

Adopt-A-Spot Program

Program Intent:

The intent of the Adopt-A-Spot program is to encourage citizen participation in beautification and litter clean-ups of designated areas in their community at regular intervals. Individuals, organizations, or businesses may agree to keep a designated area, other than a highway, cleared of litter and/or provide beautification for a contract period of either on or two years.

In return, volunteers will be given materials to help them with the clean-ups, as well as a sign bearing their names posted in their designated area. At the end of their contract, they will receive a special certificate of appreciation and may renew their agreement.

This program is modeled after the Virginia Department of Transportation's Adopt-A-Highway program, and is intended to provide City residents or groups with a means to make the City of Danville a cleaner, more beautiful place for all.

Program Terms:

1. Any individual (18 years or older), community group, children's organization (supervised by adults), special interest, business, church, or other group may adopt public areas in Danville.
2. Public areas are streets (other than highways or their median strips) parks, schools, vacant lots owned by the City, parking lots, and other publicly held lands.
3. The adopting individual(s) or organization(s) commit to cleaning up their adopted areas at least four times each year (once a quarter) for two years.
4. If participants are unable to fulfill their agreement, their signs will be removed.
5. Participants are required to track and report on their clean-up activities to the City of Danville Public Works Department so that information may be used for various reports and analyses.
6. Groups with participating members less than 15 years of age must be supervised by an adult of at least 21 years of age.
7. Participants must attend an initial safety briefing prior to the first clean-up to review safety and other guidelines. This briefing will be given by the Adopt-A-Spot Coordinator. No participant may be involved in a litter clean-up without having attended at least one safety briefing.
8. Public Works will provide participants with plastic trash bags and safety vests (if clean-up involves a street) prior to each clean-up.
9. Participants will be advised on how to dispose of filled trash bags. Participants are encouraged to separate recyclable materials.
10. A sponsor sign noting the program and participating organization will be erected at the designated Adopt-A-Spot location, and shall be made according to specifications and material supplied by the commission.
11. After each clean-up, adopting organizations will be asked to provide a simple report. Report forms will be given to each organization's lead representative. If the lead representative is not expected to be at the clean-up site, this report should be given to their designee. This report will include information such as date, hours worked, number or persons involved in clean-up, number of bags collected, etc. This report should be mailed to the City of Danville Public Works Department within one week after clean-up.
12. The Adopt-A-Spot coordinator, in conjunction with the City of Danville Public Works Department, will monitor the designated areas of adoption.
13. City of Danville reserves the right to make changes to these terms as necessary.
14. City of Danville is not responsible for any accident or injury that occurs to any member of any organization, or their property, that participates in the City of Danville Adopt-A-Spot Program and all members, volunteers of organizations and organizations hereby waive any and all claims against the City for any injury to any property or persons participating in this program.

Adopt-A-Spot Agreement

Return to: City of Danville – Public Works Department

DATE: _____

TO: City of Danville, Public Works Department
Adopt-A-Spot Program
998 South Boston Road
Danville, VA 24540

In order to enhance the environment and the appearance of our community, the applicant(s) undersigned, request permission to Adopt-A-Spot at the following location (address or boundary description):

Said work will be performed under and in accordance with City of Danville terms attached hereto and incorporated herein by reference.

Applicants with whom agreements are signed shall at all times indemnify and hold harmless City of Danville, its employees, the Commonwealth and its employees, their officials or agents, from responsibility, damage, injury, or liability arising from the exercise of the privileges granted under this agreement.

This agreement may be terminated by City of Danville at any time that the applicants do not comply with this agreement or at any time the applicants' work effort is considered unsafe. The City reserves the right to revise or discontinue this program at any time.

Applicant(s) hereby assume all risk of damage or injuries resulting from the activities performed hereunder, and recognize that certain risks are inherent in litter pickup, especially in areas open to the public.

It is understood that the applicant is not an employee or volunteer of the City while participating in the Adopt-A-Spot program. As such, City of Danville is not providing any worker's compensation for acts or omissions of applicant while engaged in any activities arising out of or related to this Adopt-A-Spot agreement and program.

It is further understood that the City will not defend, hold harmless, or indemnify the applicant for any claims of loss, injury, death, or damage arising out of or related to this Adopt-A-Spot agreement and program.

This Agreement and the performance thereof shall be governed by and enforced under the laws of the Commonwealth of Virginia, and if legal action by either party is necessary for or with respect to the enforcement of any or all of the terms and conditions hereof, then exclusive venue therefore shall lie in the City of Danville, Virginia.

Adopt-A-Spot Agreement

Return to: City of Danville – Public Works Department

Name of adopting organization or individual (individuals must be at least 18 years of age):

Signature _____

Title _____

Date _____

Address: _____

Daytime Phone No.: _____ Evening Phone No.: _____

Exact name and spelling to be printed on sign (please print):

Term of Agreement (two years) beginning: _____

FOR OFFICE USE ONLY

The undersigned is the owner, agent, or government official or representative who has the legal authority to hereby give permission for the property location names in the aforesaid agreement to be involved in the designated Adopt-A-Spot program as administered by the City of Danville.

DATE: _____

AUTHORIZED CITY OFFICIAL

DIRECTOR OF PUBLIC WORKS

Permission is hereby given to perform the work described, insofar as the City of Danville has the right, power, and authority under this agreement:

ADOPT-A-SPOT-COORDINATOR

DATE

Adopt-A-Spot Activity Report Form

Submit after each cleanup

Complete this form and return to the City of Danville Public Works Office:

998 South Boston Rd.
Danville, VA 24540
Phone: (434) 799-5245
Fax: (434) 799-6458
E-mail: pubworks@ci.danville.va.us

Name of Organization/Group/Person

Contact Person: _____

Phone No.: _____

Adopted Spot (Location)

Cleanup Date: _____

Number of persons: _____

Number of hours: _____

Total number of bags: _____

Note: If any material collected was recycled, please indicate the estimated total amount.

Comments: _____

Signature

Date