



CITY OF DANVILLE

Department of Public Works

Division of Engineering

PRE-BID CONFERENCE AGENDA FOR IFB 23-24-096

JUNE 25, 2025 at 10:00 AM

3rd Floor Conference Room, Municipal Building, 427 Patton St, Danville VA

#REVSH21 BUS 58 Riverside Drive Pedestrian Improvements at Piney Forest Road

VDOT PROJ. NO. #7058-108-R27 (UPC 117091)

eVA: https://mvendor.cgieva.com/Vendor/public/IVDetails.jsp?PageTitle=SO%20Details&rfp_id_lot=95853&rfp_id_round=0

01. PROJECT DESCRIPTION

The City will receive sealed bids for the construction of a pedestrian traffic signal system, crosswalks, and a new sidewalk at the existing signalized intersection of Riverside Drive (Route 58 BUS) and Piney Forest Road. Bidders must be VDOT pre-qualified.

This is a Revenue Sharing Project and not a federal-aid project.

02. DUE DATE

Bids shall be received no later than: **July 22, 2025 at 2:00 PM**

Deadline for questions: July 7, 2025 5:00 PM

03. BID SUBMITTAL

1. See Instructions to Bidders for complete instructions.
2. Bids shall be submitted *either*: (1) on paper (mailed or hand-delivered) to the Purchasing Office, *or* (2) electronically through eVA (see link above). Each bidder shall choose only one method of submission. A bid will not be accepted if submitted both electronically and on paper.
3. All bidders (including paper bidders) must be registered on eVA.
4. Forms required to be submitted with bid are included in the Bidding Documents:
 - Bid Form
 - Bid Bond
5. If any Addenda are issued, signed copies of each are required to be submitted with bid. Note: if bid has already been submitted through eVA before an Addendum is issued, it must be re-submitted to include the signed Addendum. Only the latest dated and time-stamped submission will be evaluated.
6. Other forms that may be required to be submitted after bid opening are also included:
 - Certificate of Insurance and Performance & Payment Bonds within 10 days of award notice

04. REGISTRATION

1. All bidders must be registered on eVA. There is no cost to register. (Register online at: <https://eva.virginia.gov/register-now.html>)
2. Registration with the State Board for Contractors is not required to submit a bid, but must be obtained prior to Contract execution.
3. City of Danville Business License is not required to submit a bid, but must be obtained prior to Contract execution.

05. BONDS REQUIRED

Bid Bond: 5% of Total Bid (submit with Bid)

427 Patton St., P.O. Box 3300 | Danville, Virginia 24543 | 434.799.5019 | DanvilleVA.gov

Performance & Payment Bonds: 100% of Contract Price (each bond) due upon notice of award

06. AWARD

Award will be made based on lowest responsive bid, properly submitted, from a responsible bidder.

07. CONTRACT TIME LIMITS

Time of Completion: **210 days from Notice to Proceed**

08. LIQUIDATED DAMAGES

\$350 per day including Saturdays, Sundays, and Holidays

09. TRAFFIC CONTROL

The Contractor is responsible to provide all cones, barrels, signs, devices, equipment, tools, and personnel to provide for safety and adequately control traffic for the project site in conformance with the Virginia Work Area Protection Manual and the Drawings.

10. SAFETY

The Contractor and all subcontractors shall comply with all applicable Federal, State, and local laws governing safety, health, and sanitation. The contractor shall provide all safeguards, safety devices, and protective equipment and take any other needed actions as it determines, or as the Engineer may determine, to be reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the work under this Contract.

11. COMMENTS FROM VDOT

12. DISCUSSION & QUESTIONS REGARDING BIDDING DOCUMENTS OR DRAWINGS

Note: Verbal discussion and interpretation is not binding. Official interpretations, changes, etc. will only be made effective and binding if issued through written Addendum.