

Motorized Equipment Fund

Fiscal Year 2025 Operating Budget

Fund Overview

ADOPTED BUDGET		ADOPTED BUDGET
	FY2024	FY2025
Estimated Revenues		
Revenue-Use Money/Property	\$3,859,910	\$4,506,220
Charges for Services	\$365,030	\$385,180
Recovered Cost	\$36,000	\$38,500
ESTIMATED REVENUES TOTAL	\$4,260,940	\$4,929,900
Operating Expenses		
Personnel Services	\$1,088,060	\$1,143,422
Employee Benefits	\$123,340	\$140,428
Purchased Services	\$911,350	\$923,328
Internal Service	\$180,530	\$188,410
Other Operating Expense	\$1,069,040	\$1,101,860
Depreciation	\$783,010	\$1,002,310
Debt Service	–	\$128,575
OPERATING EXPENSES TOTAL	\$4,155,330	\$4,628,333
Net Operating Income (Loss)	\$105,610	\$301,567
Less Depreciation:	\$783,010	\$1,002,310
Net Operating Income (Loss) less depreciation	\$888,620	\$1,303,877
Less Debt Service:	–	–
Net Operating Income (Loss) less debt service	\$888,620	\$1,303,877
Less Capital Expenditures:		
Machinery/Equipment Purchases	\$60,000	\$60,000
Communication Purchases	\$500,000	\$500,000
Motor Vehicles & Equipment	\$900,000	\$1,256,500
LESS CAPITAL EXPENDITURES: TOTAL	\$1,460,000	\$1,816,500
Net Operating Income (Loss) less capital expenditures	(\$571,380)	(\$512,623)
Less Cont. to General Fund:	–	–
Calculation of Contribution to(from) Fund Balance/General Fund	(\$571,380)	(\$512,623)

Major Revenue Sources

Revenues in the Motorized Equipment Fund are in two major categories:

REVENUE – USE OF MONEY/PROPERTY: This revenue includes rental income from vehicles and equipment on a monthly or hourly basis. It also includes auction sales of vehicles and equipment on govdeals.com. Tower leases are a source of revenue for the Communications Section of Motorized Equipment.

CHARGES FOR SERVICES: This revenue includes rental of portable/mobile radios, base stations, repeaters, and related equipment that provides for the maintenance of the communication system. Analog telephone lines are maintained by a monthly service charge. DRHA fuel use is billed to the Danville Redevelopment Housing Authority.

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/ (Decrease)
Revenues					
Revenue-Use Money/Property	\$2,883,195	\$3,184,641	\$3,859,910	\$4,506,220	\$646,310
Charges for Services	\$363,164	\$363,610	\$365,030	\$385,180	\$20,150
Miscellaneous Revenue	–	\$140	\$0	–	\$0
Recovered Cost	\$43,242	\$38,584	\$36,000	\$38,500	\$2,500
Non-Revenue Receipts	–	–	\$351,375	\$0	(\$351,375)
Transfers In	\$553,360	\$512,710	\$1,081,380	\$384,050	(\$697,330)
REVENUES TOTAL	\$3,842,961	\$4,099,685	\$5,693,695	\$5,313,950	(\$379,745)

Motorized Equipment Communications

Description

The Communications Section of the Motorized Equipment Fund provides for installation and maintenance of radios, communication tower sites, FCC license compliance, and the remaining analog telephones for all departments. The Communication Manager oversees the upgrades required by the FCC and supports the IT Department with field repairs to equipment installed in city vehicles including Police and Fire Departments.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$77,845	\$88,581	\$87,350	\$101,305	\$13,955
Employee Benefits	\$10,661	\$10,576	\$11,020	\$13,405	\$2,385
Purchased Services	\$146,036	\$527,690	\$47,980	\$49,753	\$1,773
Internal Service	\$8,569	\$13,210	\$13,950	\$13,860	(\$90)
Other Operating Expense	\$19,200	\$18,428	\$21,930	\$23,620	\$1,690
Capital Outlay	\$8,625	\$37,027	\$500,000	\$500,000	\$0
Depreciation	—	\$87,658	\$91,960	\$85,350	(\$6,610)
EXPENSES TOTAL	\$270,935	\$783,171	\$774,190	\$787,292	\$13,102

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
COMMUNICATIONS SYSTEMS MANAGER	1	1	1	1
FTEs	1	1	1	1

Motorized Equipment Operations

Description

The Motorized Equipment Operations Section of the Motorized Equipment Special Internal Fund provides operational support, repairs, and maintenance for vehicles and equipment rented on a monthly or hourly basis. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet. In addition, the Motorized Equipment staff provides repairs and maintenance for the Police, Fire, Social Services, and Utility fleets which are charged directly to each division’s vehicles for a city-wide total of 780 vehicles and equipment.

Expenditures

	ACTUAL	ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$672,915	\$771,726	\$928,070	\$960,236	\$32,166
Employee Benefits	\$84,528	\$85,564	\$104,130	\$117,487	\$13,357
Purchased Services	\$868,308	\$1,027,477	\$858,900	\$868,415	\$9,515
Internal Service	\$144,784	\$141,865	\$147,530	\$155,430	\$7,900
Other Operating Expense	\$781,055	\$886,395	\$1,039,400	\$1,070,130	\$30,730
Capital Outlay	\$0	\$4,823	\$60,000	\$60,000	\$0
Depreciation	\$811,775	\$826,643	\$691,050	\$916,960	\$225,910
Debt Service	\$40	–	\$0	–	\$0
EXPENSES TOTAL	\$3,363,406	\$3,744,492	\$3,829,080	\$4,148,659	\$319,579

Personnel

Garage personnel work two shifts, from 6:30 AM to 3:00 PM and from 3:00 PM to 11:30 PM, to provide a high-quality service.

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
AUTOMOTIVE EQUIPMENT MECH I	3	3	0	3
AUTOMOTIVE EQUIPMENT MECH II	7	6	9	5
AUTOMOTIVE EQUIPMENT MECH III	2	2	2	2
AUTOMOTIVE SERVICE ATTENDANT	0	0	0	1
AUTOMOTIVE SERVICE TECHNICIAN	1	1	1	1
EQUIPMENT MAINT SUPERVISOR	2	2	2	2
HEAVY EQUIPMENT MECHANIC	0	1	1	1
TRANSIT MECHANIC	1	1	1	1
WELDER	2	2	2	2
FTEs	18	18	18	18

Motorized Equipment Debt Service

Description

This activity provides funding for principal payments on bonded debt.

Expenditures

	ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Debt Service	\$0	-	\$0	-	\$0
EXPENSES TOTAL	\$0	-	\$0	-	\$0

Motorized Equipment Capital

Description

Funding for the capital purchase of replacement of rental fleet vehicles and equipment in the Motorized Equipment Special Revenue Fund, is provided by the rental rates paid by the users. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Capital Outlay	\$1,986	\$46,021	\$900,000	\$1,256,500	\$356,500
Debt Service	\$1,180	–	\$0	\$128,575	\$128,575
EXPENSES TOTAL	\$3,166	\$46,021	\$900,000	\$1,385,075	\$485,075

Public Works Warehouse

Description

The Warehouse Section of the Motorized Equipment Internal Service Fund is responsible for purchasing and dispensing repair parts for vehicles and equipment. It also serves as a distribution center for general supplies. Materials such as custodial supplies, grass seed, cement, rakes, shovels, gloves, refuse carts, barricades, cones, and PPE are standard stock items and are available to any department in the City.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$68,930	\$79,343	\$72,640	\$81,881	\$9,241
Employee Benefits	\$7,949	\$8,285	\$8,190	\$9,536	\$1,346
Purchased Services	\$4,230	\$8,278	\$4,470	\$5,160	\$690
Internal Service	\$21,808	\$20,082	\$19,050	\$19,120	\$70
Other Operating Expense	(\$50,971)	\$18,079	\$7,710	\$8,110	\$400
EXPENSES TOTAL	\$51,946	\$134,066	\$112,060	\$123,807	\$11,747

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
PW WAREHOUSE CLERK	2	2	2	2
FTES	2	2	2	2