

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Danville is a Participating Jurisdiction (PJ), under the U.S. Department of Housing and Urban Development's (HUD) grants. The grants are the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) grant, and the HOME-American Rescue Plan Program. The City of Danville receives annual CDBG and HOME funds from HUD to provide safe, affordable, and decent housing, as well as a suitable living environment and expanded economic opportunities.

Use of these funds must address one of the following national objectives:

- Benefit low and moderate income persons
- Address slums or blight
- Meet an urgent community need

The CDBG entitlement for fiscal year 2023 is **\$857,190** which does not include **\$10,000** of anticipated program income. The program income plus entitlement for CDBG is **\$867,190**. The HOME entitlement is **\$284,497**, which does not include anticipated program income of **\$35,000**. The total HOME budget, which includes program income and entitlement is **\$319,497**. Under the HOME program, the City is required to set aside at least 15% of HOME funds for a Community Housing Development Organization (CHDO). The CHDO for fiscal year 2024-2025 is Habitat for Humanity.

HUD provided a limited grant fund called HOME-ARP. We were first in the state for our HOME-ARP plan to be approved. HOME-ARP provides funds for homelessness and supportive services assistance. The City of Danville was awarded \$990,667 to use these funds over several years; it is a one-time program. The City has been using a portion of this funding--\$340,000--as Tenant-Based Rental Assistance (TBRA) to keep Danville residents with low- and very low-incomes faced with eviction in their homes. During last fiscal year 2023, we prevented the eviction of fourteen low-income families with a total of \$36,592 to pay rental arrears for families in grave financial need. In fiscal year 2023, ARP funds were also used to help the House of Hope shelter with \$600,000 double its capacity, and fund 50 percent of an Executive Director position for staffing, so more individuals and families who become homeless can have a safe and welcoming place to stay while they get help to find permanent housing. House of Hope expansion was also funded by HOME-ARP funds and their plan for program year 2024 is to add a Family Service Center to offer services to families in need.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year's Annual Plan will address national objectives. We will focus on stabilizing homeless individuals and families, the creation of affordable housing, eliminating barriers to affordable housing, addressing lead-based paint hazards and blight, and addressing non-housing concerns and needs (such as education, creating and improving parks/outdoor public spaces, reading and math literacy, and healthy human development across our community, especially for our low income and moderate income residents, from the very young to adults.

We will administer our federal grants while improving the condition of low-income homeowners, increase home ownership through our downpayment assistance program, acquire lots on which to build new homes, and support community service programs including early childhood education and youth development, increase job skills among our community members, continue to aid and support our homeless community residents in crisis while creating new housing options, and other services that benefit low and moderate income residents through the subrecipient organizations we support with CDBG funds. We will increase new home availability through our CHDOs and construction projects using CDBG or HOME funds. We will continue to prevent evictions where possible by disbursing more TBRA assistance from the original \$340,000 allocated for this purpose. The City also aided House of Hope with an additional \$43,226 from the ARP funds to pay a portion of the Executive Director's salary in fiscal year 2022.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Danville has a history of successful programs using the Community Development Block Grant and the HOME Investment Partnership program. The City has funded housing rehabilitation programs that have improved the housing stock for low-mod income and elderly homeowners unable to maintain their homes. The City has worked with various homeless service providers to help the homeless find jobs, housing, health services and educational opportunities. Past performance can be found in the yearly CAPER reports (Consolidated Annual Performance and Evaluation Reports).

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City will advertise the 2024-2025 Annual Action Plan in addition to offering a 30-day public comment period. We will hold two public input outreach events at the Danville Public Library on Wednesday July 3<sup>rd</sup> 2024 and Friday, July 5<sup>th</sup> 2024, as well as a public hearing on Tuesday July 16<sup>th</sup> at 7pm in the City Council chambers at City Hall. In addition, copies of the draft for the 2024-2025 Annual Action Plan will be distributed to the Danville Public Library, Averett University Library, Community Development Office at City Hall, and the Danville Redevelopment and Housing Authority. The plan, as well as the opportunity for the public to provide feedback/comments, will also be available for viewing on the City's website on Tuesday, July 2<sup>nd</sup>, 2024 and an ad for the Annual Action Plan budget will be placed in Danville's local newspaper, The Register Bee, on Tuesday, July 2<sup>nd</sup> 2024.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The public comment period will run for 30 days beginning Wednesday July 3<sup>rd</sup>, 2024 and ending on Monday, August 5<sup>th</sup>, 2024. Comments contributed from members of the public will be integrated into the finalized version of the Annual Action Plan in the appropriate section.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

#### **7. Summary**

As above. The City of Danville always welcomes any comments/feedback and/or questions regarding our Annual Action Plan. These comments are summarized and shared in this plan, with the goal of maintaining public engagement and continually seeking new methods of providing the public with opportunities to provide input regarding the distribution and use of allotted annual HUD funds, such as CDBG & HOME amounts.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DANVILLE	Community Development Department
HOME Administrator	DANVILLE	Community Development Department

**Table 1 – Responsible Agencies**

### Narrative (optional)

The City of Danville's Department of Community Development is the lead agency that assumes responsibility for the Annual Action Plan as well as the CAPER and Consolidated Plan. Although the City of Danville is the responsible entity, we consult and partner with local agencies and our Continuum of Care to help determine the needs of the City and who would most benefit from various programs.

### Consolidated Plan Public Contact Information

Kenneth Gillie, Director of Community Development, 427 Patton Street, Danville, VA 24541.

E-mail: [gilliKC@danvilleva.gov](mailto:gilliKC@danvilleva.gov)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Danville works collaboratively with a large number of agencies, organizations and service providers operating in several different neighborhoods of our City to determine the needs of the community and how our funds may be used to meet those needs.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Danville works with the Danville Redevelopment and Housing Authority (DRHA), Danville/Pittsylvania Habitat for Humanity, our local shelter the House of Hope, the Danville Department of Social Services, West Piedmont Planning District and our local CoC on housing development. We collaboratively determine the extent of our housing shortage and what needs can be addressed and met using our federal funding. We coordinate with Danville Pittsylvania Community Services, Danville Department of Social Services, and other established organizations to help determine which health, mental health and service agencies provide the most benefit to our population and thus would most benefit from funding. The City of Danville maintains and builds relationships with mental health providers, homeless shelter providers, housing education advocates and youth development providers, and early childhood education providers all who share their expertise and experience from working with people in the community, thereby helping the City to make more informed decisions on how to meet community needs.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Danville requests the input of the CoC through email, virtual meetings and telephone calls while sharing our funding plans and requesting their feedback, ideas and plans. By partnering together, we are able to establish which organizations are best suited to meet urgent community needs with services and programs, and then support those organizations. To address the housing needs of our residents, the City collaborates with our main homeless shelter, House of Hope, and the Department of Social Services, and we collaborate with our CoC partner West Piedmont Better Housing Coalition and agency affiliates to distribute Tenant Based Rental Assistance to Danville residents who need financial help to avoid eviction and remain in their homes. We are currently working on finding and securing an agency to oversee/monitor and administer the TBRA HOME-ARP program.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Staff from the City of Danville participate in the development and activities of the CoC. We presently do not participate in the operation and administration of HMIS.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?
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**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The program is currently on hold as the agency seeks staff to find and secure an agency to oversee/monitor and administer the TBRA HOME-ARP program.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

N/A

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process for this Action Plan includes two planned in-person outreach events at the Danville Public Library on Wednesday, July 3<sup>rd</sup>, 2024 4pm-6pm and Friday July 5<sup>th</sup>, 2024 11am-1pm, a City Council Public Hearing will be held on Tuesday July 16<sup>th</sup>, 2024 at 7pm. We also are advertising the 2024-2025 Annual Action Plan on the City website and in a newspaper ad, which will be placed in The Register Bee on Tuesday, July 2<sup>nd</sup>, 2024. The 30-day public comment period will take place from Wednesday July 3<sup>rd</sup>, 2024 - August 5<sup>th</sup>, 2024.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Following the two public input meetings, the total number of people engaged with City staff at the public comment outreach events, on those dates listed above, held at the Danville Public Library, will be included in the final draft of this Action Plan.			



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community				
3	Public Meeting	Non-English Speaking - Specify other language: Spanish				
4	Internet Outreach	Non-targeted/broad community  Residents of Public and Assisted Housing				<a href="http://www.danvilleva.gov">www.danvilleva.gov</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	857,190	10,000	0	867,190	0	Fiscal year 2024 amount

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public - Federal	Acquisition Homebuyer Assistance Homeowner Rehab Multifamily Rental New Construction Multifamily Rental Rehab New Construction for Ownership TBRA	284,497	35,000	0	319,497	0	Fiscal year 2024 amount

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The following programs will be using funding from the City of Danville's 2024-2025 annual CDBG allocation total:

- Public Parks, Westmoreland \$50,000
- Lead Safe Match Danville \$100,000

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City plans to build homes on vacant lots that are publicly owned. The lots are being evaluated for future development. The City is planning to address housing needs within several neighborhoods that are adjacent to other improvement activities being carried out by its Parks and Recreation Department. DRHA owns parcels within these neighborhoods (which defines them as publicly owned), and a plan is being formulated to the Housing and Development Division to build infill housing on those parcels to increase homeownership in the neighborhoods. This will be the role of the individual hired to be the City of Danville's Housing and Redevelopment Specialist.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Objective 4 - New Construction	2020	2024	Affordable Housing	Citywide	Housing Development and Reconstruction Housing Rehabilitation	CDBG: \$150,190	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2-5 Households Assisted Homeowner Housing Added: 1 Household Housing Unit
2	Affordable Housing Objective 7 - Transitional Hsg.	2020	2024	Affordable Housing	Citywide	Homeless Facilities Homeless Prevention and Emergency Assistance	CDBG: \$44,000	Public service activities for Low/Moderate Income Housing Benefit: 50 Households Assisted Homeless Person Overnight Shelter: 450 Persons Assisted
3	Affordable Housing Objective 1 - Homeowner Rehab	2020	2024	Affordable Housing	Citywide	Emergency Home Repairs Housing Assistance - Homeownership Housing Rehabilitation	HOME: \$245,823	Homeowner Housing Rehabilitated: 3-5 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Program Administration	2020	2024	Program Admin	N/A	N/A	N/A	
5	Fair Housing	2020	2024	Program Admin	Citywide	Fair Housing Outreach and Education	CDBG: \$25,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
6	Affordable Housing Objective 8 - CHDO	2020	2024	Affordable Housing	Citywide	Housing Development and Reconstruction	HOME: \$42,674	Homeowner Housing Added: 24 Household Housing Unit
7	Public Service Objective 1 - Education	2020	2024	Non-Housing Community Development	Citywide	Child Care Services	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 359 Persons Assisted
8	Public Service Objective 2 - Recreation Activities	2020	2024	Non-Housing Community Development	Citywide	Youth Services	CDBG: \$50,000	Public service activities other than Low/Moderate Income Housing Benefit: 337 Persons Assisted
9	Public Service Objective 4 - Legal Aid	2020	2024	Non-Housing Community Development	Citywide	Legal Services	CDBG: \$18,000	Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
10	LEAD Safe Program	2020	2024	Homeowner Rehab	Citywide	Homeowner Rehab/Citizen Health	CDBG \$100,000	Housing Rehabilitation/Health Services
11	Non-Housing Objective 2 - Public Facilities	2020	2024	Non-Housing Community Development		Parks and Recreation Facilities	CDBG: \$50,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2,000 Persons Assisted

**Table 6 – Goals Summary**

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Affordable Housing Objective 4 - New Construction
	<b>Goal Description</b>	The City intends to create one new single family home this FY with the rehabilitation of a home on Holbrook Street and the acquisition of a lot/new construction for one new single family home, both will be sold to low-income or extremely low-income households.
<b>2</b>	<b>Goal Name</b>	Affordable Housing Objective 7 - Transitional Hsg.
	<b>Goal Description</b>	The City will support our main shelter, the House of Hope, with CDBG funds, and it will support the Danville Department of Social Services Temporary Shelter Program as well. Additionally, support for the Neighbors Helping Neighbors utility arrears assistance program will help 50 to 60 low-income households avoid a utility shutoff, thereby preventing homelessness.
<b>3</b>	<b>Goal Name</b>	Affordable Housing Objective 1 - Homeowner Rehab
	<b>Goal Description</b>	The City of Danville Homeowner Rehab Program rehabilitates the homes of low-income homeowners; this FY 2024-2025 the City anticipates the completion of 12 rehabilitations of homeowner occupied homes.  We also will provide approximately 3-5 first time low-income buyers with downpayment assistance.
<b>4</b>	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	

5	<b>Goal Name</b>	Fair Housing
	<b>Goal Description</b>	The City's Fair Housing program is comprised of education and outreach for citizens to understand the Fair Housing Act and how it benefits residents. Our Fair Housing Officer goes into the community to distribute information and do presentations on Fair Housing, and answers the questions of residents who call The City with concerns about fairness in their housing, and the Fair Housing Officer also helps people in the community to make Fair Housing complaints online from their homes by visiting people in the community.
6	<b>Goal Name</b>	Affordable Housing Objective 8 - CHDO
	<b>Goal Description</b>	
8	<b>Goal Name</b>	Public Service Objective 1 - Education
	<b>Goal Description</b>	The City of Danville will support the work of Danville Church and Community Tutorial Program which will enable them to capacity build with the hire of a two reading/math specialist and to provide tutoring to an additional 40-50 low-and extremely low-income children. The City will support Head Start again this year to the benefit of 300 low- and extremely low-income children.
9	<b>Goal Name</b>	Public Service Objective 2 - Recreation Activities
	<b>Goal Description</b>	The City of Danville will support recreation and skill-building, social enrichment for children and youth with funding for Big Brothers Big Sisters of the Danville Area, and Boys and Girls Club of Danville.
10	<b>Goal Name</b>	Public Service Objective 4 - Legal Aid
	<b>Goal Description</b>	Legal Aid's Housing and Improvement Protection Program will assist 250 individuals (and members of their households) with legal counseling, assist these clients to avoid homelessness and improve housing conditions.
11	<b>Goal Name</b>	Non-Housing Objective 2 - Public Facilities
	<b>Goal Description</b>	The City of Danville will support the overall continued construction (i.e. start of phase 2) of Westmoreland Park.





# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Projects the City of Danville proposes to support in FY2024-2025 are work in the areas of rehabilitation of housing and new construction; early childhood and youth development; financial assistance that aids low- and extremely low-income residents to remain in their homes (both rental arrears assistance and utility arrears assistance), speech and language therapy health services for low-income residents whose insurance will not pay for this or who are uninsured; support for pro-bono legal aid; construction of parks; and temporary shelter with case management for our residents experiencing homelessness so that they can have a safe place to stay while they search for, and hopefully, are ultimately able to secure a more permanent housing situation.

### Projects

#	Project Name

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's priority continues to be preservation and creation of housing for our low- and extremely low-income residents. A lack of housing and an inability to keep up with housing costs are a threat to the physical and emotional well-being of Danville's youth, children, and adults. The PFM study, *Investing in Danville: A Public-Driven Plan for Best Use of Casino Revenues*, and the *Case Study: Danville Housing Demand Study* by Ken Danter has identified a lack of housing as a barrier to economic development and social well-being in Danville, particularly for low-to-moderate income residents. Additionally, the City persists in prioritizing the well-being of Danville's children and youth; this is due to several reasons including a continued decrease in reading and writing scores, as well as loss of social skills, as reported by community service providers, district school staff, and mentors in the children they serve. Moreover, learning loss among Danville's youth still remains a lingering repercussion following the COVID-19 pandemic which shut schools down for most of 2020. The City is also experiencing economic growth, that is expected to drive reasonable/attainable housing costs even further out of reach for our residents, so the creation of new affordable rental units, especially for our lowest income residents throughout the City of Danville, still stands as our absolute priority.

## AP-38 Project Summary

### Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Target Date	Estimate and total cost that will be covered from other activities
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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Danville uses our federal fund allocations for the benefit of our extremely low-, low- and moderate-income residents city-wide without a concentration, nor target area. Each of the projects we fund meet CDBG's three core goals of: 1) creating decent housing; 2) establishing suitable living environments, and 3) providing expanded economic opportunities for our residents with insufficient incomes.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100
CDBG Area Benefit	

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low- to moderate-income concentration and certain areas of high minority concentration remain the geographic focus areas of the City's investment of HUD CDBG allocations.

### **Discussion**

The distribution of funds by target area is projected to be primarily citywide, due to use of funds for various purposes, such as administrative, nonprofit support, and individual benefit oriented programmatic use of the annual HUD allocated funds. The remaining funds are estimated to be spread throughout smaller CDBG eligible areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City will build and rehabilitate more homes to provide affordable housing. We will continue to seek out partnerships with innovative developers and organizations who can assist us in achieving this goal. We will also continue to support Habitat for Humanity's CHDO project of England Trail (formerly known as Habitat Village North) that has already been underway, in adding phase 2 of the project, which includes a new cul-de-sac road and 20 homes, along with a community park will be built by Habitat for Humanity. As a result, these projects will result in more housing stock, hopefully helping to bring homes to a more affordable level for the City's residents.

We will continue to support sub-recipient organizations this year as well, such as Legal Aid Society, House of Hope and the Danville Department of Social Services (DSS). These organizations provide temporary housing for people experiencing homelessness, help keep residents from losing their homes, offer financial assistance and relief to those struggling to pay utility bills, and often prevent families throughout the city from being evicted and having an eviction processed on their credit record.

The City also wishes to continue its Tenant Based Rental Assistance (TBRA) program, in the near future; once a new agency is identified to provide the case management and management of the program, the benefits of extending the TBRA program will be twofold: to help keep families from being evicted, and help the the City of Danville to reach its goal of 1) providing decent and affordable housing, and 2) reducing homelessness especially for the low-income and extremely low-income members throughout our community.

One Year Goals for the Number of Households to be Supported	
Homeless	450
Non-Homeless	450
Special-Needs	25
Total	925

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households to be Supported	
Rental Assistance	10
The Production of New Units	2
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	22

**Table 10 - One Year Goals for Affordable Housing by Support Type**

Annual Action Plan  
2024

## Discussion

Last fiscal year, the City provided rehabilitation of their homes to ten low-income homeowners. Both efforts created housing and maintained/improved Danville's housing stock for our low- and extremely low-income residents. The beneficiaries of these efforts were mostly senior citizens. The City intends to continue improving and increasing our housing stock this fiscal year by rehabilitating 10 homeowner occupied homes in FY 2024-2025. We are in the process of acquiring lots in the Camp Grove neighborhood to build modular single family homes using HUD HOME funds and sell them to first time homebuyers who meet the HUD income guidelines. Finally, the City has already identified a single family home to rehabilitate and sell: one of the City's properties, a single family home on Holbrook Street in the historic Holbrook-Ross neighborhood of Danville. The City's goal is to rehab this home with CDBG funds and sell it to a local homebuyer who also meets the HUD income guidelines.

The City of Danville intends to continue to support its FY 2024-2025 CHDO, Habitat for Humanity, with its project, England Trail (formerly referred to as Habitat Village North). It will be a 20-home neighborhood and so far has three homes near completion, and is engaged in land preparation to continue to build phase 2 home lots. Once complete, England Trail will house up to 80 individuals, and all the homes will be owned by low-income residents who helped to build these homes.

A shortage of contractors in Danville continues to be a barrier to the City, in terms of reaching its goal of increasing the number of both new, and rehabbed housing units that the City can generate. Initial steps in planning a collaboration with a regional trade school is underway to increase the number of skilled-trade workers in our area.

The City has had to temporarily suspend its TBRA program due to changes at STEP. Inc. This program started up in December of 2022 and helped 16 families avoid eviction and pay arrears to remain in their homes. Although the City has suspended the program while the local CoC identifies a new agency to be the new case management entity, our goal is to start the program back up by the end of 2025, and assist an additional number of families to pay their rental arrears this upcoming FY 2024-2025.

Over the past FY 2023-2024, the City has experienced a loss of housing units for our most vulnerable residents. This is due to housing rent hikes because of increased cost of living, inflation, groceries and transportation costs. Additionally, more homes are being purchased in order to use them as AirBnBs, or, to obtain a higher monthly rent from new tenants who can afford to pay such rates. This coming FY 2024-2025 Community Development is working with developers and partnering with agencies to bring more affordable housing units to the City of Danville.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Danville is a frequent partner of the public housing authority, the Danville Redevelopment and Housing Authority (DRHA), in a range of activities with main goals of creating and preserving housing, as well as giving people the information and tools they need to understand both renting and homebuying rights and responsibilities. In addition, the Housing and Development Division is planning the second annual Danville Area Housing Extravaganza, to be held in fall 2024 for the benefit of renters and buyers of all income ranges.

### **Actions planned during the next year to address the needs to public housing**

The Danville Redevelopment and Housing Authority submits its own plan that the City will share with HUD. DRHA is partnering with the housing developer REHAB builders, to build a 52-unit senior apartment complex which will serve as an income-restrictive housing development for senior citizens of Danville.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

DRHA's Center for Housing Education offers classes and education free of charge that are open to all public housing residents, and it does outreach on the premises of Danville's public housing developments to make sure residents have advance notice of these opportunities. The subjects include debt management counseling; fair housing training; building buyer awareness of predatory lending; homebuyer education; rental counseling; and pre- and post- purchase counseling, as well as financial education for children and youth, to name some of the programs. The City of Danville also does outreach to residents of public housing directly and via its community partners to invite and encourage participation of low-income residents in matters of housing and homeownership. The City also refers citizens to Telamon, a nonprofit organization that offers credit repair assistance, financial literacy and homebuyer education and mortgage consulting services.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

Various data sets and studies on housing, housing affordability, and homelessness that have been shared currently in the City of Danville have shown us that we need to create (build or rehab) 3,000 units of housing to meet the City's current need. The City's recent experience also shows within that

need that the creation of Permanent Supportive Housing (PSH) will reduce chronic homelessness of residents who need some measure of support to remain housed, and will improve health outcomes for all our residents. The City therefore intends to support our partners at the public housing authority to apply for federal PSH funds. We will also continue to support the work of our public housing authority in other ways.



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Danville will continue to engage with several agencies to combat homelessness and make funding allocation decisions regarding subrecipient requests for CDBG HUD funds.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The House of Hope shelter and the Department of Social Services Temporary Shelter program both have outreach procedures in place to reach homeless residents and let them know about shelter services, as well as assessment procedures to determine their individual needs. The City of Danville Community Development/Housing and Development division helps these programs and others of benefit to residents get the word out to the public by distributing their brochures and flyers at our office, and we support them by attending their events as well. The House of Hope and DRHA participate in the Annual Point in Time (PIT) count. The City is also a member of the West Piedmont Better Housing Coalition (WPBHC), which provides information and awareness about homelessness so that members can assist those in need. As part of being members of these organizations, such members are also important advocates to those in need.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City's financial support to the Department of Social Services Temporary Shelter program, and to the House of Hope shelter, provides emergency shelter for a few days up to 30 days for low- and very low-income families and individuals who find themselves homeless due to varying emergencies. Approximately 450 individuals combined will be provided temporary shelter by these two agencies this year. In addition, the City provides funding to the Neighbors Helping Neighbors program at the Department of Social Services, and this program pays utility arrears that keeps the power on in homes that were going to be shut off. By supporting Neighbors Helping Neighbors, the City prevents more families from becoming homeless (homes that have no electricity are not habitable, so if a family's power is disconnected, they cannot live in the home, which, in turn, can create an unsuitable living environment). The House of Hope is expanding Norma's Place this FY 2024-2025 to include a Family Service Center to house and service more needy families across the city.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

The City of Danville continues its efforts to reduce homelessness with financial support of our community's primary homeless shelter, the House of Hope, as well as support for the Department of Social Services Temporary Shelter program and their utility arrears assistance program. In addition, we also have a longer-term strategy for addressing homelessness, which is comprised of ongoing work to rehabilitate and build new homes for the people of Danville. Our Housing and Development Division is actively meeting with developers and seeking out partnerships to create the new housing we know we need as outlined in the *Danter Housing Study* and the City's *Investing in Danville* report.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City is part of the Continuum of Care (CoC) network and the agencies that comprise the CoC work together to make sure that Danville residents get connected to the most appropriate agency or agencies to meet their needs without having to knock on many doors.

## **Discussion**

See previous sections.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City is in the process of completing a Comprehensive Planning process, called Plan Danville, which is examining demographics, needs, priorities, current policies, future land use, transportation, education, workforce/economic development, and housing needs. The City recently worked with Ken Danter to complete the Danter Housing Strategies report, which in 2022 updated its mid-2000s report. The findings are grim. Danville continues to face an affordable housing shortage of all housing types and for all incomes. However, in our Housing Development pipeline, public projects include 2,525 housing units of which 1,548 of those are for rent, and 977 are for sale. The current demand is to build 606 single-family homes and 760 apartments. The pipeline data would indicate that we will surpass this demand goal. The City of Danville plans to hold a Housing Summit again this fall. The fall Housing Summit will likely showcase sites, programs, and needs, and encourage financial organizations, state organizations, developers, contractors, and realtors to gather together to share, learn, and collaborate.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Plan Danville consultants will continue to work on a small area plan for the Almagro neighborhood, which falls within in a Qualified Census Tract. The Plan will continue to examine current zoning/housing policies and related updates to allow for more housing opportunities. The Housing & Development Division Director continues to work with City Council and the Industrial Development Authority (IDA) to implement new residential development incentives and programs for 81-95% AMI citizens who would like to move into new rentals or homes. One of the residential incentives is City fee waivers, which includes building/zoning permits. The minimum investment must be \$6M and 60 units, if a multifamily, and fifty units and \$5M, if a single family. Real estate tax grants and other reimbursements may be applied for; each application is looked at on a case-by-case basis; in addition, the developments must meet the Danter Study recommendations. Housing & Development has also hired WRT to help plan three parcel developments, of which affordable housing is a key outcome. Lastly, in March 2023, the requirement for curb and gutter in new subdivisions was removed in the zoning ordinance to encourage new development.

**Discussion:**

The City is working to encourage developments of all types - single family, multifamily, and mixed housing for all incomes.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Danville provides services and programs to residents using CDBG, HOME and our Lead SAFE and Healthy Homes federal funds.

### **Actions planned to address obstacles to meeting underserved needs**

As previously described, our core projects to meet people's underserved needs are the building of new homes and the acquisition of lots on which to build them, and the rehabilitation of existing homes; lead abatement; fair housing in-person and phone outreach, education and on-site support from our Fair Housing officer; and supporting the provision of services to meet urgent community needs that are unable to be met with local funding, such as financial support of organizations doing youth tutoring, early childhood education, mentorship programs, and pro-bono legal assistance, to name a few activities we support with our CDBG funds. The City also intends to conduct a survey, in cooperation with our community partners, to assess the City's need to provide increased language access. While only 5.49 percent of our population speaks a language other than English, the percentage of Spanish-speaking residents is 3.19 percent and gradually increasing. The City of Danville wants to make sure that all these speakers of other languages in our community can understand and be part of all the events and opportunities to contribute their energies and skills that are available. We also have an obligation to make sure they can access opportunities to get assistance when in need.

### **Actions planned to foster and maintain affordable housing**

In addition to all the previously described efforts to foster and maintain affordable (to a range of incomes including low- and extremely low-incomes), the City of Danville will schedule the Danville Area Housing Extravaganza for fall 2024. The planning for this large event is a collaboration between the City of Danville, our public housing authority, Pittsylvania County government, the Danville Neighborhood Development Corporation, and area realtors and landlords. We will promote the event on social media and the local newspaper. It is open to the public and free of charge. We estimate it will draw 200 to 250 visitors. The event will offer valuable information and services to homebuyers and renters of all incomes in Danville/Pittsylvania County.

### **Actions planned to reduce lead-based paint hazards**

The City of Danville will continue to use CDBG funds to reduce lead hazards. We also created a division within Community Development whose sole intent is to reduce lead in homes with children under the age of six. This division, LEAD Safe Danville, started in May of 2022. It is a HUD-funded program that continues to have a positive health impact for affected residents by performing lead abatements on homes in its first cycle of 42 months; in addition, this program has an additional community health impact by testing additional households for lead and educating many households within Danville about

how to keep their families safe from lead. Lead Safe Danville will continue to attend community-based events such as Make Danville Shine and the National Night Out. Outreach will include presentations to the Department of Social Services, PATHS health clinic, The Health Collaborative, Virginia Health Department, Dan River Association of Realtors, Danville Public Schools Board, and a host of other civic and religious organizations in Danville. These presentations will detail information on where citizens may encounter lead in everyday items, as well as the danger of exposure and to ways to limit their exposure to lead in their homes. Lead Safe Danville will work closely with Virginia Department of Health and PATHS when there is a child with elevated blood lead levels (EBLL). In those EBLL cases, each group works together to assist the child and his/her family.

Lead Safe Danville will also work with DRHA and other agencies to impact as many homes as possible, and with supplemental funding will be promoting Healthy Housing initiatives that help families to make their homes safer and healthier.

### **Actions planned to reduce the number of poverty-level families**

The CoC and the Danville Department of Social Services work with the City to reduce poverty among our families and individuals through a range of programs including opportunities for education and skills training; receipt of some federal financial benefits such as TANF, SNAP and WIC; direct assistance to pay utility arrears and in some cases rental deposits. Additionally, we invest in early childhood development and youth development programs such as providing funds to CIC Head Start, Big Brothers Big Sisters, and Boys and Girls Club, and the Church and Community Tutorial program. These four organizations combined are expected to provide education, literacy, skill building and other enrichment to 359 children and school-age youth this coming FY 2024-2025.

### **Actions planned to develop institutional structure**

The City of Danville will continue to work with private industries to attract new business and manufacturing to Danville, which in turn, will increase the incomes and employment options for our residents and hopefully increase their well-being. We anticipate that the arrival of more private industries will also drive more housing construction and rehabilitation, and more community development. However, the City is not stopping there. This year, we will continue our efforts to increase public participation in planning solutions for Danville via our Plan Danville initiative, and encourage residents in need of housing to gather together with housing providers, to network, as well as learn about methods and pathways to homeownership.

**Actions planned to enhance coordination between public and private housing and social service agencies**

This year, the City will continue to coordinate with private, public, social services agencies and community organizations, including but not limited to those in the CoC, to increase valuable services and opportunities which help to keep our residents healthy, and allow them to meet their basic needs and pursue fulfilling lives here in the City of Danville.

**Discussion:**

See above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$10,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>\$10,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%



## **HOME Investment Partnership Program (HOME)**

### **Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will support efforts of the non-profits and social service organizations that provide services that help the City achieve these goals: 1) provision of decent housing, including helping homeless residents to obtain emergency and permanent housing, particularly the most disadvantaged members of the community 2) creation and maintenance of suitable living environments, including the safety and livability of neighborhoods and 3) provision of expanded economic opportunities, including job creation and expansion and stabilization of small businesses. We will also continue to support their efforts to obtain funding from various sources for their programs, including private donations and their applications for funding on the federal, state, and local levels.

Having federal funds available would enhance any of the listed programs that serve the City and would mean more services could be provided, and that more housing could be created, faster. Because of the relative scarcity of all types of funding, the City has been working with various organizations to develop programs that would increase the capacity of local organizations to leverage federal funding so that more money would be available for additional innovative activities to meet urgent community needs. Furthermore, effective use of our existing financial and other resources is always a main concern of everyone.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability.” There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has owned and occupied the housing measured against the required “period of affordability.” The City will not recapture more than is available from the “net proceeds.”

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years; if the total

direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair-market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of three (3) units by the CHDOs.

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home x Total direct HOME subsidy = Recaptured Amount  
Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be by written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability”. There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has owned and occupied the housing measured against the required “period of affordability”. The City

will not recapture more than is available from the “net proceeds”.

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years; if the total direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of one (unit) by its CHDO (Southside Outreach Group).

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home X Total direct HOME subsidy = Recaptured Amount  
Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be enforced by the written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds. Furthermore, the funds will not be used to

refinance multi-family loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multi-family loans made or insured by any federal program, including CDBG.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

Please see below.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

Our TBRA program is new, begun less than one year ago, therefore we have not had to address having to turn away any income and circumstance eligible applicants. All income and circumstance eligible applicants for TBRA were assisted and we did not have to turn down any of these regardless of their disability status. The TBRA program is on hold at present so this issue can be revisited when the program begins again.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

The City of Danville is not creating does it intend to manage any rental housing projects.

The City works to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff continues to work alongside subrecipient organizations to ensure that these requirements are met, and the City oversees its own internal operations to meet the same compliance and management goals.

## Attachments

## **Citizen Participation Comments**

### **Citizen Participation and Outreach for 2023-24 Annual Action Plan**

**Wednesday, July 3<sup>rd</sup> 4pm-6pm**

**and Friday, July 5<sup>th</sup> 11am-1pm**

At Ruby Archie Library, 1<sup>st</sup> floor

Prepared by Dana Kern

The City of Danville will hold two outreach sessions at the Danville Public Library. We will set up a table in the most trafficked area of the library, with a sign inviting residents to come peruse the 2024-2025 Annual Action Plan draft. We will put a draft on the table, and one at the front counter, where patrons will see it when checking out books or getting information. We will also have a pile of free pens at the table and give one to each person who stops by to speak, however briefly.

If no citizens wish to write their name or information on the sign-in sheet provided during the public input meetings at the dates listed above, I will give them each my contact information and inform them that they are welcome to read the draft of the Action Plan that will be available for their review at the Danville Public Library at the address stated in this plan. I also will let them know to send me any feedback/comments they may have about this plan on or before Monday, August 5<sup>th</sup> 2024, the end of the public comment period.

## Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text" value="08/27/2024"/>	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="City of Danville"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="546001243"/>	<b>* c. UEI:</b> <input type="text" value="056008251000"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="427 Patton St."/>	<b>Street2:</b> <input type="text"/>	
<b>* City:</b> <input type="text" value="Danville"/>	<b>County/Parish:</b> <input type="text" value="Pittsylvania"/>	
<b>* State:</b> <input type="text" value="VA: Virginia"/>	<b>Province:</b> <input type="text"/>	
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>	<b>* Zip / Postal Code:</b> <input type="text" value="24543-3300"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text"/>	<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text" value="Mr."/>	<b>* First Name:</b> <input type="text" value="Kenneth"/>	
<b>Middle Name:</b> <input type="text" value="Charles"/>	<b>* Last Name:</b> <input type="text" value="Gillie"/>	
<b>Suffix:</b> <input type="text"/>	<b>Title:</b> <input type="text" value="Director of Community Development"/>	
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> <input type="text" value="(434) 799-5260 ext.#2501"/>	<b>Fax Number:</b> <input type="text" value="(434) 797-8919"/>	
<b>* Email:</b> <input type="text" value="gillike@danvilleva.gov"/>		



Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Housing and Urban Development (HUD)"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text"/> CFDA Title: <input type="text"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="14-218"/> <b>* Title:</b> <input type="text" value="FY24 Community Development Block Grant (CDBG)"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> Title: <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="FY24 Annual Action Plan"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input style="width: 100px;" type="text" value="5th DI"/>	* b. Program/Project <input style="width: 100px;" type="text" value="CDBG"/>
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 200px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input style="width: 100px;" type="text" value="07/01/2024"/>	* b. End Date: <input style="width: 100px;" type="text" value="06/30/2025"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	857,190.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	10,000.00
* g. TOTAL	867,190.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 200px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 150px;" type="text" value="Ken"/>
Middle Name: <input style="width: 200px;" type="text"/>	
* Last Name: <input style="width: 200px;" type="text" value="Larking"/>	
Suffix: <input style="width: 100px;" type="text"/>	
* Title: <input style="width: 300px;" type="text" value="City Manager, City of Danville"/>	
* Telephone Number: <input style="width: 150px;" type="text" value="(434) 799-5100"/>	Fax Number: <input style="width: 150px;" type="text" value="(434) 799-6549"/>
* Email: <input style="width: 300px;" type="text" value="klarking@danvilleva.gov"/>	
* Signature of Authorized Representative:	* Date Signed:
<div style="background-color: yellow; width: 250px; height: 40px; border: 1px solid black;"></div>	<div style="background-color: yellow; width: 80px; height: 20px; border: 1px solid black;"></div>

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____		
<b>* 3. Date Received:</b> 06/27/2024		<b>4. Applicant Identifier:</b> _____
<b>5a. Federal Entity Identifier:</b> _____		<b>5b. Federal Award Identifier:</b> _____
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____		<b>7. State Application Identifier:</b> _____
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Danville		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 546001243		<b>* c. UEI:</b> 066008251000
<b>d. Address:</b>		
<b>* Street1:</b> 427 Patton St.		
<b>Street2:</b> _____		
<b>* City:</b> Danville		
<b>County/Parish:</b> Pittsylvania		
<b>* State:</b> VA: Virginia		
<b>Province:</b> _____		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 24543-3300		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> _____		<b>Division Name:</b> _____
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Mr.		<b>* First Name:</b> Kenneth
<b>Middle Name:</b> Charles		
<b>* Last Name:</b> Gillie		
<b>Suffix:</b> _____		
<b>Title:</b> Director of Community Development		
<b>Organizational Affiliation:</b> _____		
<b>* Telephone Number:</b> (434) 799-5260 ext. #2501		<b>Fax Number:</b> (434) 797-8919
<b>* Email:</b> gillike@danvilleva.gov		

Application for Federal Assistance SF-424		
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Housing and Urban Development (HUD)"/>		
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text"/>		
CFDA Title: <input type="text"/>		
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="14-218"/>		
* Title: <input type="text" value="FY24 HOME Investment Partnership"/>		
<b>13. Competition Identification Number:</b> <input type="text"/>		
Title: <input type="text"/>		
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <div> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>		
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="FY24 Annual Action Plan"/>		
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>		

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input style="width: 100px;" type="text" value="5th Di"/>	* b. Program/Project <input style="width: 100px;" type="text" value="HOME"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input style="width: 150px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input style="width: 100px;" type="text" value="07/01/2024"/>	* b. End Date: <input style="width: 100px;" type="text" value="06/30/2025"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input style="width: 150px;" type="text" value="284,497.00"/>
* b. Applicant	<input style="width: 150px;" type="text" value=""/>
* c. State	<input style="width: 150px;" type="text" value=""/>
* d. Local	<input style="width: 150px;" type="text" value=""/>
* e. Other	<input style="width: 150px;" type="text" value=""/>
* f. Program Income	<input style="width: 150px;" type="text" value="35,000.00"/>
* g. TOTAL	<input style="width: 150px;" type="text" value="319,497.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input style="width: 150px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 150px;" type="text" value="Ken"/>
Middle Name: <input style="width: 150px;" type="text"/>	
* Last Name: <input style="width: 150px;" type="text" value="Larking"/>	
Suffix: <input style="width: 100px;" type="text"/>	
* Title: <input style="width: 150px;" type="text" value="City Manager, City of Danville"/>	
* Telephone Number: <input style="width: 150px;" type="text" value="(434) 799-5100"/>	Fax Number: <input style="width: 150px;" type="text" value="(434) 799-6549"/>
* Email: <input style="width: 150px;" type="text" value="klarking@danvilleva.gov"/>	
* Signature of Authorized Representative:	* Date Signed:
<div style="background-color: yellow; width: 200px; height: 40px; border: 1px solid black;"></div>	<div style="background-color: yellow; width: 80px; height: 20px; border: 1px solid black;"></div>

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Applicant and Recipient  
Assurances and Certifications**

U.S. Department of Housing  
and Urban Development

OMB Number: 2501-0017  
Expiration Date: 01/31/2026

**Instructions for the HUD-424-B Assurances and Certifications**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications, which replace any requirement to submit an SF-424-B or SF-424-D. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant:

**\*Authorized Representative Name:**

Prefix:  \*First Name:   
Middle Name:   
\*Last Name:   
Suffix:   
\*Title:   
\*Applicant Organization:

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which

is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

---

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

**WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

\*Signature:

\*Date:

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Form HUD-424-B (02/23)

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

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