<u>Revenue</u>

Charges for Services: Revenues are forecasted based upon results of the 2021 Rate Study, which evaluated 2017-2019 statistics obtained from our customer information system, and further refined by staff to include actual FY 2020 revenue.

Expenditures

Administration Services: Decrease of \$68,940 due to a decrease in legal services and internal allocations.

Engineering: Decrease of \$25,460 due primarily to a decrease in engineering/architectural services.

Distribution: Increase of \$6,740 due to an increase in contractors' expense.

Service: Increase of \$43,930 for increase in salaries and uniform expenses.

Meters and Regulators: Decrease of \$55,210 due to decreases in wages and contractors

Gas Control: Decrease of \$32,490 due to decrease in salaries and travel/training expenses.

Debt Service: Increase of \$9,050 in principal payment on general obligation bonds.

Capital Expenses

Regular Capital -Equipment and Vehicles

Shared with Water Fund:

Vehicles:

- 3 vehicles: \$51,200
- 2 enclosed trailers: \$11,000
- 1 truck body replacement: \$7,500

Machinery & Equipment:

- Fusion equipment: 7,500
- Excavator and valve exerciser: \$35,000

Other Regular Capital

• Meters and regulators: \$246,460

Projects

• \$1.2 million in Capital Projects for the Pittsylvania County Natural Gas Expansion.

Adopted Budget- FY 2022

Gas

Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2	2021	Adopted Budget FY	2022
Estimated Revenue				
Rev-Use Money/Property	459,900		298,110	
Charges for Services	22,389,840		19,630,430	
Miscellaneous Revenue	7,810		6,500	
Total Estimated Revenue		22,857,550		19,935,040
Operating Expenses				
Administration Services	3,361,730		3,471,750	
Engineering	398,510		373,050	
Gas Control	13,274,510		11,498,210	
Distribution	534,350		511,880	
Service	251,540		295,470	
Meters & Regulators	171,960		116,750	
Capital Expenses	845,400		813,510	
Capital Projects	3,500,000		1,213,790	
Total Operating Expenses		22,338,000		18,294,410
Net Operating Income (Loss)		519,550		1,640,630
Add:				
Depreciation		1,542,230		1,573,910
Deduct:				
Debt Service Principal		123,160		132,210
Capital Expenditures from Current C	Operating Funds	0		0
Contribution to City's General Fund		3,186,330		3,196,330
Contribution To(From) Retained Earnings		(1,247,710)		(114,000)

GAS FUND

ADOPTED - CAPITAL & SPECIAL PROJECTS - FY 2022-2026

Detail Page No.	Project/Source	PL#	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5 Yr Total
	Gas Distribution							
3-69	Pittsylvania County Natural Gas Expansion		1,213,790	1,000,000	1,000,000	1,000,000	1,000,000	5,213,790
	Gas Distribution Total		\$ 1,213,790	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,213,790
	Funding Source:							
	Utility Fund Revenues		\$ 1,213,790	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,213,790
	Total Funding		\$ 1,213,790	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,213,790

GAS FUND ADOPTED BUDGET - CAPITAL & SPECIAL PROJECTS - FY 2022 FUNDING SOURCES

	Current evenues	Fund Balance		Debt Financing	G	Grants/CIA	Other	Project Total
Gas Distribution								
Pittsylvania County Natural Gas Expansion	\$ 1,213,790							\$ 1,213,790
Total Gas Distribution	\$ 1,213,790	\$	-	\$-	. 4	-	\$ -	\$ 1,213,790

Revenue categories for this fund are as follows:

REVENUE – USE OF MONEY/PROPERTY: This revenue category includes:

Interest on Investments: All of the City's funds are invested in secured accounts in an attempt to earn the highest possible return. Investments earnings are a function of the money marketplace and swings in the revenues reflect higher or lower interest rates.

Rental Income: offset by vehicle and equipment charges to the divisions for daily and monthly usage.

Sale-Salvage and Surplus Property: This revenue represents the sale of surplus vehicles and equipment and funds received from the sale of scrap metal.

CHARGES FOR SERVICES: The major revenue source for the Gas Fund is consumer fees. The residential category is the largest part of that revenue stream representing 13,168 customers. The commercial base represent 1509 customers and the industrial base represents 19 firms, six interruptible and five transport customers. There are 54 municipal class represents gas sold to the City for its municipal facilities. Other revenues in this category include penalties for non-payment and reconnection fees. The monthly charge for the Purchased Gas Adjustment is also included in Charges for Services. In FY20 a rate decrease for the natural gas fund was implemented based on the biennial Cost of Service Study. This rate decrease was implemented through the gas distribution charge based on the cost to serve for each customer class. The reduction in revenue for FY20 and moving forward was \$879,000. The decrease is possible due to the reduction in on-going capital projects. The gas fund is in the final years of a twenty-year gas main replacement project.

MISCELLANEOUS REVENUE: Miscellaneous revenue includes charges to customers who request alternation or expansion of their existing services and for amounts billed to third parties for damages to equipment and infrastructure.

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Revenues:					
Rev-Use Money &					
Property	\$ 539,551	\$ 466,563	\$ 459,900	\$ 298,110	\$ (161,790)
Charges for Services	23,844,228	19,435,942	22,389,840	19,630,430	(2,759,410)
Miscellaneous Rev	9,287	2,152	7,810	6,500	(1,310)
Totals	\$ 24,393,066	\$ 19,904,657	\$ 22,857,550	\$ 19,935,040	\$ (2,922,510)

Danville has been in the gas distribution business since 1876. In 1950, the City was the first to begin receiving natural gas from the new, Transcontinental Gas Pipeline allowing Danville access to gas produced along the Gulf Coast. Danville has a gas-purchasing contract with Muni-Gas of Houston, Texas to purchase wholesale gas discounted from the market price.

Danville's gas system includes more than 356 miles of mains that are 1 ¼ to 12 inches in diameter. Nineteen regulator stations allow Danville to supply just under 15,000 customers. Danville Utilities-Water and Gas is staffed with employees equipped to handle both natural gas and potable water distribution system construction, maintenance, and service.

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 59,155	\$ 62,095	\$ 124,280	\$ 81,880	\$ (42,400)
Employee Benefits	21,367	82,592	27,610	38,740	11,130
Purchased Services	58,665	59,550	71,070	64,760	(6,310)
Internal Service	31,806	30,502	21,510	23,830	2,320
Other Operating Exp	672,001	190,903	247,430	278,900	31,470
Cost Allocation	1,447,379	1,504,780	1,268,920	1,232,640	(36,280)
Capital Outlay	-	-	500	500	-
Depreciation	1,559,902	1,546,538	1,542,230	1,573,910	31,680
Debt Service	58,054	46,485	58,180	51,590	(6,590)
Transfer Out	3,059,330	3,186,330	3,186,330	3,321,330	135,000
Totals	\$ 6,967,659	\$ 6,709,775	\$ 6,548,060	\$ 6,668,080	\$ 120,020

Expenditures

Personnel

The Division Director position is allocated 50/50 to Water Distribution and Gas.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
DIVISION DIR OF WATER & GAS	0.500	0.500	0.500	0.500
Total	0.500	0.500	0.500	0.500

Gas Engineering performs complex work managing the design, planning, and coordination of projects to ensure reliable, safe and efficient operation of Danville's natural gas system. This is accomplished by managing projects for new main and service installations, main rehabilitation, economic development, roadway construction and relocations; performing system testing and calculations for adequate capacity; reviewing plans and engineering work performed by consultants and interpreting and implementing regulations related to construction of the gas distribution system. In addition, Gas Engineering maintains and supports the Gas Geographic Information System, ensures compliance with Pipeline Safety and various environmental regulations, including the Distribution Integrity Management Program (DIMP), and performs investigations for response to regulatory and compliance issues. The Gas Engineering group provides technical and operational support for measurement, leak survey and cathodic protection.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 183,942	\$ 208,211	\$ 251,730	\$ 230,140	\$ (21,590)
Employee Benefits	27,073	24,899	29,940	29,800	(140)
Purchased Services	45,250	56,610	74,540	63,910	(10,630)
Internal Service	15,796	13,570	15,000	15,800	800
Other Operating Exp	10,153	4,000	24,490	24,750	260
Capital Outlay	2,119	3,912	2,810	8,650	5,840
Totals	\$ 284,333	\$ 311,202	\$ 398,510	\$ 373,050	\$ (25,460)

Personnel

	FY 2019	FY 2020	FY 2021	FY 2022
Position Title	FTEs	FTEs	FTEs	FTEs
W&G PROJECT ENGINEER	-	-	0.500	-
W&G CONSTRUCTION INSPECTOR	-	-	0.500	0.500
W&G CORROSION TECHNICIAN	-	-	-	0.500
WG GIS ENGINEERING TECHNICIAN	1.000	1.000	1.000	1.000
WATER & GAS ENGINEERING AIDE	0.500	-	-	-
W&G SR ENGINEERING TECHNICIAN	1.500	1.000	1.000	1.000
W&G CHIEF ENGINEER	0.500	0.500	0.500	0.500
W&G COMPLIANCE COORDINATOR	1.000	1.000	1.000	0.500
SENIOR SECRETARY	0.250	0.250	0.250	0.250
Total	4.750	3.750	4.750	4.250

Gas Distribution group safely and properly installs and maintains gas mains, valves, and services. They repair leaks, inspect and repair valves, and demo services as needed. This group responds to natural gas emergencies affecting gas mains and services continuously throughout the year.

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 173,073	\$ 211,540	\$ 256,040	\$ 256,790	\$ 750
Employee Benefits	24,423	24,901	30,330	33,150	2,820
Purchased Services	102,087	55,959	136,080	97,340	(38,740)
Internal Service	29,521	16,903	24,240	27,150	2,910
Other Operating Exp	89,467	65,663	87,660	97,200	9,540
Capital Outlay	1,884	2,003	-	250	250
Totals	\$ 420,455	\$ 376,969	\$ 534,350	\$ 511,880	\$ (22,470)

Expenditures

Position Notes

Positions are allocated to Water Distribution and Gas Distribution.

	FY 2019	FY 2020	FY 2021	FY 2022
Position Title	FTEs	FTEs	FTEs	FTEs
PUBLIC SERVICE WORKER	1.300	0.780	0.520	-
CONSTRUCTION WORKER	1.560	-	-	-
MOTOR EQUIPMENT OPERATOR I	0.780	2.080	3.380	2.080
MOTOR EQUIPMENT OPERATOR II	0.520	0.260	0.260	1.040
MOTOR EQUIPMENT OPERATOR III	-	0.260	0.260	0.780
W&G CREW SUPERVISOR	1.040	1.560	1.300	0.780
W&G WELDER/CREW SUPERVISOR	0.260	0.260	0.260	0.260
W&G CONSTRUCTION CREW SUPERVSR	0.520	-	-	0.520
W&G CONSTRUCTION INSPECTOR	-	0.500	-	-
W&G DISTRIBUTION SUPERVISOR	0.500	0.500	0.500	-
W&G DISTRIBUTION SUPERINTENDEN	0.500	0.500	0.500	0.500
Total	6.980	6.700	6.980	5.960

The Gas Control group manages the purchase and dispatch of the City's natural gas supply. The division participates in negotiations for acquiring gas and delivery contracts to meet system and customer needs and develops and administers cost-effective capacity and commodity procurement strategies. Gas control monitors system pressures, customer usage, capacity limits, and weather to optimize throughput and revenue. The technicians install, operate, and maintain electronic gas measurement equipment.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 318,572	\$ 307,353	\$ 411,440	\$ 387,350	\$ (24,090)
Employee Benefits	44,428	36,211	50,480	51,600	1,120
Purchased Services	7,731	14,795	22,770	22,770	-
Internal Service	14,208	8,710	13,000	15,000	2,000
Other Operating Exp	32,653	34,624	46,420	37,170	(9,250)
Source of Supply	14,010,316	12,002,695	12,730,400	10,984,320	(1,746,080)
Capital Outlay	127	400	-	-	-
Totals	\$ 14,428,035	\$ 12,404,788	\$ 13,274,510	\$ 11,498,210	\$ (1,776,300)

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
GAS CONTROL TECHNICIAN	2.000	2.000	2.000	2.000
GAS CONTROL MANAGER	1.000	1.000	1.000	1.000
UTILITY OPERATOR SUPERVISOR	-	-	-	0.400
UTILITY OPERATOR	3.200	3.200	3.600	2.800
Total	6.200	6.200	6.600	6.200

The Gas metering and regulator division is responsible for the maintenance, operation, and installation of the automated meter reading modules and the physical meters. The team tests, calibrates and removes or installs all gas meters in the distribution system. The group is responsible for meter disconnects and reconnections, and investigations and the operation and maintenance of gas valves.

FY 20 Actu		FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)	
tures:					
el Services \$100,	,076 \$ 76,405	\$ 107,900	\$ 57,380	\$ (50,520)	
e Benefits 14,	,631 8,980	13,560	7,360	(6,200)	
ed Services 1,	,989 1,167	24,620	16,500	(8,120)	
Service 4,	,857 3,965	-	-	-	
perating Exp 32,	2,755 16,886	25,880	35,510	9,630	
Dutlay	314 -	-	-	-	
\$ 154,	,622 \$ 107,403	\$ 171,960	\$ 116,750	\$ (55,210)	
\$ 154,	4,622 \$ 107,403	\$ 171,960	\$ 116,750	\$	

Expenditures

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
W&G METER TECHNICIAN	1.350	1.350	0.900	0.450
W&G SYSTEMS CONTROL SUPERINTEN	0.500	0.500	0.500	0.250
	1.850	1.850	1.400	0.700

The purpose of the Capital Improvement Program is to ensure the orderly expansion, modification and repair to the Gas distribution system for improved customer reliability, to allow future growth, and improve operational efficiency. This mission is accomplished by systematic construction and/ or modifications to the distribution system.

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)	
Expenditures:						
Personnel Services	\$ 168,371	\$ 97,907	\$ 192,290	\$ 202,930	\$ 10,640	
Employee Benefits	23,407	11,725	22,690	25,910	3,220	
Purchased Services	1,363,656	1,091,684	145,000	118,000	(27,000)	
Internal Service	37,378	19,264	-	-	-	
Other Operating Exp	157,729	226,989	336,920	326,370	(10,550)	
Capital Outlay	127,397	24,068	148,500	140,300	(8,200)	
Capital Projects	-	_	3,500,000	1,213,790	(2,286,210)	
Totals	\$ 1,877,938	\$ 1,471,637	\$ 4,345,400	\$ 2,027,300	\$(2,318,100)	

Expenditures

Personnel

Hourly Gas fund employees are accounted for within capital projects through our work order system. Although there are no employees exclusively or specifically assigned to capital projects, we forecast the following results for FY 2022:

	FY 2019	FY 2020	FY 2021	FY 2022
Position Title	FTEs	FTEs	FTEs	FTEs
PUBLIC SERVICE WORKER	1.300	1.280	0.480	-
CONSTRUCTION WORKER	1.560	-	-	-
MOTOR EQUIPMENT OPERATOR I	0.780	2.080	3.120	1.920
MOTOR EQUIPMENT OPERATOR II	0.520	0.260	0.240	0.960
MOTOR EQUIPMENT OPERATOR III	-	0.260	0.240	0.720
W&G METER TECHNICIAN	-	-	0.100	0.050
W&G CREW SUPERVISOR	1.040	1.560	1.200	0.720
W&G WELDER/CREW SUPERVISOR	0.260	0.260	0.240	0.240
W&G CONSTRUCTION CREW SUPERVSR	0.520	-	-	0.480
W&G DISTRIBUTION SUPERVISOR	0.500	0.500	-	-
W&G DISTRIBUTION SUPERINTENDEN	0.500	0.500	-	-
Total	6.980	6.700	5.620	5.090

The Gas Distribution Service group ensures that the system is safe and reliable by conducting leak surveys of the system and measuring cathodic protection and odorant levels. They install meters and the AMI equipment that allows remote meter reading for billing. The distribution group is trained to recognize abnormal operating conditions that might affect public safety and they investigate customers' fuel pipes and appliances for leaks and proper installation. This group provides first response to emergency calls continuously throughout the year.

•					
	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 183,497	\$ 229,731	\$ 185,320	\$ 209,400	\$ 24,080
Employee Benefits	25,797	27,563	22,970	28,240	5,270
Purchased Services	2,454	2,387	2,390	6,160	3,770
Internal Service	22,184	24,953	24,200	25,200	1,000
Other Operating Exp	9,732	16,227	16,660	26,470	9,810
Capital Outlay	2,040	2,390	-	-	-
Totals	\$ 245,704	\$ 303,251	\$ 251,540	\$ 295,470	\$ 43,930

Expenditures

Personnel

The Dispatcher is a shared position with the Electric Fund.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
DISPATCHER	0.500	0.500	0.500	0.500
W&G SERVICE TECHNICIAN	3.500	3.500	3.500	3.500
W&G SYSTEMS CONTROL SUPERINTEN	-	-	-	0.250
	4.000	4.000	4.000	4.250

Accomplishments

Work with coordination with Customer Service to complete internal investigations and customer requests safely and efficiently.

Goals

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Improve day-time response for leak investigations to an average response of less than ten minutes.

Improve over-all response time for leak investigations to an average response of less than thirty five minutes.

Gas Debt Service budgets and accounts for the retirement of principal for general obligation bonds for the Gas fund.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Debt Service	\$ 234,385	\$ 205,242	\$ 123,160	\$ 132,210	\$ 9,050
Totals	\$ 234,385	\$ 205,242	\$ 123,160	\$ 132,210	\$ 9,050

FY 2022 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN PROJECT DESCRIPTION

Project Title:	Pittsylvania County Natural Gas Expansion	Department:	Utilites
Project No:	61601	Division:	Gas Distribution
		Section:	N/A

Description:

Expand natural gas service into Pittsylvania County regions in conjunction with PCSA and nDanville projects. This will increase gas consumption/revenue and potentially lower electric demand during winter months. Natural gas is a cheaper cleaner burning fuel than propane. The majority of the City's gas hedges will expire in March 2021 allowing for a very cost effective source of heating for these potential new customers.

Justification:

This project will expand natural gas coverage to areas allowed by the State Corporation Commission. It is our expectation that as more customers switch to natural gas heating, gas consumption will increase and customers will have access to a consistent lower cost of heating. The indirect benefits are that the electric fund will see less demand in the winter when transmission peaks usually occur if a significant number of customers convert from electric to natural gas for heating. This could help avoid increasing transmission costs on the electric side providing some rate relief.

Natural gas is often praised as a clean energy alternative. It burns more cleanly than other fossil fuels, emitting lower levels of harmful emissions such as carbon monoxide, carbon dioxide and nitrous oxides. Customers would likely see a lower cost of heating if they decided to switch from propane to natural gas. Propane is typically three times higher than the cost of natural gas.

Comments:

Funding	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Utility Revenues	1,213,790	1,000,000	1,000,000	1,000,000	1,000,000	5,213,790
Gas Fund						-
Total Funding Sources	1,213,790	1,000,000	1,000,000	1,000,000	1,000,000	5,213,790

Goals/Milestones:

FY 2022	Expand Natural Gas Service
FY 2023	Expand Natural Gas Service
FY 2024	Expand Natural Gas Service
FY 2025	Expand Natural Gas Service
FY 2026	Expand Natural Gas Service