

Sanitation Fund

Fiscal Year 2025 Operating Budget

Fund Overview

ADOPTED BUDGET		ADOPTED BUDGET
	FY2024	FY2025
Estimated Revenues		
Revenue-Use Money/Property	\$122,830	\$114,200
Charges for Services	\$3,947,050	\$4,401,810
Recovered Cost	\$0	–
Transfers In	–	\$0
ESTIMATED REVENUES TOTAL	\$4,069,880	\$4,516,010
Operating Expenses		
Personnel Services	\$1,407,830	\$1,646,388
Employee Benefits	\$190,760	\$223,390
Purchased Services	\$1,193,850	\$1,209,940
Internal Service	\$685,650	\$850,170
Other Operating Expense	\$194,460	\$200,290
Cost Allocation	\$793,920	\$717,510
Depreciation	\$181,920	\$290,060
Debt Service	\$125,800	\$172,458
Reimbursement	(\$90,000)	(\$90,000)
OPERATING EXPENSES TOTAL	\$4,684,190	\$5,220,206
Net Operating Income (Loss)	(\$614,310)	(\$704,196)
Less Depreciation:	\$181,920	\$290,060
Net Operating Income (Loss) less depreciation	(\$432,390)	(\$414,136)
Less Debt Service:	–	–
Net Operating Income (Loss) less debt service	(\$432,390)	(\$414,136)
Less Capital Expenditures:		
Machinery/Equipment Purchases	–	\$25,000
Motor Vehicles & Equipment	\$0	\$0
LESS CAPITAL EXPENDITURES: TOTAL	\$0	\$25,000
Net Operating Income (Loss) less capital expenditures	(\$432,390)	(\$439,136)
Less Cont. to General Fund:	–	–
Calculation of Contribution to(from) Fund Balance/General Fund	(\$432,390)	(\$439,136)

Major Revenue Sources

There are two major revenue categories for the Sanitation Fund:

REVENUE – USE OF MONEY/PROPERTY: This revenue includes interest on investments; income from trailer rentals; and sale of refuse carts.

CHARGES FOR SERVICES: This revenue includes Code Enforcement Abatements; Appliance Disposal Charges; Curbside Recycling Service fee; Refuse Set-Out Service fee; Compost Disposal fee; Monthly Residential Solid Waste fee; Monthly Multi-Family Residential and Commercial Waste fee, both included on utility bills; and sale of recyclables. See below for breakdown of Solid Waste Refuse fee:

Solid Waste Service Fees

GL Key Description	FY2025
Amount	
Solid Waste Fund Admin.	43.4%
Refuse	27.6%
Yardwaste	8.8%
Composting	7.5%
Code Enforcement	4.4%
Recycling	4.3%
Leaf Collection	2.2%
Landfill	1.8%
AMOUNT	100%

Revenues

	ACTUAL		ADOPTED BUDGET		Increase/ (Decrease)
	FY2022	FY2023	FY2024	FY2025	
Revenues					
Licenses, Permits, Privilege Fee	\$0	–	\$0	–	\$0
Revenue-Use Money/Property	\$90,373	\$98,161	\$122,830	\$114,200	(\$8,630)
Charges for Services	\$3,705,651	\$3,748,120	\$3,947,050	\$4,401,810	\$454,760
Miscellaneous Revenue	\$94	–	\$0	–	\$0
Recovered Cost	\$21,486	(\$88,816)	\$0	–	\$0
Transfers In	\$632,000	\$400,000	\$1,032,000	\$0	(\$1,032,000)
Not Applicable	(\$13,835)	(\$3,218)	\$0	–	\$0
REVENUES TOTAL	\$4,435,769	\$4,154,247	\$5,101,880	\$4,516,010	(\$585,870)

Refuse Collection

Description

The Refuse Collection Section of the Sanitation Division is part of an Enterprise Fund responsible for residential refuse/debris collection and disposal. This service is funded through the monthly Solid Waste Fee placed on residential utility bills. Curbside refuse and household debris is collected weekly. This section also collects dead animals from street rights-of-way and rents bulk debris trailers to residents.

This service is funded through the \$17.50 per month fee that is placed on residential electric customer's monthly utility bill. To support operations, a \$1 fee increase to \$18.50 is proposed for this fiscal year.

Expenditures

	ACTUAL	ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$557,534	\$630,401	\$739,850	\$679,866	(\$59,984)
Employee Benefits	\$66,879	\$65,216	\$94,500	\$93,131	(\$1,369)
Purchased Services	\$931,792	\$854,554	\$958,960	\$960,110	\$1,150
Internal Service	\$228,325	\$281,917	\$301,620	\$337,400	\$35,780
Other Operating Expense	\$121,549	\$145,604	\$108,350	\$109,520	\$1,170
Cost Allocation	\$525,876	\$564,884	\$516,050	\$466,380	(\$49,670)
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Debt Service	\$49,078	\$7,890	\$95,800	\$92,458	(\$3,342)
EXPENSES TOTAL	\$2,481,033	\$2,550,466	\$2,815,130	\$2,738,864	(\$76,266)

Personnel

Salary for the Division Director of Sanitation is allocated to Sanitation, VDOT, and Sewer Division of the Wastewater Funds.

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
APPLICATIONS SPECIALIST I	0.05	0.05	0.05	0.05
DIVISION DIR OF SANITATION	0.5	0.5	0.5	0.5
GENERAL SUPERVISOR	1	1	1	1
PUBLIC SERVICE WORKER	0	0	1	0
PUBLIC SERVICE WORKER/OPERATOR	0	0	1	1
SANITATION OPERATOR I	1	1	3	2
SANITATION OPERATOR II	7	8	6	6
SOLID WASTE COLLECTOR	3	2	0	0
FTEs	12.55	12.55	12.55	10.55

Yardwaste

Description

The Yard Waste Section of the Sanitation Division is part of an Enterprise Fund responsible for the weekly curbside collection of residential yard waste. It consists of five (5) rear loader crews to collect yard waste and two (2) grapple trucks to collect bulk yard waste debris.

This service is funded through the monthly Solid Waste Fee placed on residential utility bills.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$215,356	\$248,941	\$258,210	\$350,246	\$92,036
Employee Benefits	\$28,035	\$27,971	\$39,400	\$45,755	\$6,355
Purchased Services	\$10,805	\$11,521	\$16,080	\$17,060	\$980
Internal Service	\$179,361	\$150,795	\$172,430	\$184,410	\$11,980
Other Operating Expense	\$29,581	\$18,712	\$26,460	\$26,560	\$100
Cost Allocation	\$240,530	\$258,510	\$277,870	\$251,130	(\$26,740)
EXPENSES TOTAL	\$703,668	\$716,450	\$790,450	\$875,162	\$84,712

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
PUBLIC SERVICE WORKER	0	0	0	2
PUBLIC SERVICE WORKER/OPERATOR	0	0	0	0
PW CREW SUPERVISOR	0	0.67	0.67	0.67
SANITATION OPERATOR I	5.36	2.68	3.35	4.02
SANITATION OPERATOR II	0	2.01	1.34	0.67
FTEs	5.36	5.36	5.36	7.36

Leaf Collection

Description

The Leaf Collection Section of the Sanitation Division is responsible for weekly loose-leaf collection during the fall of each year (October 1 – January 31).

This service is funded through the monthly Solid Waste fee on residential utility bills and the fee on multi-family residential and commercial electric customers.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$69,661	\$102,182	\$130,530	\$149,753	\$19,223
Employee Benefits	\$8,773	\$11,254	\$17,230	\$22,517	\$5,287
Purchased Services	–	–	\$0	–	\$0
Internal Service	\$39,456	\$42,995	\$39,980	\$44,960	\$4,980
Other Operating Expense	\$65	–	\$400	\$400	\$0
EXPENSES TOTAL	\$117,955	\$156,430	\$188,140	\$217,631	\$29,491

Personnel

Personnel from Yardwaste and other divisions are utilized during loose leaf collection season to provide quality, efficient customer service.

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
PUBLIC SERVICE WORKER/OPERATOR	0	0	0	0
PW CREW SUPERVISOR	0	0.33	0.33	0.33
SANITATION OPERATOR I	2.64	1.32	1.65	1.98
SANITATION OPERATOR II	0	0.99	0.66	0.33
FTEs	2.64	2.64	2.64	2.64

Landfill

Description

The Landfill Section of the Sanitation Division is part of an Enterprise Fund responsible for financial assurance, debt service, and post closure care of the closed landfill in accordance with the Virginia Solid Waste Management Regulations. Maintenance includes mowing, routine monitoring, testing, and reporting of groundwater wells and landfill gas wells, and maintaining proper certification of the facility.

This service is funded through the monthly Solid Waste fee on residential utility bills and the fee on multi-family residential and commercial electric customers.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Purchased Services	\$62,501	\$55,081	\$90,000	\$90,000	\$0
Internal Service	\$2,171	\$2,719	\$3,400	\$3,400	\$0
Debt Service	\$25	–	\$0	–	\$0
Reimbursement	(\$90,000)	(\$90,000)	(\$90,000)	(\$90,000)	\$0
EXPENSES TOTAL	(\$25,303)	(\$32,200)	\$3,400	\$3,400	\$0

Composting

Description

The Compost Section of the Sanitation Division is an Enterprise Fund responsible for maintenance and operation of the Compost Facility in accordance with DEQ regulations. Yard waste and loose leaves collected from local residents is ground into mulch/compost and made available free to the public. Large tree trunks and limbs are made available free to the public for firewood.

This service is funded through the monthly Solid Waste fee on residential utility bills; the fee on multi-family residential and commercial electric customers; and a disposal fee for deliveries of yard waste to the Compost Facility by others.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$65,791	\$95,873	\$52,160	\$105,016	\$52,856
Employee Benefits	\$8,119	\$9,915	\$7,260	\$15,504	\$8,244
Purchased Services	\$4,326	\$25,569	\$30,440	\$44,210	\$13,770
Internal Service	\$66,112	\$88,618	\$105,090	\$178,680	\$73,590
Other Operating Expense	\$12,281	\$17,898	\$5,100	\$6,850	\$1,750
Capital Outlay	–	–	–	\$25,000	\$25,000
Depreciation	\$164,632	\$238,345	\$181,920	\$290,060	\$108,140
Debt Service	\$2,217	\$36,421	\$30,000	\$80,000	\$50,000
EXPENSES TOTAL	\$323,478	\$512,638	\$411,970	\$745,320	\$333,350

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
SANITATION OPERATOR II	1	1	1	1
WEIGH MASTER	0	0	0	1
FTEs	1	1	1	2

Recycling

Description

The Recycling Section of the Sanitation Division is part of an Enterprise Fund responsible for collecting recyclables as well as operating and maintaining the Recycling Center located in the Public Works Complex at 998 South Boston Road. Recyclable materials are collected from drop-off centers, major city buildings, and select businesses. Recycling Center functions include sorting, separation, baling, and distribution of recycled materials, as well as transportation to market. The regional calculated recycling rate, as determined by the Department of Environmental Quality, for calendar year 2022 was 38.9%, which exceeds the 25% mandated recycling rate based on the requirements of the Solid Waste Planning and Recycling Regulations.

This service is funded through the monthly Solid Waste fee on residential utility bills and the fee on multi-family residential and commercial electric customers. Curbside recycling, white goods recycling, and tire recycling is available for an additional fee.

Expenditures

	ACTUAL		ADOPTED BUDGET		Increase/(Decrease)
	FY2022	FY2023	FY2024	FY2025	
Expenses					
Personnel Services	\$148,159	\$201,470	\$132,980	\$255,061	\$122,081
Employee Benefits	\$17,989	\$21,111	\$21,690	\$33,995	\$12,305
Purchased Services	\$4,504	\$9,289	\$16,480	\$16,630	\$150
Internal Service	\$53,825	\$45,892	\$49,670	\$87,660	\$37,990
Other Operating Expense	\$18,736	\$31,734	\$28,650	\$29,700	\$1,050
Capital Outlay	\$0	–	\$0	–	\$0
Debt Service	(\$38,438)	–	\$0	–	\$0
EXPENSES TOTAL	\$204,774	\$309,496	\$249,470	\$423,047	\$173,577

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
PUBLIC SERVICE WORKER	0	0	0	3
RECYCLING CENTER OPERATOR	1	1	1	1
SANITATION OPERATOR I	2	2	2	2
FTEs	3	3	3	6

Sanitation Fund, continued

Debt Service

Description

This operation shows principal payments on Sanitation Fund’s debt.

Expenditures

	ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Debt Service	\$0	–	\$0	–	\$0
EXPENSES TOTAL	\$0	–	\$0	–	\$0

Code Enforcement

Description

The Public Works Code Enforcement and Abatement Section of the Sanitation Division provides for the enforcement of the City's vegetation ordinances to ensure a healthy environment for the citizens of Danville. This program is also responsible for enforcement of the inoperable and abandoned vehicle ordinance, illegal dumping, and illegal accumulation. Public Works Code Enforcement Officers also investigate any other complaints under the provisions of applicable Public Works code sections.

Expenditures

ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	FY2022	FY2023	FY2024	FY2025	Increase/(Decrease)
Expenses					
Personnel Services	\$31,236	\$48,919	\$94,100	\$106,446	\$12,346
Employee Benefits	\$3,837	\$4,755	\$10,680	\$12,487	\$1,807
Purchased Services	\$62,881	\$79,378	\$81,890	\$81,930	\$40
Internal Service	\$16,187	\$17,184	\$13,460	\$13,660	\$200
Other Operating Expense	\$15,063	\$28,019	\$25,500	\$27,260	\$1,760
EXPENSES TOTAL	\$129,204	\$178,255	\$225,630	\$241,782	\$16,152

Personnel

Position Title	FY2022	FY2023	FY2024	FY2025
FTEs				
CODE ENFORCEMENT INSPECTOR	2	2	2	2
FTES	2	2	2	2