and Martinsville, the town of South Boston, and the counties of Pittsylvania, Henry, Patrick, Halifax, and Mecklenburg. Occasionally, the facility does receive youth from non-participating jurisdictions. Youth at this facility are both male and female, ages 10-18, and are ordered to be detained by a court of competent jurisdiction as a result of misdemeanor or felony charges. The Courts are solely responsible for the release of children detained at the home.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 1,645,058	\$ 1,543,775	\$ 1,701,940	\$ 1,938,350	\$ 236,410
Employee Benefits	\$ 290,585	\$ 282,495	\$ 343,260	\$ 266,800	\$ (76,460)
Purchased Services	\$ 146,630	\$ 89,158	\$ 196,840	\$ 150,780	\$ (46,060)
Internal Service	\$ 136,512	\$ 126,477	\$ 151,300	\$ 154,350	\$ 3,050
Other Operating Expenses	\$ 295,052	\$ 252,914	\$ 353,080	\$ 355,090	\$ 2,010
Cost Allocation	\$ 475,130	\$ 498,890	\$ 555,250	\$ 418,380	\$ (136,870)
Capital Outlay	\$ 17,506	\$ 17,692	\$ 35,000	\$ 40,800	\$ 5,800
Debt Service	\$ 589,189	\$ 66,323	\$ 97,690	\$ 97,690	\$ -
	\$ 3,595,662	\$ 2,877,724	\$ 3,434,360	\$ 3,422,240	\$ (12,120)

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Juvenile Intake Diversion - 0120805

The Intake Diversion Program offers a service alternative to the Juvenile and Domestic Relations Circuit Court that can assist in diverting a youth from formal action before the court system. Since the services rendered are by an employee assigned to the Court Service Unit, supportive services rendered may include, but are not limited to, mentoring, anger management, substance abuse, and counseling with child and parent, etc.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 22,443	\$ 32,775	\$ 43,000	\$ 43,000	\$ -
Employee Benefits	\$ 1,717	\$ 2,507	\$ 3,290	\$ 3,290	\$ -
Purchased Services	\$ 190	\$ -	\$ -		\$ -
	\$ 24,350	\$ 35,282	\$ 46,290	\$ 46,290	\$ -

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Fire Department - Emergency Services - 0122901

The Fire Department coordinates the Emergency Management functions for the City of Danville and provides interagency coordination and communications during disasters and large scale events. The department manages the Emergency Operations Center (EOC) and works with local, state, federal, voluntary organizations, and private sector entities to provide resources and expertise in four major areas: preparedness, response, recovery, and mitigation.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 88,141	\$ 19,554	\$ 26,740	\$ -	\$ (26,740)
Employee Benefits	\$ 16,541	\$ 2,446	\$ 5,570	\$ -	\$ (5,570)
Purchased Services	\$ 32,057	\$ 14,597	\$ 26,490	\$ 26,750	\$ 260
Internal Service	\$ 16,516	\$ 12,970	\$ 10,740	\$ 10,490	\$ (250)
Other Operating Expenses	\$ 20,284	\$ 19,962	\$ 27,230	\$ 18,500	\$ (8,730)
Capital Outlay	\$ 1,895	\$ 510	\$ 4,500	\$ 4,500	\$ -
	\$ 175,434	\$ 70,039	\$ 101,270	\$ 60,240	\$ (41,030)

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Fire Department – 911 Communications - 0123201

The Emergency Communications Center (ECC) is the main Public Safety Answering Point for the citizens and public safety agencies within the City of Danville. The Center is staffed 24 hours a day, seven days a week. Telecommunicators are responsible for answering all 9-1-1 and non-emergency calls from the citizens and public safety agencies as well as dispatching emergency responders and monitoring events that take place within the City of Danville. Telecommunicators are nationally certified to give pre-arrival instruction to their callers before emergency personnel arrive.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 593,696	\$ 635,172	\$ 784,040	\$ 812,970	\$ 28,930
Employee Benefits	\$ 104,132	\$ 121,631	\$ 152,130	\$ 111,870	\$ (40,260)
Purchased Services	\$ 48,054	\$ 31,868	\$ 46,260	\$ 47,360	\$ 1,100
Internal Service	\$ 7,499	\$ 6,763	\$ 14,630	\$ 19,250	\$ 4,620
Other Operating Expenses	\$ 66,974	\$ 74,489	\$ 73,060	\$ 71,140	\$ (1,920)
Capital Outlay	\$ 8,573	\$ 10,311	\$ 10,000	\$ 12,000	\$ 2,000
	\$ 828,928	\$ 880,234	\$ 1,080,120	\$ 1,074,590	\$ (5,530)

FY 2015 Adopted Budget
General Fund
Public Safety Administration
Community Development: Inspections - 0122001

The Community Development Department's Inspections Division is responsible for administering the Virginia Uniform Statewide Building and Maintenance Code. As part of the City's *"Building Blocks"* Program, the Inspections Division also oversees the administration of the *Rental Housing Inspection Program (RHIP)*. The specific tasks of the Division on a daily basis include doing plan reviews and issuing various construction permits such as: building, electrical, mechanical, plumbing, amusement device, and sign permits. In addition to issuing such permits, the inspectors perform inspections on work completed during the construction process. The Maintenance Code/RHIP process involves inspecting existing properties to verify their compliance with Virginia Uniform Statewide Building and Maintenance Codes and City Ordinances.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 452,103	\$ 476,318	\$ 459,430	\$ 509,450	\$ 50,020
Employee Benefits	\$ 86,701	\$ 97,205	\$ 99,860	\$ 85,170	\$ (14,690)
Purchased Services	\$ 29,302	\$ 26,786	\$ 31,180	\$ 37,930	\$ 6,750
Internal Service	\$ 55,327	\$ 53,501	\$ 58,050	\$ 57,530	\$ (520)
Other Operating Expenses	\$ 202,934	\$ 260,078	\$ 320,560	\$ 317,250	\$ (3,310)
	\$ -		\$ -	\$ 6,700	\$ 6,700
	\$ 826,367	\$ 913,888	\$ 969,080	\$ 1,014,030	\$ 44,950

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Transportation Services: Airport - 0124101

The Transportation Services Department aims to facilitate safe, reliable, convenient and economical operations that support economic development. The Airport Division supports the provision of safe, reliable operations and further the advancement of the airport to stimulate aviation interest and development opportunities. This department supplies weather and traffic advisories to support airport operations. The Department is charged with ensuring operations are in compliance with federal and state regulations and developing service and facilities that support customer interests. Department personnel oversee building and grounds responsibilities for airport facilities which include the airport terminal, hangars and the airfield of the Danville Regional Airport.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 216,611	\$ 219,979	\$ 228,580	\$ 243,110	\$ 14,530
Employee Benefits	\$ 32,942	\$ 35,368	\$ 38,610	\$ 32,890	\$ (5,720)
Purchased Services	\$ 71,763	\$ 61,197	\$ 65,550	\$ 67,750	\$ 2,200
Internal Service	\$ 88,585	\$ 90,771	\$ 102,930	\$ 106,370	\$ 3,440
Other Operating Expenses	\$ 51,534	\$ 47,562	\$ 54,710	\$ 52,470	\$ (2,240)
Capital Outlay	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000
	\$ 461,435	\$ 454,877	\$ 490,380	\$ 509,590	\$ 19,210

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Transportation Services: Amtrak Station - 0124102

The Transportation Services Departments oversees the security contract of the Amtrak facility at the Crossing at the Dan, including the Amtrak Lobby, all buildings of the Danville Science Center, Passenger Loading Platforms, the grounds and pedestrian bridge, the Community Market, Pepsi Building, and other facilities at the complex. This provides a uniformed, unarmed security officer for the hours between 11pm and 7am, seven days a week. Amtrak and the Commonwealth of Virginia on behalf of the Danville Science Center provide a partial reimbursement to the City for their share of the service.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 34,705	\$ 34,724	\$ 36,000	\$ 36,000	\$ -
	\$ 34,705	\$ 34,724	\$ 36,000	\$ 36,000	\$ -

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Public Works: Administration - 01253---

The Department of Public Works consists of five divisions, all designed to provide services to the citizens of Danville as prescribed by the City Council and administration. The department is administered by a director of Public Works who directs the activities of the five division directors.

The Administrative Division is comprised of the Public Works office staff which provides clerical support for all Public Works functions. It also includes the Warehouse which stocks the unique maintenance items as well as some general supplies to support other Divisions; the Communications section which maintains the City's radio and telephone network; the Horticulturalist which oversees the maintenance and development of the D.I.G. sites and garden sites in and around Danville; and provides oversight to the Motorized Equipment Fund which provides maintenance and repair to 628 vehicles and equipment.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 461,298	\$ 450,851	\$ 440,480	\$ 454,910	\$ 14,430
Employee Benefits	\$ 89,539	\$ 92,592	\$ 95,170	\$ 73,900	\$ (21,270)
Purchased Services	\$ 116,378	\$ 28,151	\$ 29,390	\$ 29,990	\$ 600
Internal Service	\$ 78,092	\$ 64,464	\$ 79,450	\$ 98,480	\$ 19,030
Other Operating Expenses	\$ 45,194	\$ 28,876	\$ 30,710	\$ 30,650	\$ (60)
	\$ 790,501	\$ 664,934	\$ 675,200	\$ 687,930	\$ 12,730

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Public Works: Engineering - 01244---

Engineering services are provided to support local contractors and developers consistent with codes and ordinances, erosion control measures, and projects for and by the City. Surveying and design of many capital projects are done in-house. Inspection of construction projects is provided to insure compliance with regulations and plans. The Traffic Control Section, also within the Engineering Division, installs and maintains street markings and traffic control devices throughout the City.

Engineering staff is funded primarily from the General Fund and State Highway Maintenance Funds; however, the majority of their projects are funded by the Capital Improvements Program and/or federal and state funding provided from special projects.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 182,031	\$ 182,297	\$ 176,980	\$ 172,560	\$ (4,420)
Employee Benefits	\$ 34,294	\$ 36,687	\$ 38,480	\$ 28,990	\$ (9,490)
Purchased Services	\$ 3,349	\$ 3,433	\$ 1,300	\$ 1,500	\$ 200
Internal Service	\$ 15,928	\$ 12,197	\$ 11,250	\$ 10,710	\$ (540)
Other Operating Expenses	\$ 8,987	\$ 7,270	\$ 9,450	\$ 8,770	\$ (680)
	\$ 244,589	\$ 241,884	\$ 237,460	\$ 222,530	\$ (14,930)

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Public Works: Buildings and Grounds - 0125---

The Buildings and Grounds Division provides maintenance for the majority of public buildings consisting of building repair, heating and air conditioning, equipment, electrical, and utilities. Custodial services are provided by the City of Danville custodial staff or by contract. Grounds maintenance is provided to all green areas consisting of median strips with grass and/or plantings, intersections, and shoulders. Tree care and planting is provided throughout the City on public areas. The Division is also responsible for maintenance and interment at six active cemeteries which average 570 burials per year. Maintenance is also provided to two inactive cemeteries. Cemetery operations are an enterprise fund.

Public right-of-way mowing, maintenance and tree trimming is funded from the state highway maintenance funds. Building maintenance and repair is funded by the General Fund or the Capital Improvements Plan for major repairs and renovations.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 587,241	\$ 620,598	\$ 697,720	\$ 714,650	\$ 16,930
Employee Benefits	\$ 120,294	\$ 130,289	\$ 177,240	\$ 115,200	\$ (62,040)
Purchased Services	\$ 501,440	\$ 580,966	\$ 459,890	\$ 496,450	\$ 36,560
Internal Service	\$ 686,551	\$ 691,242	\$ 779,430	\$ 868,390	\$ 88,960
Other Operating Expenses	\$ 105,185	\$ 115,613	\$ 134,550	\$ 153,990	\$ 19,440
Capital Outlay	\$ 5,105	\$ 12,201	\$ 4,900	\$ 7,900	\$ 3,000
	\$ 2,005,816	\$ 2,150,909	\$ 2,253,730	\$ 2,356,580	\$ 102,850

FY 2015 Adopted Budget
General Fund
Public Works and Transportation
Public Works: Streets - 01247---

Streets, sidewalks, curbs, and gutters are inspected and repaired as required. Response is also provided to those who make the division aware of needed repairs. Storm drains are inspected and repaired as needed. As the Street Maintenance Division has construction capability, the division also installs sanitary sewer taps as required and makes repairs to sanitary sewer lines as needed. Street sweeping is done 24 hours per day, five days per week.

The Streets Division receives a majority of its funding from State Highway Maintenance Funds (VDOT Special Revenue Fund 15) reimbursed to the City each year for the maintenance of primary, collector, and residential streets. Revenue is also received as a result of accomplishing repairs for others, such as utilities, and others who may find it necessary to remove pavement or sidewalk for installation or repair of facilities. The division is also supported by the General Fund for services not funded by State Highway Maintenance Funds.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 108,700	\$ 77,128	\$ 189,130	\$ 186,060	\$ (3,070)
Employee Benefits	\$ 22,480	\$ 15,941	\$ 38,060	\$ 29,720	\$ (8,340)
Purchased Services	\$ 90,938	\$ 43,653	\$ 6,240	\$ 31,240	\$ 25,000
Internal Service	\$ 139,276	\$ 395,795	\$ 128,200	\$ 128,200	\$ -
Other Operating Expenses	\$ 26,971	\$ 30,587	\$ 88,780	\$ 89,650	\$ 870
Reimbursement	\$ (112,121)	\$ (25,332)	\$ -	\$ -	\$ -
	\$ 276,244	\$ 537,772	\$ 450,410	\$ 464,870	\$ 14,460

FY 2015 Adopted Budget
General Fund
Health and Welfare
Community Development: Social Services – 0128921, -24 -25

It is the mission of the Danville Division of Social Services to promote self-reliance and provide protection for the citizens of Danville through community-based and customer-oriented services. Social Services promotes awareness of community agencies and resources and encourages collaboration and communication with partner agencies. The programs overseen by Social Services must engage and involve the community in service design and delivery and be sensitive to multi-cultural populations. Social Services strives to prevent conditions which impede development of healthy families and individuals and may deny their full participation in society as productive citizens.

Major benefit programs include Medicaid and FAMIS, State/Local Hospitalization, Auxiliary Grants, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), General Relief, and Energy Assistance. Major service programs include Adult Services (Adult Protective Services, Adult Services, and EDCD Waivers), Child Services (Child Protective Service, Service Intake, CPS/APS On-Call), Employment Services (VIEW and SNAPET), and Child Welfare (Foster Care, Preventive Foster Care, Adoption, Independent Living, Mediation, Adopt & Foster Care Recruitment and Training, Home Studies, Court Ordered Supervision, and Adult Adoptee Services).

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 3,136,872	\$ 3,050,503	\$ 3,459,220	\$ 3,878,710	\$ 419,490
Employee Benefits	\$ 976,092	\$ 1,010,624	\$ 1,130,890	\$ 1,030,260	\$ (100,630)
Purchased Services	\$ 194,188	\$ 168,316	\$ 129,560	\$ 136,560	\$ 7,000
Internal Service	\$ 110,341	\$ 112,885	\$ 137,720	\$ 143,730	\$ 6,010
Public Assistance	\$ 2,335,931	\$ 1,757,562	\$ 2,183,710	\$ 2,129,370	\$ (54,340)
Other Operating Expenses	\$ 157,949	\$ 175,182	\$ 191,300	\$ 190,510	\$ (790)
Cost Allocation	\$ 576,697	\$ 575,512	\$ 596,360	\$ 592,710	\$ (3,650)
Capital Outlay	\$ 1,198	\$ 1,251	\$ 30,000	\$ 30,000	\$ -
Debt Service	\$ 36,500	\$ 60,869	\$ 50,770	\$ 51,780	\$ 1,010
	\$ 7,525,768	\$ 6,912,704	\$ 7,909,530	\$ 8,183,630	\$ 274,100

FY 2015 Adopted Budget
General Fund
Health and Welfare
Property Tax Relief for the Elderly/Disabled - 0113302

The Real Estate and Mobile Home Tax Exemption and Deferral for Certain Elderly or Disabled Persons program, administered by the City's Tax Relief Official currently assigned to the Parks, Recreation & Tourism Department's Seniors Division with assistance of the Real Estate Assessment Division of the Finance Department, provides for reduced real estate and mobile home tax payments for qualifying elderly or disabled, low-income property owners. Through permissive legislation, City Council adopted the property tax relief program in 1974. Originally, the tax relief was limited to real estate only. In 1988, the program was amended to include mobile homes. In 2001, the program was amended to include disabled persons.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Other Operating Expenses	\$ 65,398	\$ 69,073	\$ 70,000	\$ 71,000	\$ 1,000
	\$ 65,398	\$ 69,073	\$ 70,000	\$ 71,000	\$ 1,000

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Park Maintenance – 01316-

The Park Maintenance Division of the Department of Parks and Recreation is charged with the maintenance of all outdoor areas used for Department programs and Special Events. These areas include all parks and accompanying playgrounds, all department-utilized athletic fields, the Trail system and the Crossing at the Dan. Additionally, all Recreation Centers outside maintenance is the responsibility of this Division. General responsibilities include mowing, trimming, pruning, landscaping, trash pick-up and routine maintenance. Special Event responsibility includes set-up for the event, clean-up afterwards and staffing the event as necessary. Examples of these include Festival in the Park, all outdoor events at the Crossing and a number of foot races and bike races.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 381,886	\$ 410,782	\$ 477,940	\$ 542,840	\$ 64,900
Employee Benefits	\$ 61,348	\$ 71,150	\$ 84,440	\$ 78,150	\$ (6,290)
Purchased Services	\$ 92,197	\$ 96,573	\$ 97,800	\$ 96,030	\$ (1,770)
Internal Service	\$ 337,349	\$ 312,384	\$ 328,060	\$ 326,000	\$ (2,060)
Other Operating Expenses	\$ 107,616	\$ 107,105	\$ 113,470	\$ 117,000	\$ 3,530
Capital Outlay	\$ 27,630	\$ 21,948	\$ 19,940	\$ 20,050	\$ 110
	\$ 1,008,026	\$ 1,019,942	\$ 1,121,650	\$ 1,180,070	\$ 58,420

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Libraries – 01322--

The mission of the Danville Public Library is to provide access to information, experiences, and ideas to provide enjoyment, enrich lives, and strengthen our community. We provide a wide range of services that are available to everyone and are vital to many.

The Danville Pubic Library endeavors to positively impact the community by instilling in children a love of reading and a willingness to achieve in school. The library promotes literacy, supports lifelong learning, and builds community.

The Public Law Library, a revenue-funded activity, is located at the Danville Public Library. The Law Library assists the community by providing accurate, current legal information to the general public, students studying law, attorneys, and other related professionals.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 550,131	\$ 556,776	\$ 585,460	\$ 603,090	\$ 17,630
Employee Benefits	\$ 88,038	\$ 95,820	\$ 106,900	\$ 85,290	\$ (21,610)
Purchased Services	\$ 29,134	\$ 35,379	\$ 30,140	\$ 31,470	\$ 1,330
Internal Service	\$ 80,267	\$ 78,151	\$ 114,020	\$ 128,350	\$ 14,330
Other Operating Expenses	\$ 286,596	\$ 279,106	\$ 281,540	\$ 276,920	\$ (4,620)
Cost Allocation	\$ 66,060	\$ 66,060	\$ 35,740	\$ 34,220	\$ (1,520)
Capital Outlay	\$ -	\$ 3,400	\$ 3,000	\$ 4,000	\$ 1,000
	\$ 1,100,226	\$ 1,114,692	\$ 1,156,800	\$ 1,163,340	\$ 6,540

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Administration – 01292-, 0131301

The City of Danville Parks and Recreation Department's mission is "Engaging Community and Enhancing Lives through People, Places and Services". The department's objectives are to communicate and educate our citizens on the importance and the availability of services; to provide a wide range of programs that engage citizens with a variety of interests; strive to be efficient in our delivery of service; actively engage in community partnerships; and maintain, protect, and conserve open spaces. The Administration Division also includes the Crossing at the Dan facilities and the Carrington Pavilion.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 219,401	\$ 248,047	\$ 273,800	\$ 287,530	\$ 13,730
Employee Benefits	\$ 42,452	\$ 47,898	\$ 51,010	\$ 44,900	\$ (6,110)
Purchased Services	\$ 135,021	\$ 167,532	\$ 168,790	\$ 180,960	\$ 12,170
Internal Service	\$ 33,371	\$ 32,641	\$ 43,490	\$ 44,590	\$ 1,100
Other Operating Expenses	\$ 46,789	\$ 43,377	\$ 57,740	\$ 51,170	\$ (6,570)
Capital Outlay	\$ 15,962	\$ 12,256	\$ 17,000	\$ 30,500	\$ 13,500
	\$ 492,996	\$ 551,751	\$ 611,830	\$ 639,650	\$ 27,820

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Community Recreation - 01295--, 01298-

The Community Recreation Division serves the recreation and leisure interest of the city's population in general. The Division operates four recreation centers (Coates Recreation Center, City Armory Recreation Center, Glenwood Community Center and Stonewall Youth Center) and develops a wide array of program offerings children (ages 5-12), teens (middle and high school ages), and adults. Many of the Community Recreation programs are also offered at various school sites and other neighborhood and community locations. Programs include classes, workshops, after school programs, camps, skill development, fitness, self-improvement programs, and community special events. The division's main focus includes the following service areas: health and wellness, out of school programs, facility rentals, birthday parties and special events.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 415,782	\$ 354,024	\$ 421,320	\$ 474,010	\$ 52,690
Employee Benefits	\$ 49,018	\$ 48,266	\$ 58,090	\$ 54,200	\$ (3,890)
Purchased Services	\$ 40,173	\$ 43,613	\$ 39,800	\$ 41,860	\$ 2,060
Internal Service	\$ 19,041	\$ 19,389	\$ 16,510	\$ 29,230	\$ 12,720
Other Operating Expenses	\$ 43,494	\$ 37,970	\$ 54,180	\$ 53,240	\$ (940)
Capital Outlay	\$ 6,664	\$ 9,356	\$ 5,400	\$ 4,800	\$ (600)
	\$ 574,172	\$ 512,618	\$ 595,300	\$ 657,340	\$ 62,040

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Special Recreation - 01301---

The Special Recreation Division provides a wide variety of recreational opportunities to enrich the lives of any citizen with disabilities through Therapeutic Recreation programs and services and for our community's older adults ages 50 and over. Goals address the physical, social, emotional, and cognitive needs of participants. Many of the programs and services are offered at the Stonewall Therapeutic Recreation Center and the Ballou Recreation Center. Special Recreation also encompasses Senior Services, which in cooperation with the City of Danville Mass Transit system provides door-to-door transportation for senior citizens, wellness programs, and social activities. The Danville Welcome Center and Special Events are two more entities that encompass the Special Recreation Division. The Danville Welcome Center not only provides travelers with state and local travel information it also has a gift shop that features hand-made specialty items that are made from local vendors as well as many "Danville" souvenir items. Special Events focuses on large city wide special events such as July 4, The Imagine Children's Festival and the Riverview Rotary Christmas Parade as well as supporting other special events such as Festival in the Park, Danville Harvest Jubilee, etc. that are co-sponsored by the Danville Parks and Recreation Department.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 267,760	\$ 290,041	\$ 356,510	\$ 397,150	\$ 40,640
Employee Benefits	\$ 34,385	\$ 40,439	\$ 48,360	\$ 45,870	\$ (2,490)
Purchased Services	\$ 79,043	\$ 155,561	\$ 72,460	\$ 121,960	\$ 49,500
Internal Service	\$ 12,745	\$ 32,918	\$ 36,750	\$ 44,360	\$ 7,610
Other Operating Expenses	\$ 40,558	\$ 46,631	\$ 55,680	\$ 62,110	\$ 6,430
Capital Outlay	\$ 4,707	\$ 1,882	\$ 2,250	\$ 2,220	\$ (30)
	\$ 439,198	\$ 567,472	\$ 572,010	\$ 673,670	\$ 101,660

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Outdoor Recreation – 01304-

The Outdoor Recreation Division provides outdoor recreation opportunities through programs, events, and park and trail development. The division offers instructional programs such as paddling, climbing, biking, and environmental education. Outdoor special events include trail races, Bark in the Park, summer movie series and neighborhood park activities. Adventure-based experiential education is emphasized in youth afterschool and specialty group programs. The Division manages grant and CIP-funded trail and park development projects. The Outdoor Division annually oversees more than 400 picnic shelter reservations at Ballou, Dan Daniel, Anglers and neighborhood parks. The division also manages specialty facilities such as the zip line and challenge course, disc golf courses, the skate park, Abreu-Grogan seasonal boat rentals, and the Riverwalk.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 135,727	\$ 137,697	\$ 158,610	\$ 169,140	\$ 10,530
Employee Benefits	\$ 21,999	\$ 23,980	\$ 27,930	\$ 25,570	\$ (2,360)
Purchased Services	\$ 12,061	\$ 19,020	\$ 15,960	\$ 15,200	\$ (760)
Internal Service	\$ 8,042	\$ 17,193	\$ 17,220	\$ 15,660	\$ (1,560)
Other Operating Expenses	\$ 25,350	\$ 22,125	\$ 33,970	\$ 32,880	\$ (1,090)
Capital Outlay	\$ 464	\$ 849	\$ 1,300	\$ 1,700	\$ 400
	\$ 203,643	\$ 220,864	\$ 254,990	\$ 260,150	\$ 5,160

FY 2015 Adopted Budget
General Fund
Parks, Recreation, and Culture
Parks and Recreation: Athletics – 01307-

The Sports and Athletics Division offers a variety of athletic programs and services to promote a healthy lifestyle and character development. League, team and individual sports opportunities are offered to adults and youth of the community. The Division also is responsible for overseeing the public's use and reservation of all the city's athletic fields.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 170,993	\$ 151,908	\$ 220,280	\$ 207,460	\$ (12,820)
Employee Benefits	\$ 23,434	\$ 20,841	\$ 32,700	\$ 24,090	\$ (8,610)
Purchased Services	\$ 1,678	\$ 3,699	\$ 3,700	\$ 3,700	\$ -
Internal Service	\$ 9,390	\$ 8,414	\$ 9,210	\$ 3,960	\$ (5,250)
Other Operating Expenses	\$ 21,729	\$ 32,354	\$ 41,670	\$ 42,130	\$ 460
Capital Outlay	\$ 185	\$ -	\$ 1,670	\$ 1,700	\$ 30
	\$ 227,409	\$ 217,216	\$ 309,230	\$ 283,040	\$ (26,190)

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Community Development: Director/Administration – 0132501, -02, -03

The Community Development Department for the City of Danville includes the Office of the Department Director, Planning Division, Inspections Division, Housing and Development Division and programs and projects related to Community and Economic Development. The Office of the Director is responsible for is responsible for coordinating and administering many community improvement projects throughout the City, including the Neighborhood Revitalization/Building Blocks Program, Community Development Block Grant Program, blight removal, and the annual *Clean Up, Fix Up* month activities.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 161,817	\$ 157,682	\$ 169,800	\$ 180,550	\$ 10,750
Employee Benefits	\$ 31,458	\$ 32,511	\$ 36,910	\$ 29,510	\$ (7,400)
Purchased Services	\$ 61,744	\$ 128,322	\$ 131,800	\$ 127,820	\$ (3,980)
Internal Service	\$ 536	\$ 509	\$ 2,850	\$ 4,240	\$ 1,390
Other Operating Expenses	\$ 22,090	\$ 12,902	\$ 34,130	\$ 36,410	\$ 2,280
	\$ 277,645	\$ 331,926	\$ 375,490	\$ 378,530	\$ 3,040

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Community Development: Planning - 0133401

The Planning Office is a division of the Community Development Department and is responsible for coordinating the City of Danville's current and long-range planning activities. The Planning Office is responsible for coordinating Zoning Code administration, local enactment and enforcement of community and statewide development regulations, informing prospective developers and builders about development review regulation and processes, consulting with other City agencies concerning the Zoning Code, coordinating and executing planning studies, and providing staff support and planning recommendations to the City Manager, Planning Commission, City Council, Board of Zoning Appeals, Commission of Architectural review, and the citizens of Danville.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 143,790	\$ 123,550	\$ 156,810	\$ 162,300	\$ 5,490
Employee Benefits	\$ 27,337	\$ 25,076	\$ 33,740	\$ 26,520	\$ (7,220)
Purchased Services	\$ 3,749	\$ 8,839	\$ 740	\$ 730	\$ (10)
Internal Service	\$ 5,978	\$ 6,171	\$ 6,760	\$ 7,520	\$ 760
Other Operating Expenses	\$ 2,811	\$ 4,467	\$ 8,130	\$ 8,080	\$ (50)
	\$ 183,665	\$ 168,103	\$ 206,180	\$ 205,150	\$ (1,030)

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Community Development: Planning Commission - 0133701

The City Planning Commission is comprised of seven members appointed by the City Council. The major responsibilities of the Commission are to advise City Council on growth and development issues, make recommendation to the City Council on rezoning, special use permit applications, and subdivision plats, and to review and make recommendations to the City Council on amendments to the Zoning Code and the Comprehensive Plan.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ 3,859	\$ 7,635	\$ 3,210	\$ 3,200	\$ (10)
Internal Service	\$ 346	\$ 473	\$ 350	\$ 350	\$ -
Other Operating Expenses	\$ 890	\$ 3,327	\$ 2,920	\$ 2,930	\$ 10
	\$ 5,095	\$ 11,435	\$ 6,480	\$ 6,480	\$ -

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Community Development: Zoning Board - 0134301

The Board of Zoning Appeals is a seven member Court appointed body that hears and rules on appeals of the Zoning Administrator's decision, applications for variances from the Zoning Code, and applications for interpretations of the zoning district maps

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 495	\$ 645	\$ 1,050	\$ 1,050	\$ -
Employee Benefits	\$ 38	\$ 49	\$ -	\$ -	\$ -
Purchased Services	\$ 1,637	\$ 1,336	\$ 1,480	\$ 1,450	\$ (30)
Internal Service	\$ 116	\$ 21	\$ 100	\$ 150	\$ 50
Other Operating Expenses	\$ 195	\$ 257	\$ 1,150	\$ 1,130	\$ (20)
	\$ 2,481	\$ 2,308	\$ 3,780	\$ 3,780	\$ -

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Economic Development: Administration - 0132801

The primary mission of the Office of Economic Development is the assistance in the creation of net new jobs, capital investment, and further creation of wealth in the Danville community through the recruitment of new business and industry and the retention and expansion of existing companies. The Office of Economic Development has the responsibility for industrial, business, retail, and downtown development.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Personnel Services	\$ 235,328	\$ 232,183	\$ 244,360	\$ 339,040	\$ 94,680
Employee Benefits	\$ 44,209	\$ 46,931	\$ 53,030	\$ 54,260	\$ 1,230
Purchased Services	\$ 145,198	\$ 156,061	\$ 209,900	\$ 217,780	\$ 7,880
Internal Service	\$ 19,487	\$ 20,843	\$ 19,020	\$ 21,260	\$ 2,240
Contribution Other Entity	\$ 2,366	\$ 7,696	\$ 1,000	\$ 2,250	\$ 1,250
Other Operating Expenses	\$ 41,858	\$ 43,187	\$ 69,370	\$ 68,150	\$ (1,220)
Capital Outlay	\$ 1,437	\$ 1,720	\$ -	\$ -	\$ -
	\$ 489,883	\$ 508,621	\$ 596,680	\$ 702,740	\$ 106,060

FY 2015 Adopted Budget
General Fund
Community and Economic Development
Economic Development: Enterprise Zone Activities - 0133101

The Virginia Enterprise Zone Program provides state and local incentives to encourage business expansion. The City's current designated areas include an Urban Enterprise Zone that includes most of the downtown area, the Tobacco Warehouse District, the Cyber Park, Goodyear, the Schoolfield site, Corning, Airside Business Park, Riverview as well as an Enterprise Zone in conjunction with Pittsylvania County that includes Cane Creek Business Center.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Purchased Services	\$ -	\$ 17,663	\$ 30,000	\$ -	\$ (30,000)
Contribution Other Entity	\$ 252,318	\$ 218,386	\$ 277,750	\$ 270,750	\$ (7,000)
Other Operating Expenses	\$ 15,000	\$ 11,239	\$ -	\$ 30,000	\$ 30,000
	\$ 267,318	\$ 247,288	\$ 307,750	\$ 300,750	\$ (7,000)

FY 2015 Adopted Budget
General Fund
Non-Departmental Services
0199001

Non-Departmental includes funding for vacancies or salary adjustments, the balances of worker's compensation and general liability funding, and contingency appropriations. Non-Departmental also includes activities that impact various areas, such as Human Resources Benefits and Training, Debt Service Administration, and Employee Retirement Accounting, which receives a reimbursement from the Employees' Retirement System.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
HR Employee Benefits	\$ 5,639,743	\$ 6,116,477	\$ 7,300,340	\$ 8,130,340	\$ 830,000
HR Employee Benefits - Other	\$ 8,778	\$ 12,360	\$ 15,500	\$ 15,500	\$ -
HR Employee Training	\$ 13,219	\$ 14,747	\$ 32,080	\$ 44,600	\$ 12,520
Debt Service Administration	\$ 1,122,556	\$ 1,236,573	\$ 1,508,600	\$ 1,523,810	\$ 15,210
Employee Retirement - Ben	\$ 1	\$ (1)	\$ -	\$ -	\$ -
Non-Departmental	\$ 679,294	\$ 41,700	\$ 1,644,010	\$ 2,923,240	\$1,279,230
	\$ 7,463,591	\$ 7,421,856	\$10,500,530	\$12,637,490	\$2,136,960

FY 2015 Adopted Budget
General Fund
Contributions to Other Entities

Danville Community College - 0111502

Danville Community College is a fully accredited two-year college providing a wide variety of educational and technical training for the community. It is located on South Main Street at Kemper Road and provides services to the citizens of Danville and surrounding Pittsylvania County, Virginia and Caswell County, North Carolina.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 11,615	\$ 11,931	\$ 12,450	\$ 12,030	\$ (420)
	\$ 11,615	\$ 11,931	\$ 12,450	\$ 12,030	\$ (420)

Danville Area Humane Society - 0119093

The Danville Area Humane Society promotes the welfare and humane treatment of all animals and the prevention of cruelty towards all animals. This organization provides for the rescue and temporary maintenance of lost, strayed, abandoned animals and the dissemination of the principles of humaneness through educational programs.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 124,842	\$ 135,429	\$ 124,850	\$ 130,400	\$ 5,550
	\$ 124,842	\$ 135,429	\$ 124,850	\$ 130,400	\$ 5,550

Western Virginia EMS Council - 0122903

The Western Virginia EMS Council's mission is to facilitate regional cooperation, planning and implementation of an integrated emergency medical services delivery system. The formation of Regional EMS Councils is authorized by Code of Virginia § 32.1-111.11.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 9,060	\$ 9,060	\$ 9,060	\$ 9,060	\$ -
	\$ 9,060	\$ 9,060	\$ 9,060	\$ 9,060	\$ -

Ambulance and Rescue – 0122902

Ambulance and Rescue provides municipal financial support to the Danville Life Saving Crew, an all-volunteer unit, whose objective is to provide pre-hospital emergency medical assistance and transportation to the citizens of Danville.

Additionally, this also includes Four-for-Life funding which provides funding for training of volunteer or salaried emergency medical service personnel of licensed, nonprofit emergency medical services agencies and for the purchase of necessary equipment and supplies for use in such locality for licensed, non-profit emergency medical and rescue services. These funds are received from the State through a vehicle registration add-on fee.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Danville Life Saving Crew	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Four for Life	\$ 17,574	\$ 16,813	\$ 17,500	\$ 17,000	\$ (500)
	\$ 97,574	\$ 96,813	\$ 97,500	\$ 97,000	\$ (500)

FY 2015 Adopted Budget
General Fund
Contributions to Other Entities

Health Department - 0128602

The Danville Health Department is charged with protecting the health of the community by providing prenatal clinics, obstetrics, family planning services, dental care, personal care, care of sexually transmitted diseases, communicable disease prevention and control, anonymous HIV testing and counseling, immunization, and environmental programs including restaurant inspections and nutrition services. Funding for this operation comes from both the State and the General Fund, while some programs are grant funded.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 576,966	\$ 576,970	\$ 591,970	\$ 601,970	\$ 10,000
	\$ 576,966	\$ 576,970	\$ 591,970	\$ 601,970	\$ 10,000

Danville-Pittsylvania Community Services - 0128603

The Danville-Pittsylvania Community Services acts as the agent of the City of Danville and the County of Pittsylvania in the operation of community mental health, intellectual disability, and substance abuse and prevention programs and services as provided in Chapter 5 of Title 37.2 of the Code of Virginia as amended. Some of the available services include Mental Health – emergency, outpatient, case management, psychosocial, rehabilitation, supportive living, psychiatric; Intellectual Disability – case management, infant development, intensive residential services, adult day services, summer respite, family support; Substance Abuse – outpatient, outreach, case management, supervised residential, med/social detox referrals; and Prevention – youth skill building, substance abuse and violence prevention programs, parenting, anger management, child abuse prevention, youth tobacco use prevention, life skills, mediation, strengthening families programs.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 170,938	\$ 170,938	\$ 282,650	\$ 291,130	\$ 8,480
	\$ 170,938	\$ 170,938	\$ 282,650	\$ 291,130	\$ 8,480

Virginia Cooperative Extension Office – 0128604

The Virginia Cooperative Extension Danville Office provides programs and educational assistance to the citizens of Danville in the areas of horticulture, community resource development, environmental responsibilities, and family and youth issues. The Extension is in the business of helping local people participate in the design, implementation, and evaluation of needs-driven educational programming.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 30,835	\$ 43,871	\$ 47,400	\$ 50,370	\$ 2,970
	\$ 30,835	\$ 43,871	\$ 47,400	\$ 50,370	\$ 2,970

Southern Area Agency on Aging – 0131901

Southern Area Agency on Aging is a private, not for profit organization which receives federal, state and local funding, as well as fees and contributions from the individuals who receive services. This program promotes independence and well-being for older adults and provides services such as recreation, socialization, and transportation to senior citizens in Danville.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 5,283	\$ 5,549	\$ 5,550	\$ 5,460	\$ (90)
	\$ 5,283	\$ 5,549	\$ 5,550	\$ 5,460	\$ (90)

FY 2015 Adopted Budget
General Fund
Contributions to Other Entities

West Piedmont Planning District – 0134001

The West Piedmont Planning District promotes the orderly and efficient development of the physical, social, and economic elements of the district by planning, and encouraging, and assisting localities to plan for the future through cooperation with other district localities.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 25,295	\$ 22,496	\$ 24,180	\$ 24,180	\$ -
	\$ 25,295	\$ 22,496	\$ 24,180	\$ 24,180	\$ -

Metro Planning Organization – 0134002

The Danville Metropolitan Planning Organization is an entity encouraged by federal legislation whose mandate is to help ensure that current and future expenditures for transportation programs and projects have a basis or foundation in a continuing, cooperative, and comprehensive planning. The MPO develops plans and programs that are subject to approval by federal transportation agencies in order for federal-aid to transportation funding to flow to the region.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 14,693	\$ 6,377	\$ 11,950	\$ 11,950	\$ -
	\$ 14,693	\$ 6,377	\$ 11,950	\$ 11,950	\$ -

Small Business Support - 0132802

The Dan River Business Development Center (DRBDC) is a 501(c)3 non-profit corporation established by the City of Danville and Pittsylvania County as an incubator that creates an environment to enable entrepreneurs to succeed in establishing businesses and creating jobs in the Danville MSA. The DRBDC hosts offices and light industrial/research space for tenants who benefit by instant access to broadband, telephone service, and common work areas such as conference, training, mail room, kitchen, and a library of computerized and print entrepreneurial resources. Counseling is provided to internal and affiliate tenants who do not need the building's infrastructure support but benefit from marketing and networking as well as coaching, mentoring, and specialized business development support; new economic development projects for the region also benefit from having strong infrastructure and network support during their transition into the region.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ 15,000	\$ 15,000	\$ 50,000	\$ 50,000	\$ -
	\$ 15,000	\$ 15,000	\$ 50,000	\$ 50,000	\$ -

Support of IDA – 0132803

The Industrial Development Authority works in cooperation with the City and its Economic Development Office to promote and facilitate redevelopment activities in the River District by the purchase, renovation, and subsequent lease or sale of real estate site throughout the District. The IDA also provides significant opportunities for industrial and commercial development in the City and in Danville-Pittsylvania County Regional Industrial Facility Authority owned parks by providing competitively priced lease/purchase arrangements with companies locating in the Danville region.

The IDA issues tax-exempt bonds to provide long-term financing to promote industry and develop trade by inducing manufacturing, industrial, governmental and commercial enterprises and institutions of higher education to locate in and remain in the Commonwealth and in the City and further the use of Virginia's agricultural products and natural resources, either through the increase of commerce, or through the promotion of safety, health, welfare, convenience or prosperity.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ -	\$ -	\$ -	\$ 860,640	\$ 860,640
	\$ -	\$ -	\$ -	\$ 860,640	\$ 860,640

Downtown Danville Association – 0132804

The Downtown Danville Association (DDA) includes representatives from Downtown merchants, the City of Danville, Downtown property owners, banks, Danville Public Schools, Danville Science Center and the Danville Historical Society. The DDA encourages public/private partnerships, the restoration and revitalization of Downtown Danville, and focuses on economic development, physical design, organization and promotional events.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Contribution Other Entity	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000

FY 2015 Adopted Budget
General Fund
Transfers
0199501, -02, -05, -07, -08, -09, -10

Transfers refer to General Fund support of other funds, economic development incentives, and contributions to RIFA.

	<u>Other Funds</u>				
	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Support/Transfer To Capital	\$ 6,844,775	\$ 9,161,193	\$ 6,052,000	\$ 5,350,350	\$ (701,650)
Support/Transfer To Grants	\$ 1,082,496	\$ 1,500,000	\$ 1,300,000	\$ 1,410,000	\$ 110,000
Support/Transfer To Transportation	\$ 187,480	\$ 147,337	\$ 192,600	\$ 151,730	\$ (40,870)
Support/Transfer To RIFA	\$ 887,400	\$ 551,650	\$ 553,330	\$ 454,600	\$ (98,730)
Support/Transfer To Cemeteries	\$ 13,300	\$ -	\$ 88,540	\$ -	\$ (88,540)
	\$ 9,015,451	\$11,360,180	\$ 8,186,470	\$ 7,366,680	\$ (819,790)

	<u>Danville Public Schools</u>				
	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ (Decrease)
Debt Service	\$ 1,835,736	\$ 1,272,442	\$ 1,305,170	\$ 1,278,450	\$ (26,720)
Transfer Out	\$20,450,584	\$19,368,242	\$17,399,860	\$17,399,860	\$ -
	\$22,286,320	\$20,640,684	\$18,705,030	\$18,678,310	\$ (26,720)

FY 2015 Adopted Budget
Special Revenue Fund: VDOT Funding

In accordance with Section 33.1-41.1 of the Code of Virginia, the Commonwealth Transportation Board authorizes payments to municipalities for maintenance, construction, or reconstruction of eligible roads and highways. The maintenance payments are based on lane miles of principal, collector, or local streets within the city limits. The rates are adjusted annually.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Licenses, Permits & Privilege Fees	\$ 4,250	\$ 2,030
Categorical Aid - State	\$9,708,570	\$10,054,760
Estimated Income	\$9,712,820	\$10,056,790
Operating Expenditures		
Public Safety	\$ 881,620	\$ 900,140
Public Works and Transportation	\$8,831,200	\$ 9,156,650
Operating Expenses	\$(9,712,820)	\$(10,056,790)
Net Operating Income (Loss)	\$ -	\$ -
Add:		
Depreciation	\$ -	\$ -
Deduct:		
Debt Service Capital	\$ -	\$ -
Capital Expenditures from Current Operating	\$ -	\$ -
Contribution To/From Fund Balance/General Fund	\$ -	\$ -

FY 2015 Adopted Budget
Special Revenue Fund: VDOT Funding

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Licenses, Permits, Privileges	\$ -	\$ -	\$ 4,250	\$ 2,030	\$ (2,220)
Transfers In - General Fund	\$ -	\$ 511,573	\$ -	\$ -	\$ -
Categorical Aid: State	\$ 9,199,226	\$ 9,380,064	\$ 9,708,570	\$ 10,054,760	\$ 346,190
	\$ 9,199,226	\$ 9,891,637	\$ 9,712,820	\$ 10,056,790	\$ 343,970

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 1,930,065	\$ 2,045,739	\$ 2,303,860	\$ 2,735,820	\$ 431,960
Employee Benefits	\$ 396,589	\$ 429,132	\$ 515,950	\$ 451,500	\$ (64,450)
Purchased Services	\$ 3,557,500	\$ 3,344,444	\$ 3,671,880	\$ 3,467,520	\$ (204,360)
Internal Services	\$ 2,120,919	\$ 1,922,929	\$ 2,274,880	\$ 2,448,990	\$ 174,110
Other Operating Expense	\$ 539,982	\$ 539,800	\$ 707,930	\$ 705,010	\$ (2,920)
Capital Outlay	\$ 185,030	\$ 195,964	\$ 238,320	\$ 247,950	\$ 9,630
	\$ 8,730,085	\$ 8,478,008	\$ 9,712,820	\$ 10,056,790	\$ 343,970

Authorized Fulltime Personnel

*This fund also contains portions of salaries for some personnel in the Public Works Department.

The Insurance Internal Service fund was established in order to provide overall management of the City's insurance program. The fund includes all of the City's insurance coverage with the exception of group health and life insurance, which are included in the General fund budget. The cost of the insurance program is allocated to the various funds based upon the estimated cost of the applicable coverage provided. The insurance program includes the following major coverages with certain limitations on each coverage:

1. Property Insurance: all risk coverage with the City self-insuring the first \$10,000
2. Boiler and Machinery: all risk coverage with the City self-insuring the first \$5,000
3. Fleet Insurance: Liability
4. Fleet Insurance: Comprehensive and Collision with the City self-insuring the first \$100,000
5. Comprehensive General Liability
6. Public Officials/Law Enforcement Liability
7. Bodily Injury and Property Damage: Airport
8. Fiduciary Liability: Employee's Retirement System
9. Employee's Security Bonds
10. Worker's Compensation: Fully Self-Insured

The City contracts with a claims handling agency to handle worker's compensation claims. The City's fleet insurance, comprehensive general liability and public officials/law enforcement are covered through the Virginia Municipal League Liability Pool. Other coverages are with private carriers.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Interest Income on Investments	\$ 50,000	\$ 40,000
Worker's Comp Revenue	\$1,308,000	\$1,358,000
Other Risk Revenue	\$1,464,000	\$1,518,480
Estimated Income	\$ 2,822,000	\$ 2,916,480
 Operating Expenditures		
Worker's Comp Claims/Services	\$1,308,000	\$1,358,000
Insurance Claims/Services	\$1,464,000	\$1,518,480
Operating Expenses	\$ 2,772,000	\$ 2,876,480
 Contribution To/From Fund Balance/General Fund	 <u>\$ 50,000</u>	 <u>\$ 40,000</u>

FY 2015 Adopted Budget
Insurance Fund

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 79,489	\$ 75,443	\$ 50,000	\$ 40,000	\$ (10,000)
Charges for Services	\$ 2,024,706	\$ 2,323,772	\$ 2,772,000	\$ 2,876,480	\$ 104,480
	\$ 2,104,195	\$ 2,399,215	\$ 2,822,000	\$ 2,916,480	\$ 94,480

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Employee Benefits	\$ 676,806	\$ 915,844	\$ 1,308,000	\$ 1,358,000	\$ 50,000
Other Operating Expense	\$ 1,347,900	\$ 1,407,928	\$ 1,464,000	\$ 1,518,480	\$ 54,480
Transfer Out	\$ -	\$ 6,824	\$ -	\$ -	\$ -
	\$ 2,024,706	\$ 2,330,596	\$ 2,772,000	\$ 2,876,480	\$ 104,480

Authorized Fulltime Personnel

*Personnel from the Finance Department oversee the Insurance Fund.

Central Services, or the "Print Shop" as its better known, provides printing services including letterhead, envelopes, booklets, flyers and receipt books and the acquisition of office supplies (including bulk purchases of paper) to all City Departments and the School Board more efficiently and at less cost than outside vendors. When Print jobs exceed the capabilities of the Print Shop's equipment, they are outsourced at a reduced cost. This division also operates the central mailroom and delivers interoffice mail throughout the City.

Envisioned as a self-supporting operation, Central Services receives only limited support directly from the General Fund (none has been required during the last eight years). The Print Shop is located in the basement of the City Armory at the corner of Spring Street and Floyd Street.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Charges for Services	\$409,110	\$387,640
Total Estimated Income	\$ 409,110	\$ 387,640
 Operating Expenditures		
Printing	\$124,600	\$ 98,260
Mailing	\$266,410	\$274,070
Storeroom and General	\$ 12,390	\$ 19,260
Total Operating Expenses	\$ 403,400	\$ 391,590
 Net Operating Income (Loss)	\$ 5,710	\$ (3,950)
 Add:		
Depreciation	\$ 14,000	\$ 8,000
Deduct:		
Debt Service Capital	\$ -	\$ -
Capital Expenditures from Current Operating Funds	\$ -	\$ 8,300
 Contribution To/From Fund Balance/General Fund	\$ 19,710	\$ (4,250)

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Charges for Services	\$ 457,506	\$ 298,049	\$ 409,110	\$ 387,640	\$ (21,470)
	\$ 457,506	\$ 608,040	\$ 409,110	\$ 387,640	\$ (21,470)

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 89,895	\$ 76,568	\$ 81,580	\$ 85,290	\$ 3,710
Employee Benefits	\$ 16,481	\$ 15,587	\$ 16,790	\$ 12,650	\$ (4,140)
Purchased Services	\$ 8,962	\$ 12,830	\$ 42,200	\$ 32,200	\$ (10,000)
Internal Service	\$ 8,772	\$ 7,008	\$ 11,180	\$ 10,200	\$ (980)
Other Operating Expense	\$ 320,309	\$ 164,398	\$ 237,650	\$ 243,250	\$ 5,600
Capital Outlay	\$ -	\$ -	\$ -	\$ 8,300	\$ 8,300
Depreciation	\$ 14,503	\$ 14,503	\$ 14,000	\$ 8,000	\$ (6,000)
	\$ 458,922	\$ 290,894	\$ 403,400	\$ 399,890	\$ (3,510)

FY 2015 Adopted Budget
Motorized Equipment Fund

The Motorized Equipment section of Public Works operates primarily as a Special Operation Fund in that vehicles and equipment are rented on a monthly and/or hourly basis. Rental rates provide for maintenance and operation costs.

Garage personnel work two shifts, 6:30 a.m. to 3:00 p.m. and 3:00 p.m. to 11:30 p.m., to provide the maximum service possible. Preventative maintenance service is scheduled for the second shift whenever possible to make the unit available during the normal work day. Field service for heavy construction equipment that is difficult to transport and for breakdown is scheduled to be accomplished in the field. Service to fire vehicles is provided full-time and on a priority basis. Buses for Mass Transit are assigned one full-time mechanic with additional personnel assigned if necessary.

The Warehouse is a part of the Motorized Equipment section with operating hours 7:00 a.m. to 9:30 p.m. In addition to providing repair parts for vehicles and equipment, it also serves as a distribution center for general supplies. Materials such as custodial supplies, grass seed, cement, rakes, and shovels are standard stock items which are available to any department in the City.

The Communications section provides for installation and maintenance of radios and telephones for all departments.

Funding for maintenance, operation and capital replacement of vehicles and equipment is provided by the rental rates paid by the users. Maintenance and operation of vehicles and equipment owned by the Police, Fire, Social Services, and Utilities is accomplished by charging for services provided. An average of \$500,000 per year has been expended for capital replacement of vehicles and equipment.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$3,054,360	\$3,203,020
Charges for Services	\$ 270,650	\$ 269,810
Total Estimated Income	\$ 3,325,010	\$ 3,472,830
 Operating Expenditures		
Motorized Equipment and Maintenance	\$3,048,420	\$3,040,180
Communications Sections	\$ 107,540	\$ 114,360
Total Operating Expenses	\$ 3,155,960	\$ 3,154,540
 Net Operating Income (Loss)	 \$ 169,050	 \$ 318,290
Add:		
Depreciation	\$ 525,000	\$ 500,000
Deduct:		
Debt Service Principal	\$ 1,590	\$ 1,590
Capital Expenditures from Current Operating Funds	<u>\$ 610,460</u>	<u>\$ 701,800</u>
 Net Income After Adjustments	 \$ 1,306,100	 \$ 114,900
 Contribution To/From Fund Balance/General Fund	 <u>\$ 1,306,100</u>	 <u>\$ 114,900</u>

FY 2015 Adopted Budget
Motorized Equipment Fund

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 2,855,632	\$2,890,289	\$ 3,054,360	\$ 3,203,020	\$ 148,660
Charges for Services	\$ 266,897	\$ 258,046	\$ 270,650	\$ 269,810	\$ (840)
Transfers In	\$ -	\$ 6,824	\$ -	\$ -	\$ -
	\$ 3,122,529	\$3,155,159	\$ 3,325,010	\$ 3,472,830	\$ 147,820

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 480,750	\$ 505,985	\$ 718,560	\$ 797,770	\$ 79,210
Employee Benefits	\$ 87,725	\$ 101,014	\$ 154,320	\$ 120,280	\$ (34,040)
Purchased Services	\$ 675,001	\$ 704,327	\$ 627,430	\$ 624,250	\$ (3,180)
Internal Service	\$ 105,147	\$ 122,051	\$ 57,620	\$ 56,600	\$ (1,020)
Other Operating Expense	\$ 1,093,650	\$1,086,688	\$ 1,051,490	\$ 1,034,620	\$ (16,870)
Capital Outlay	\$ 667,200	\$ 653,212	\$ 630,460	\$ 721,800	\$ 91,340
Depreciation	\$ 522,514	\$ 570,373	\$ 525,000	\$ 500,000	\$ (25,000)
Debt Service	\$ 3,198	\$ 3,561	\$ 3,130	\$ 2,610	\$ (520)
	\$ 3,635,185	\$3,747,211	\$ 3,768,010	\$ 3,857,930	\$ 89,920

The Transportation Fund supports the Mass Transit function within the Transportation Department. The City of Danville Transit System is the principal public transportation carrier within the corporate limits of the City of Danville. The Mass Transit Division provides reliable fixed-route and demand responsive service that is safe and convenient which facilitates cost effective transportation access. Department personnel oversee building and grounds responsibilities for numerous facilities including the downtown transfer center building, mass transit administrative and maintenance shop, and bus shelters.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 25,200	\$ 25,200
Charges for Services	\$ 307,000	\$ 320,000
Miscellaneous Revenue	\$ 5,500	\$ 9,800
Non-Revenue Receipts	\$ 235,300	\$ 225,670
Categorical Aid - State	\$ 221,980	\$ 395,780
Categorical Aid - Federal	\$ 719,930	\$1,151,960
Total Estimated Income	\$ 1,514,910	\$ 2,128,410
 Operating Expenditures		
Mass Transit Service	\$1,857,430	\$1,996,900
Total Operating Expenses	\$ 1,857,430	\$(1,996,900)
 Net Operating Income (Loss)	 \$ (342,520)	 \$ 131,510
 Add:		
Depreciation	\$ 260,000	\$ 340,000
Deduct:		
Debt Service Principal	\$ 80	\$ 80
Capital Expenditures from Current Operating Funds	\$ 110,000	\$ 623,160
 Contribution To (Support of) City's General Fund	 \$ (192,600)	 \$ (151,730)

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 25,930	\$ 27,203	\$ 25,200	\$ 25,200	\$ -
Charges for Services	\$ 305,774	\$ 311,647	\$ 322,610	\$ 320,000	\$ (2,610)
Miscellaneous Revenue	\$ 11,745	\$ 8,592	\$ 5,500	\$ 9,800	\$ 4,300
Non-Revenue Receipts	\$ 262,670	\$ 275,800	\$ 235,300	\$ 225,670	\$ (9,630)
Cat Aid State	\$ 263,101	\$ 320,928	\$ 221,980	\$ 395,780	\$ 173,800
Cat Aid Federal	\$ 868,306	\$ 972,438	\$ 719,930	\$ 1,151,960	\$ 432,030
Transfers In	\$ 187,480	\$ 147,337	\$ 176,990	\$ 151,730	\$ (25,260)
	\$ 1,925,006	\$2,063,945	\$ 1,707,510	\$ 2,280,140	\$ 572,630

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 608,890	\$ 619,237	\$ 670,470	\$ 744,410	\$ 73,940
Employee Benefits	\$ 96,441	\$ 107,388	\$ 136,410	\$ 116,420	\$ (19,990)
Purchased Services	\$ 92,471	\$ 92,183	\$ 116,980	\$ 125,550	\$ 8,570
Internal Service	\$ 74,217	\$ 75,116	\$ 89,810	\$ 92,010	\$ 2,200
Contribution Other Entity	\$ 1,949	\$ 1,386	\$ -	\$ -	\$ -
Other Operating Expense	\$ 311,362	\$ 325,121	\$ 352,350	\$ 352,800	\$ 450
Cost Allocation	\$ 262,670	\$ 275,800	\$ 231,360	\$ 225,670	\$ (5,690)
Capital Outlay	\$ 120,872	\$ 776,815	\$ 110,000	\$ 623,160	\$ 513,160
Depreciation	\$ 296,744	\$ 341,399	\$ 260,000	\$ 340,000	\$ 80,000
Debt Service	\$ 98	\$ 110	\$ 130	\$ 120	\$ (10)
	\$ 1,865,714	\$2,614,555	\$ 1,967,510	\$ 2,620,140	\$ 652,630

The Sanitation Division is an Enterprise Fund and is operated as a business. Its functions are to provide garbage, recycling, composting, yard waste, and debris collection to customers on a weekly service schedule and loose leaf pickup service in the fall. Code Enforcement, which enforces overgrowth, hazardous trees, illegal accumulation/dumping, junkyards, and inoperable vehicle ordinances, is also funded by this enterprise fund.

The Sanitation Enterprise Fund includes activities such as weekly garbage, yard waste, debris and loose leaf collection in addition to recycling, disposal, composting, and landfill post-closure care. Sanitation is funded through a \$16.50 per month fee and a \$2.00 per month fee placed on residential electric bills for recycling, composting, landfill post-closure and debt service.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 40,040	\$ 31,000
Charges for Services	\$3,621,880	\$3,594,200
Total Estimated Income	\$ 3,661,920	\$ 3,625,200
 Operating Expenditures		
Refuse Collection - Residential	\$2,195,430	\$2,159,400
Yardwaste	\$ 594,640	\$ 543,790
Leaf Collection	\$ 129,670	\$ 135,070
Landfill Operations	\$ 102,750	\$ 103,180
Composting Operations	\$ 315,240	\$ 289,440
Recycling	\$ 208,520	\$ 226,350
Total Operating Expenses	\$ 3,546,250	\$ 3,457,230
 Net Operating Income (Loss)	 \$ 115,670	 \$ 167,970
Add:		
Depreciation	\$ 14,200	\$ 16,000
Deduct:		
Debt Service Principal	\$ 1,570	\$ 1,570
Capital Expenditures from Current Operating Funds	\$ -	\$ -
 Contribution To/From Fund Balance/General Fund	 \$ 128,300	 \$ 182,400

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 68,255	\$ 102,268	\$ 40,040	\$ 31,000	\$ (9,040)
Charges for Services	\$ 3,588,216	\$3,564,179	\$ 3,621,880	\$ 3,594,200	\$ (27,680)
	\$ 3,656,471	\$3,666,447	\$ 3,661,920	\$ 3,625,200	\$ (36,720)

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 1,182,947	\$1,054,801	\$ 1,059,850	\$ 1,156,170	\$ 96,320
Employee Benefits	\$ 244,331	\$ 223,198	\$ 256,520	\$ 203,370	\$ (53,150)
Purchased Services	\$ 808,225	\$ 882,862	\$ 921,070	\$ 936,990	\$ 15,920
Internal Service	\$ 512,525	\$ 459,513	\$ 522,080	\$ 522,970	\$ 890
Other Operating Expense	\$ 229,123	\$ 192,826	\$ 129,370	\$ 125,470	\$ (3,900)
Cost Allocation	\$ 524,349	\$ 548,432	\$ 632,210	\$ 485,630	\$ (146,580)
Capital Outlay	\$ 25,420	\$ 13,318	\$ 10,000	\$ 10,000	\$ -
Depreciation	\$ 10,606	\$ 13,753	\$ 14,200	\$ 16,000	\$ 1,800
Debt Service	\$ 1,957	\$ 2,180	\$ 2,520	\$ 2,200	\$ (320)
	\$ 3,539,483	\$3,390,883	\$ 3,547,820	\$ 3,458,800	\$ (89,020)

FY 2015 Adopted Budget
Cemetery Fund

The Cemetery Fund provides for funeral services, sale of lots, and record keeping. The staff provides services to local funeral homes and can assist residents and non-residents who are interested in purchasing at-need and pre-need burial lots. Additionally, this fund provides for the maintenance of the eight municipally owned cemeteries.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenue from Use of Money & Property	\$206,030	\$158,600
Licenses, Permits & Privilege Fees	\$146,800	\$219,380
Charges for Services	\$341,710	\$421,290
Administrative Fee	\$218,380	\$205,940
Total Estimated Income	\$ 912,920	\$ 1,005,210
 Operating Expenditures		
Cemetery Maintenance	\$721,650	\$268,510
Burial Services	\$279,810	\$698,030
Total Operating Expenses	\$ 1,001,460	\$ 966,540
 Contribution To Fund Balance (From General Fund)	\$ (88,540)	\$ 38,670

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
License, Permits, Privilege	\$ 134,900	\$ 154,482	\$ 146,800	\$ 158,600	\$ 11,800
Rev-Use Money/Property	\$ 241,829	\$ 169,707	\$ 206,030	\$ 219,380	\$ 13,350
Charges for Services	\$ 441,975	\$ 395,831	\$ 341,710	\$ 421,290	\$ 79,580
Non-Revenue Receipts	\$ 176,230	\$ 185,040	\$ 218,380	\$ 205,940	\$ (12,440)
Transfers In	\$ 13,300	\$ -	\$ 88,540	\$ -	\$ (88,540)
	\$ 1,008,234	\$ 905,060	\$ 1,001,460	\$ 1,005,210	\$ 3,750

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 439,443	\$ 427,531	\$ 493,940	\$ 517,140	\$ 23,200
Employee Benefits	\$ 91,409	\$ 92,970	\$ 114,550	\$ 87,490	\$ (27,060)
Purchased Services	\$ 7,162	\$ 14,772	\$ 24,840	\$ 10,610	\$ (14,230)
Internal Service	\$ 105,393	\$ 100,838	\$ 111,020	\$ 115,580	\$ 4,560
Other Operating Expense	\$ 22,566	\$ 20,111	\$ 19,240	\$ 13,480	\$ (5,760)
Cost Allocation	\$ 176,230	\$ 185,040	\$ 218,380	\$ 205,940	\$ (12,440)
Capital Outlay	\$ 6,487	\$ 15,158	\$ 19,490	\$ 16,300	\$ (3,190)
	\$ 848,690	\$ 856,420	\$ 1,001,460	\$ 966,540	\$ (34,920)



Danville Utilities is a customer owned, locally controlled, world class provider of safe, reliable, high quality, and reasonably priced water, wastewater, natural gas, electric, and telecommunications services.

The City of Danville has been in the utility business since 1876. Danville is the only municipality in Virginia to operate all four essential utilities -- electricity, natural gas, water, and wastewater -- plus telecommunications services. Danville Utilities serves the City and adjoining residential neighborhoods with water and gas service. Electricity is distributed to 42,000 customer locations in a 500-square mile service area that includes Danville, most of Pittsylvania County's households, and small portions of Henry and Halifax Counties. Water, wastewater, and natural gas services are provided to customers within a 50-square mile area consisting of the city adjacent suburban areas.

Danville Utilities delivers World Class services at competitive rates by:

- Providing exceptional customer service.
- Efficiently and reliably operating the utility's generation, distribution, and treatment facilities.
- Maintaining and improving utility infrastructure and facilities to fully meet current and future needs.
- Securing adequate supplies of electric power and natural gas at the lowest available prices.
- Ensuring the fiscal well being of the City's utility funds.
- Preparing for emergencies, so as to minimize service disruptions and quickly recover from disasters.

Danville Utilities fulfills community responsibilities by:

- Ensuring proper accountability to the City Manager, Utilities Commission, City Council, utility customers, and the community.
- Supporting the City's community and economic development efforts.
- Minimizing harmful impact on the service area's natural environment.
- Building and strengthening mutually beneficial relationships with other municipal departments, the school district, and outside organizations.
- Generating revenue to the City's General Fund to support continued provision of "World Class" municipal and school services, thereby ensuring a positive return on utility owner investment.

Danville Utilities is organized into seven operating divisions – Water & Wastewater Treatment, Water & Gas, Power & Light, Telecommunications, Customer Service, Support Services, and Key Accounts.



FY 2015 Adopted Budget
Danville Utilities

Description	Wastewater Fund - 51	Water Fund - 52	Gas Fund - 53	Electric Fund - 54	Telecomm Fund - 55	Total
Revenue						
Rev-Use Money/Property	\$ 37,000	\$ 209,300	\$ 410,370	\$ 1,812,240	\$ 14,800	\$ 2,483,710
Charges for Services	\$ 9,464,150	\$ 7,996,830	\$ 26,192,710	\$ 116,171,190	\$ 1,664,750	\$ 161,489,630
Miscellaneous Revenue	\$ 89,000	\$ 64,000	\$ -	\$ 176,000	\$ -	\$ 329,000
Total – Operating Revenue	\$ 9,590,150	\$ 8,270,130	\$ 26,603,080	\$ 118,159,430	\$ 1,679,550	\$ 164,302,340
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 9,590,150	\$ 8,270,130	\$ 26,603,080	\$ 118,159,430	\$ 1,679,550	\$ 164,302,340
Operating Expenses						
Treatment Plants	\$ 2,976,810	\$ -	\$ -	\$ -	\$ -	\$ 2,976,810
Public Works	\$ 1,307,270	\$ -	\$ -	\$ -	\$ -	\$ 1,307,270
Laboratory	\$ -	\$ 76,380	\$ -	\$ -	\$ -	\$ 76,380
Operations-Main	\$ -	\$ 973,420	\$ -	\$ -	\$ -	\$ 973,420
Operations-Industrial	\$ -	\$ 128,840	\$ -	\$ -	\$ -	\$ 128,840
Treatment-Main	\$ -	\$ 336,190	\$ -	\$ -	\$ -	\$ 336,190
Administration Services	\$ 825,230	\$ 1,629,230	\$ 2,673,050	\$ 4,374,710	\$ 4,700	\$ 9,506,920
Engineering	\$ -	\$ 322,260	\$ 536,000	\$ 1,031,430	\$ -	\$ 1,889,690
Distribution	\$ -	\$ 600,970	\$ 573,790	\$ 3,498,990	\$ -	\$ 4,673,750
Service	\$ -	\$ 203,290	\$ 257,570	\$ -	\$ -	\$ 460,860
Meters & Regulators	\$ -	\$ 135,660	\$ 185,780	\$ -	\$ -	\$ 321,440
Meters	\$ -	\$ -	\$ -	\$ 387,780	\$ -	\$ 387,780
Gas Control	\$ -	\$ -	\$ 479,780	\$ -	\$ -	\$ 479,780
Substations	\$ -	\$ -	\$ -	\$ 1,804,840	\$ -	\$ 1,804,840
Hydro-Electric Plant	\$ -	\$ -	\$ -	\$ 773,010	\$ -	\$ 773,010
Transmissions	\$ -	\$ -	\$ -	\$ 245,000	\$ -	\$ 245,000
Generators	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Customer Services	\$ -	\$ -	\$ -	\$ 1,059,920	\$ -	\$ 1,059,920
Utility Administrative Services	\$ -	\$ -	\$ -	\$ 761,300	\$ -	\$ 761,300
Support Services	\$ -	\$ -	\$ -	\$ 754,420	\$ -	\$ 754,420
Operations	\$ -	\$ -	\$ -	\$ -	\$ 527,250	\$ 527,250
Rivercity TV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchased Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 1,056,250	\$ 759,660	\$ 178,950	\$ 2,294,450	\$ -	\$ 4,289,310
Capital Expenses	\$ 511,370	\$ 1,023,100	\$ 1,033,320	\$ 5,020,040	\$ 215,200	\$ 7,803,030
Subtotal – Operating Expense	\$ 6,676,930	\$ 6,189,000	\$ 5,918,240	\$ 22,005,890	\$ 747,150	\$ 41,537,210
Depreciation	\$ 1,700,000	\$ 1,585,000	\$ 1,375,000	\$ 6,643,000	\$ 269,000	\$ 11,572,000
Source of Supply	\$ -	\$ -	\$ 16,617,680	\$ 84,575,010	\$ 125,400	\$ 101,318,090
Total – Operating Expense	\$ 8,376,930	\$ 7,774,000	\$ 23,910,920	\$ 113,223,900	\$ 1,141,550	\$ 154,427,300
Annual Contribution to General Fund	\$ 685,760	\$ 937,300	\$ 3,008,330	\$ 9,896,610	\$ 302,000	\$ 14,830,000
Total	\$ 9,062,690	\$ 8,711,300	\$ 26,919,250	\$ 123,120,510	\$ 1,443,550	\$ 169,257,300
Add - Depreciation	\$ 1,700,000	\$ 1,585,000	\$ 1,375,000	\$ 6,643,000	\$ 269,000	\$ 11,572,000
Revenue in excess of Operating Expenses	\$ 2,227,460	\$ 1,143,830	\$ 1,058,830	\$ 1,681,920	\$ 505,000	\$ 6,617,040
Capital Improvements						\$ -
Capital Projects	\$ 350,000	\$ 1,135,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 3,985,000
Sewer Capital Projects	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Total – Capital	\$ 1,600,000	\$ 1,135,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 5,235,000
Revenues Over (Under)	\$ 627,460	\$ 8,830	\$ 58,830	\$ 681,920	\$ 5,000	\$ 1,382,040

FY 2015 Adopted Budget
Wastewater Fund

The Wastewater Fund's mission is to provide reliable wastewater services to Danville's customers and collect and treat wastewater as cost effectively as possible while fully complying with the Virginia Pollution Discharge Elimination System permit limits and applicable state and federal regulations.

The Wastewater Fund provides for the operations and maintenance of the Northside Wastewater Treatment Plant, the Southside Treatment Plant, nine wastewater pumping stations, and wastewater collection lines. The operation of treatment plants and pumping stations is the responsibility of the Utilities Department. The Public Works Department maintains 340 miles of sewer lines and handles customer connections. The Northside Plant is a 24 million gallons per day facility built in the early 1970s. Due to loss of major industrial customers through closures of tobacco and textile facilities, the plant is currently treating only 7 million gallons per day. The Southside Plant is used as a pumping station and storage facility for waste sludge biosolids.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 55,000	\$ 37,000
Charges for Services	\$ 9,905,410	\$9,464,150
Miscellaneous Revenue	\$ 89,000	\$ 89,000
Total Estimated Income	\$10,049,410	\$ 9,590,150
Operating Expenditures		
Administrative Services	\$ 1,906,720	\$1,965,230
Treatment Plants	\$ 3,006,420	\$2,976,810
Sewer Capital Projects	\$ 1,250,000	\$1,250,000
Public Works - Sewers	\$ 2,032,160	\$1,867,270
Capital Expenses	\$ 636,910	\$ 511,370
Capital Projects	\$ 750,000	\$ 350,000
Total Operating Expenses	\$ 9,582,210	\$ 8,920,680
Net Operating Income (Loss)	\$ 467,200	\$ 669,470
Add:		
Depreciation	\$ 1,650,000	\$ 1,700,000
Deduct:		
Debt Service Principal	\$ 1,275,660	\$ 1,056,250
Contribution to City's General Fund	\$ 685,760	\$ 685,760
Contribution To(From) Retained Earnings	\$ 155,780	\$ 627,460

FY 2015 Adopted Budget
Wastewater Fund

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 112,797	\$ 68,711	\$ 55,000	\$ 37,000	\$ (18,000)
Charges for Services	\$ 9,863,191	\$ 9,374,465	\$ 9,905,410	\$ 9,464,150	\$ (441,260)
Miscellaneous Revenue	\$ 84,004	\$ 101,426	\$ 89,000	\$ 89,000	\$ -
	\$10,059,992	\$ 9,544,602	\$ 10,049,410	\$ 9,590,150	\$ (459,260)

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 505,837	\$ 447,648	\$ 551,730	\$ 596,720	\$ 44,990
Employee Benefits	\$ 98,755	\$ 90,790	\$ 123,460	\$ 99,590	\$ (23,870)
Purchased Services	\$ 6,057,542	\$ 5,927,246	\$ 3,023,840	\$ 3,021,430	\$ (2,410)
Internal Service	\$ 700,245	\$ 670,029	\$ 749,010	\$ 689,400	\$ (59,610)
Other Operating Expense	\$ 280,846	\$ 180,135	\$ 243,490	\$ 219,520	\$ (23,970)
Cost Allocation	\$ 578,523	\$ 602,184	\$ 611,540	\$ 553,080	\$ (58,460)
Capital Outlay	\$ -	\$ 8,933	\$ 81,000	\$ -	\$ (81,000)
Capital Projects	\$ -	\$ -	\$ 2,000,000	\$ 1,600,000	\$ (400,000)
Depreciation	\$ 1,574,649	\$ 1,625,198	\$ 1,650,000	\$ 1,700,000	\$ 50,000
Debt Service	\$ 1,560,459	\$ 1,637,226	\$ 1,737,200	\$ 1,397,190	\$ (340,010)
Transfer Out	\$ 677,760	\$ 677,760	\$ 685,760	\$ 685,760	\$ -
Contingency Appropriation	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
	\$12,034,616	\$ 11,867,149	\$ 11,557,030	\$ 10,662,690	\$ (894,340)

The Water Fund's mission is to provide reliable high quality drinking and industrial process water at the lowest cost possible while complying with all local, state, and federal laws, regulations and standards. The City has owned and operated a potable water supply system since 1876. An industrial water system was added in 1966 to serve the Goodyear Tire & Rubber plant and the City's wastewater treatment plants. The Division of Water & Wastewater Treatment is responsible for water supply and treatment, including operation and maintenance of raw water intake facilities, the potable water treatment plant, industrial water plant, water booster stations, and water storage facilities. The Division of Water & Gas maintains the water distribution system and connections to customer premises.

The Water Treatment Plant is designed to purify up to 18 million gallons per day, but is currently operating at third of that rate. The distribution system consists of 2,050 hydrants and approximately 302 miles of distribution mains ranging in size from 2 to 24 inches in diameter and serves approximately 18,000 residential and commercial accounts in Danville. Wholesale potable water service outside the city limits is provided through two master meters to Caswell County, North Carolina and five meters to the Pittsylvania County Service Authority.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 269,560	\$ 209,300
Charges for Services	\$ 7,501,260	\$ 7,996,830
Miscellaneous Revenue	\$ 64,000	\$ 64,000
Total Estimated Income	\$ 7,834,820	\$ 8,270,130
 Operating Expenditures		
Administrative Services	\$ 3,175,740	\$ 3,214,230
Engineering	\$ 334,360	\$ 322,260
Distribution	\$ 624,620	\$ 600,970
Service	\$ 228,200	\$ 203,290
Meters and Regulators	\$ 137,390	\$ 135,660
Treatment - Main	\$ 359,930	\$ 336,190
Laboratory	\$ 79,240	\$ 76,380
Operations - Main	\$ 1,010,350	\$ 973,420
Operations - Industrial	\$ 130,450	\$ 128,840
Capital Expenses	\$ 1,006,960	\$ 1,023,100
Capital Projects	\$ 665,000	\$ 1,135,000
Total Operating Expenses	\$ 7,752,240	\$ 8,149,340
 Net Operating Income (Loss)	 \$ 82,580	 \$ 120,790
 Add:		
Depreciation	\$ 1,612,000	\$ 1,585,000
Deduct:		
Debt Service Principal	\$ 749,900	\$ 759,660
Contribution to City's General Fund	\$ 937,300	\$ 937,300
 Contribution To(From) Retained Earnings	 \$ 7,380	 \$ 8,830

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 278,211	\$ 322,042	\$ 269,560	\$ 209,300	\$ (60,260)
Charges for Services	\$ 5,852,914	\$ 5,648,241	\$ 7,501,260	\$ 7,996,830	\$ 495,570
Miscellaneous Revenue	\$ 111,948	\$ 93,211	\$ 64,000	\$ 64,000	\$ -
	\$ 6,243,073	\$ 6,063,494	\$ 7,834,820	\$ 8,270,130	\$ 435,310

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 1,415,603	\$ 1,303,224	\$ 1,610,950	\$ 1,636,300	\$ 25,350
Employee Benefits	\$ 377,306	\$ 251,866	\$ 358,940	\$ 281,180	\$ (77,760)
Purchased Services	\$ 880,251	\$ 1,372,847	\$ 686,770	\$ 714,020	\$ 27,250
Internal Service	\$ 687,238	\$ 665,479	\$ 723,880	\$ 750,420	\$ 26,540
Other Operating Expense	\$ 1,254,784	\$ 939,624	\$ 952,240	\$ 949,340	\$ (2,900)
Cost Allocation	\$ 397,046	\$ 519,427	\$ 502,880	\$ 556,160	\$ 53,280
Capital Outlay	\$ 217,776	\$ 418,955	\$ 117,900	\$ 135,080	\$ 17,180
Capital Projects	\$ -	\$ -	\$ 665,000	\$ 1,135,000	\$ 470,000
Depreciation	\$ 1,554,272	\$ 1,604,170	\$ 1,612,000	\$ 1,585,000	\$ (27,000)
Debt Service	\$ 946,282	\$ 1,029,467	\$ 1,171,580	\$ 1,066,500	\$ (105,080)
Transfer Out	\$ 1,933,300	\$ 933,300	\$ 937,300	\$ 937,300	\$ -
Contingency Appropriation	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
	\$ 9,663,858	\$ 9,038,359	\$ 9,439,440	\$ 9,846,300	\$ 406,860

The mission of the Gas Fund is to provide reliable and affordable natural gas service to its customers while complying with state and federal regulations. The City's natural gas distribution system is one of three such municipally-owned enterprises in the Commonwealth of Virginia. Danville has been in the natural gas business since 1876 and became the first customer to receive gas from on- and offshore wells in Texas and Louisiana on the Transcontinental Gas Pipeline (TRANSCO). Three years ago, Danville signed a full requirements wholesale gas supply contract with MuniGas of Houston, Texas that provides gas at discounted prices.

The City's distribution system contains approximately 354 miles of mains ranging in size from 1¼ inches to 16 inches and 54 district regulators that supply customers at suitable pressures. Gas is supplied to approximately 16,000 service accounts. The City's natural gas service is staffed by personnel trained and equipped to handle both natural gas and potable water distribution systems.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 453,620	\$ 410,370
Charges for Services	\$ 25,452,620	\$ 26,192,710
Miscellaneous Revenue	\$ 23,000	\$ -
Transfer from Fund Balance	\$ 500,000	\$ -
Total Estimated Income	\$ 26,429,240	\$26,603,080
 Operating Expenditures		
Administrative Services	\$ 3,709,560	\$ 4,048,050
Engineering	\$ 549,170	\$ 536,000
Gas Control	\$ 16,544,860	\$ 17,097,460
Distribution	\$ 633,270	\$ 573,790
Service	\$ 240,360	\$ 257,570
Meters and Regulators	\$ 187,640	\$ 185,780
Capital Expenses	\$ 1,171,530	\$ 1,033,320
Capital Projects	\$ 1,500,000	\$ 1,000,000
Total Operating Expenses	\$ 24,536,390	\$24,731,970
 Net Operating Income (Loss)	 \$ 1,892,850	 \$ 1,871,110
Add:		
Depreciation	\$ 1,325,000	\$ 1,375,000
Deduct:		
Debt Service Principal	\$ 176,430	\$ 178,950
Contribution to City's General Fund	\$ 3,008,330	\$ 3,008,330
 Contribution To(From) Retained Earnings	 \$ 33,090	 \$ 58,830

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 621,679	\$ 598,853	\$ 453,620	\$ 410,370	\$ (43,250)
Charges for Services	\$21,475,496	\$23,474,584	\$25,452,620	\$26,192,710	\$ 740,090
Miscellaneous Revenue	\$ (2,939,895)	\$ 97,557	\$ 23,000	\$ -	\$ (23,000)
Transfer from Fund Balance	\$ -	\$ -	\$ 500,000	\$ -	\$ (500,000)
	\$19,157,280	\$24,170,994	\$26,429,240	\$26,603,080	\$ 173,840

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 1,179,829	\$ 1,147,160	\$ 1,202,870	\$ 1,403,980	\$ 201,110
Employee Benefits	\$ 211,108	\$ 216,799	\$ 273,070	\$ 215,730	\$ (57,340)
Purchased Services	\$ 1,332,348	\$ 2,382,558	\$ 895,040	\$ 858,050	\$ (36,990)
Internal Service	\$ 182,004	\$ 203,895	\$ 126,050	\$ 186,640	\$ 60,590
Other Operating Expense	\$ 1,131,217	\$ 1,184,885	\$ 1,333,210	\$ 1,074,520	\$ (258,690)
Source of Supply	\$13,113,785	\$14,280,660	\$16,027,300	\$16,617,680	\$ 590,380
Cost Allocation	\$ 1,470,734	\$ 1,502,154	\$ 1,556,320	\$ 1,602,790	\$ 46,470
Capital Outlay	\$ 99,918	\$ 75,082	\$ 78,500	\$ 89,370	\$ 10,870
Capital Projects	\$ -	\$ -	\$ 1,500,000	\$ 1,000,000	\$ (500,000)
Depreciation	\$ 1,261,960	\$ 1,267,684	\$ 1,325,000	\$ 1,375,000	\$ 50,000
Debt Service	\$ 254,243	\$ 269,228	\$ 295,460	\$ 387,160	\$ 91,700
Transfer Out	\$ 3,656,330	\$ 2,906,330	\$ 3,008,330	\$ 3,008,330	\$ -
Contingency Appropriation	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
	\$23,893,476	\$25,436,435	\$27,721,150	\$27,919,250	\$ 198,100

FY 2015 Adopted Budget
Electric Fund

The mission of the Electric Fund is to provide reliable and affordable electric service to its customers. The Electric Fund covers the Division of Power & Light and functions as the cost allocation center for the Utilities Department's Administration, Customer Service, and Support Services Divisions that serve the Electric, Gas, Water, Wastewater, and Telecommunications Funds.

Danville's electric distribution system covers approximately 500 square miles including the City and portions of three adjacent counties. The electric system's 1,400 miles of 12,470/7,200 volt distribution lines originate from 17 substations that are serviced by 118 miles of 69,000-volt transmission lines. Service is provided to approximately 42,000 customer locations.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 1,864,090	\$ 1,812,240
Charges for Services	\$103,807,240	\$116,171,190
Miscellaneous Revenue	\$ 698,000	\$ 176,000
Total Estimated Income	\$106,369,330	\$118,159,430
 Operating Expenditures		
Administrative Services	\$ 4,789,530	\$ 4,706,710
Utility Administration Services	\$ 800,780	\$ 761,300
Support Services	\$ 742,120	\$ 754,420
Engineering	\$ 980,700	\$ 1,031,430
Distribution	\$ 81,013,190	\$ 94,385,000
Meters	\$ 386,640	\$ 387,780
Transmissions	\$ 83,510	\$ 245,000
Substations	\$ 1,579,890	\$ 1,804,840
Hydro-Electric Plant	\$ 763,010	\$ 773,010
Customer Services	\$ 1,080,200	\$ 1,059,920
Capital Expenses	\$ 6,081,350	\$ 5,020,040
Capital Projects	\$ 2,556,000	\$ 1,000,000
Total Operating Expenses	\$100,856,920	\$111,929,450
 Net Operating Income (Loss)	 \$ 5,512,410	 \$ 6,229,980
Add:		
Depreciation	\$ 6,500,000	\$ 6,643,000
Deduct:		
Debt Service Principal	\$ 2,028,250	\$ 2,294,450
Contribution to City's General Fund	\$ 9,896,610	\$ 9,896,610
 Contribution To(From) Retained Earnings	 \$ 87,550	 \$ 681,920

Revenues

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 2,218,782	\$ 2,207,595	\$ 1,864,090	\$ 1,812,240	\$ (51,850)
Charges for Services	\$102,821,328	\$ 99,718,733	\$103,807,240	\$116,171,190	\$12,363,950
Miscellaneous Revenue	\$ 325,582	\$ 145,689	\$ 698,000	\$ 176,000	\$ (522,000)
Non-Revenue Receipts	\$ 89,773	\$ 120,153	\$ -	\$ -	\$ -
	\$105,455,465	\$102,192,170	\$106,369,330	\$118,159,430	\$11,790,100

Expenditures

	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 4,922,760	\$ 5,110,052	\$ 5,168,450	\$ 5,812,390	\$ 643,940
Employee Benefits	\$ 897,101	\$ 988,847	\$ 1,146,500	\$ 953,500	\$ (193,000)
Purchased Services	\$ 6,285,227	\$ 4,639,212	\$ 3,512,530	\$ 3,632,850	\$ 120,320
Internal Service	\$ 692,721	\$ 661,353	\$ 687,450	\$ 758,770	\$ 71,320
Contribution Other Entity	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Other Operating Expense	\$ 6,611,175	\$ 5,694,931	\$ 6,448,580	\$ 5,351,540	\$ (1,097,040)
Source of Supply	\$ 71,577,338	\$ 69,918,749	\$ 71,414,900	\$ 84,575,010	\$13,160,110
Cost Allocation	\$ 944,840	\$ 936,518	\$ 1,051,830	\$ 854,660	\$ (197,170)
Capital Outlay	\$ 850,570	\$ 500,222	\$ 335,050	\$ 339,980	\$ 4,930
Capital Projects	\$ -	\$ -	\$ 2,556,000	\$ 1,000,000	\$ (1,556,000)
Depreciation	\$ 6,184,432	\$ 6,399,621	\$ 6,500,000	\$ 6,643,000	\$ 143,000
Debt Service	\$ 2,846,964	\$ 3,789,515	\$ 3,488,890	\$ 3,727,210	\$ 238,320
Reimbursement	\$ -	\$ -	\$ 74,990	\$ 74,990	\$ -
Transfer Out	\$ 10,062,610	\$ 12,562,610	\$ 9,896,610	\$ 9,896,610	\$ -
Contingency	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -
Appropriation					
	\$111,925,738	\$111,201,630	\$112,781,780	\$124,120,510	\$11,338,730

FY 2015 Adopted Budget
Telecommunications Fund

The mission of the Telecommunications Fund is to provide world class network services at affordable costs. The Telecommunications Fund is an e-rate service provider to the Danville Public Schools and the Pittsylvania County Schools and maintains and operates nDanville, a high-tech fiber optic network. nDanville is currently connected to 20 schools, 60 government buildings, and 50 businesses. The City serves its own needs, but is not a commercial telecommunications service provider. nDanville is open to any internet or telecommunications provider. The City and public school districts use nDanville to improve communications and data transmission, support shared use of computer applications and data files enable distance conferencing and learning, expand internet access, monitor and control equipment, and improve the reliability of utility systems.

Contribution to (from) Fund Balance/General Fund

	Adopted Budget FY 2014	Adopted Budget FY 2015
Revenues		
Revenues from Use of Money and Property	\$ 25,580	\$ 14,800
Charges for Services	\$ 1,318,000	\$1,664,750
Miscellaneous Revenue	\$ 75,000	\$ -
Transfer from Fund Balance	\$ 500,000	\$ -
Total Estimated Income	\$ 1,918,580	\$ 1,679,550
 Operating Expenditures		
Administrative Services	\$ 46,010	\$ 44,700
Operations	\$ 773,260	\$ 756,250
Purchased Services	\$ 150,000	\$ 125,400
Capital Expenses	\$ 230,000	\$ 215,200
Capital Projects	\$ 575,000	\$ 500,000
Total Operating Expenses	\$ 1,774,270	\$ 1,641,550
 Net Operating Income (Loss)	 \$ 144,310	 \$ 38,000
 Add:		
Depreciation	\$ 260,000	\$ 269,000
Deduct:		
Contribution to City's General Fund	\$ 302,000	\$ 302,000
 Contribution To(From) Retained Earnings	 \$ 102,310	 \$ 5,000

FY 2015 Adopted Budget
Telecommunications Fund

<u>Revenues</u>					
	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Rev-Use Money/Property	\$ 42,696	\$ 59,694	\$ 25,580	\$ 14,800	\$ (10,780)
Charges for Services	\$1,405,097	\$1,499,794	\$1,318,000	\$ 1,664,750	\$ 346,750
Miscellaneous Revenue	\$ -	\$ 5,679	\$ 75,000	\$ -	\$ (75,000)
Non-Revenue Receipts	\$ 387	\$ 32,495	\$ -	\$ -	\$ -
Transfer from Fund Balance	\$ -	\$ -	\$ 500,000	\$ -	\$(500,000)
	\$1,448,180	\$1,597,662	\$1,918,580	\$ 1,679,550	\$(239,030)

<u>Expenditures</u>					
	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Increase/ Decrease
Personnel Services	\$ 199,675	\$ 200,716	\$ 205,660	\$ 181,730	\$ (23,930)
Employee Benefits	\$ 40,055	\$ 44,260	\$ 51,050	\$ 33,400	\$ (17,650)
Purchased Services	\$ 521,983	\$ 489,611	\$ 355,320	\$ 208,730	\$ (146,590)
Internal Service	\$ 28,039	\$ 27,462	\$ 30,970	\$ 15,020	\$ (15,950)
Other Operating Expense	\$ 232,158	\$ 432,582	\$ 167,470	\$ 146,220	\$ (21,250)
Source of Supply	\$ 147,685	\$ 152,021	\$ 150,000	\$ 125,400	\$ (24,600)
Cost Allocation	\$ 42,300	\$ 44,430	\$ 67,800	\$ 137,050	\$ 69,250
Capital Outlay	\$ 35,206	\$ 8,238	\$ 9,000	\$ 25,000	\$ 16,000
Capital Projects	\$ -	\$ -	\$ 575,000	\$ 500,000	\$ (75,000)
Depreciation	\$ 235,600	\$ 235,424	\$ 260,000	\$ 269,000	\$ 9,000
Reimbursement	\$ (50,918)	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 302,000	\$ 302,000	\$ 302,000	\$ 302,000	\$ -
	\$1,733,783	\$1,936,744	\$2,174,270	\$ 1,943,550	\$ (230,720)