

City Planning Commission

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5261

Date: January 7, 2010

Memo to: Planning Commission members

Lyle Lacy, City Manager

Clarke Whitfield, City Attorney

Jerry Fischer, Director of Community Development Christy Taylor, Secretary of Planning Commission

Lindy Lowery, Associate Planner Renee Blair, Associate Planner

Memo from: Kenneth C. Gillie Jr. Director of Planning Division/Zoning Administrator

RE: Cancellation of January 2010 meeting

Due to a technical issue with the only case that was filed, there will not be a Planning Commission meeting on January 11, 2010. I will notify you if there will be a meeting in February.

If you have any questions please call me at 799-5261.